

Palama Settlement



1991

Annual Report



**PALAMA SETTLEMENT, INC.
BOARD OF TRUSTEES**

OFFICERS

President: Rick Tsujimura
1st Vice President: Stanley Tokumaru
2nd Vice President: Guy Fujimura
Secretary: Keith Ahue
Treasurer: James Tollefson
Past President: Donna Tanoue

EXECUTIVE COMMITTEE:

Rick Tsujimura, President
Stanley Tokumaru, 1st Vice President
Guy Fujimura, 2nd Vice President
Keith Ahue, Secretary
James Tollefson, Treasurer
Donna Tanoue, Past President
Russel Nagata, Chair, Building and Grounds Comm.
Davis Yogi, Chair, Personnel Committee
James Boersema, Chair, Publicity Committee
Robert Rath, Chair, Fund Raising Committee

MEMBERS OF THE BOARD OF TRUSTEES

Keith Ahue, Director, Dept. of Labor and Industrial Relations
Richard Bastron, Vice President, Human Resources Administration, Pacific Resources
James Boersema, PROCOMM
Andrew Chang, *HECO, Director of Govern. Relations
Meredith Ching, Alexander and Baldwin
Guy Fujimura, ILWU
Joseph Goldcamp, Coopers and Lybrand
Donna Goth, Campbell Estate
Samuel Hata, Kamehameha Schools / Bishop Estate
Vernon Hirata, Territorial Savings and Loan
Rex J. Johnson, Director, Dept. of Transportation
Chris Kanazawa, AMFAC
Russel Nagata, Director, Dept. of Acctg. and Gen. Services
Masaru Oshiro, **Deputy Director for Behavioral Health, Dept. of Health
Mario Ramil, Lyons, Brandt, Cook and Hiramatsu
Robert Rath, Trustee Emeritus
Judge Melvin Soong, First Circuit Court
Cyrus Tamashiro, Tamashiro Market
Donna Tanoue, Goodsill, Anderson, Quinn and Stifel
Stanley Tokumaru, First Hawaiian Bank
Charlene Thompson, Tihati Production
Rick Tsujimura, Aina Lani Associates
Wallace Weatherwax, Prosecutor's Office, C & C
Cindy Winegar, Kobayashi, Watanabe, Sugita and Kawashima
Davis Yogi, C. Brewer and Company

*Resigned June 1991

**Elected June 1991

PRESIDENT'S MESSAGE

This has been a year of change for Palama.

This year began with changes to our management which permitted us to evaluate Palama's direction and growth. During the "search" period, the Board and staff worked together in maintaining our agency's normal, everyday operations.



In May 1991, the Board selected and appointed a new Executive Director, Mr. Bob Omura. Since then, we have been busy — reviewing where we were; where or in what direction we want to go; re-structuring the administration of the agency to make it more efficient and responsive to staff and the community; developing or resurrecting programs and activities meaningful to the community and to maximize the use of our facilities.

What we have done in the last half of 1991 was to infuse ourselves with new energies and develop a clearer vision of the future of Palama. Our vision is a more diverse program serving the full range of participants — from children to senior citizens. PALAMA will be a place where families can come together and enjoy the company of others; where children can gather and develop healthy and wholesome minds and bodies; where seniors can congregate and make new friends and "talk story" with old friends; where troubled youths, families and adults can find resolutions or solutions for their problems; and where we can begin to create and foster understanding and unity within the broader community that we serve.

On behalf of the Board, I would like to offer a special thanks to the Aloha United Way who has been most supportive of our efforts and to the many corporations, individuals, trusts and foundations that have been so generous with their contributions to our programs. And to the many volunteers who have given so much of their time to Palama and the children, a personal thanks from me and the Board of Trustees.

I would like to remember especially the efforts of our search team for the new Executive Director: Messrs. Davis Yogi, Bobby Rath, Judge Patrick Yim, Gary Caulfield, Mel Kaneshige, Keith Ahue and Mark Hastert. I know without your help many of our programs could not have been carried out. I also want to recognize the staff. They have been super throughout all the turmoil and change. We will continue to cherish your dedication and loyalty as we, together, embark into the 21st century.

Rick Tsujimura, President
Board of Trustees

EXECUTIVE'S MESSAGE

A year has passed since I started my employment at Palama Settlement. There was so much that came to my mind during the first week — thoughts about the history of Palama; the tradition it upholds and the people that passed through or have been associated with this proud institution. And certainly, I thought about the challenges that lie ahead.

From day one, the staff has been a wonderful group of people to work with and together, we have taken great strides in making Palama a meaningful place to work. During this process, it was good to see the sense of pride begin to build in all of us as we completed each task or event. It was also nice to feel the enthusiasm and energy flowing in our systems as we started together. We were able to initiate new activities or re-activate a number of programs that today, participants can expect to be busy throughout the whole year if they so choose.

There were many factors that contributed to our development this past year. The Board of Trustees has been very responsive to our needs, supportive of our efforts and helped us to move along with purpose and direction. The staff provided the energy, the spirit, the willingness and know-how. And the volunteers provided much of the help in implementing the activities and played a critical part in the overall development of the youths in our programs.

The support we received from the community, institutions, corporations, individuals and the Aloha United Way has been most gratifying and appreciated by all of us associated with PALAMA.

1991 has been a wonderful beginning. I hope that our spirit, energy, enthusiasm and dedication will continue to be a part of Palama in 1992.

Bob Omura
Executive Director



STAFF

ADMINISTRATION

Robert T. Omura, Executive Director (appointed 5/6/91)
Kathleen de Silva, Executive Director (resigned 2/1/91)
Nancy Deeley, Program Administrator/Acting Director (resigned 5/3/91)
Rosa Sandoval, Administrator of Financial Services
Duvall Dutro, Director of Support and Maintenance Services
Amy Fujii, Secretary

RECREATION

Vincent DeBina, Recreation Director
Francis Akana
Donald Cupp
Tovia Fatu
Lorraine Grafia
Leonard Segovia
Michael Quihano
George Saleamua (resigned 2/92)
Norman Keawe
David Watson
Dede Dunstone, Pakolea Administrator (resigned 5/1992)
Jason Melind (resigned 4/1992)
Rick Ribuca
Peter Pasigan
Ann Koga
Regina Dutro
Leila Akana

COMMUNITY & NEIGHBORHOOD

Verna Keyes, Administrator

CLERICAL STAFF

Rosalinda Reyes
Rosie Yano

SECURITY

Burt Koga

UNIFORMS & EQUIPMENT

Jessica Rogers

FACILITY ATTENDANTS

Lawrence Desoto
Dennis Shiraishi

IN-COMMUNITY TREATMENT

Ed Nakamura, Director
Edna Ibana
Torris Matuu

LEARNING CENTER

Jackie Jones, Director
Cheryl Ma'ae (resigned 10/31/91)

SUPPORT SERVICES

Tovia Fatu
George Kahakai (resigned 2/92)
Leif Anderson
Primo Llacuna
Nani Toyama
Priscilla Toyama

KITCHEN

Florida Tamayo

PROGRAM SERVICES

Programs

1991

Community and Neighborhood Development	7,500
Pakolea	355
Recreation, Planned	30,000
Recreation, Leisure	18,000
In-Community Treatment	57
Feeding Center	16,000
Senior Citizens	12,300
Volunteer Hours	9,500
Learning Center	575

RECREATION PROGRAM

The goal of the recreation program is to provide structured, informal, organized recreational and leisure activities for the residents of the neighborhood and surrounding communities and that will enrich and enhance their personal pride, health, happiness and general well-being. It also serves as a primary tool in the prevention of delinquent behavior and gang related membership or activities.

This past year, the PAKOLEA PROGRAM and its staff was assigned to the Recreation Department. This has permitted us to better utilize the limited personnel and to operate more efficiently.

The Pakolea Program known in 1968 as the "Academic Achievement Program" means, "to train to grow straight." The project was developed on the premise that the youngsters' participation in sports can be made contingent on their academic achievement at school and in the Settlement's Learning Center Program.

The Pakolea Program, opened to girls and boys, is designed to promote or enhance the participants overall physical, social, emotional and intellectual development. Individual development and growth of these traits are enhanced through a structured program of academic instruction, tutoring, nutritional food service, competitive sports and behavioral management.



Pakolea Football



Pakolea Basketball with Coach Keith



Pakolea Volleyball Team displaying their trophies

The combined departments (Pakolea / Recreation) have done very well. This past year we were able to again participate in the PAL Volleyball and Basketball Leagues. And after an absence of over 40 years, re-initiated our Baseball Program. Our special thanks to Mrs. Cecilia Blackfield for her continued support of the Leland Blackfield Activity Center



and her special gift in purchasing the equipment for our baseball program.

Besides the sports activities, the Recreation Department also conducts the Summer Fun and Enrichment Program, the Winter Break and Spring Break Programs.

The participants were able to attend several different classes such as: Arts and Crafts; Instructional Swimming Classes; Computer Classes; and music. Hiking, camping, excursions, and other leisure activities completed the child's curriculum.



CAMP PALAMA UKA

This past year our Board and Staff have been assessing the needs of the camp and the long-range plans of Palama Settlement's Camp Palama Uka. Although the camp was used on a limited basis during much of the year, interest in camping and the use of the facilities increased towards the end of the year.



Chris Kanazawa and Bob Rath, Board members and Duvall Dutro, staff, inspecting the camp facilities.



The young children enjoying the hot dogs during the birthday celebration for Leland Blackfield. The Leland Blackfield Activity Center, a "drop-in" center for children and youths is located in the RATH BUILDING and is administrated by the Recreation Department.



Part of the Summer Fun Group on a hiking trip in the Palama Uka Camp Mountains.



Richard Ribuca "catching" his first wave at Bellows.

Staff, coaches, parents and participants were very excited about the developments in our Aquatic Program. Of special interest were the Swim Team and the Surf Club.

Under the leadership of Don Cupp, aquatic specialist, the swim club was able to repair a number of surf boards that were donated.



Janielle Rogers ready to dive in for her first swim meet.



The Swim Team with the coaches (Pat, Andy and Don) show off their ribbons with pride and jubilation.

Besides the funds received from the Aloha United Way, Palama Settlement was very fortunate in receiving a number of donations from individuals, trusts, and corporations to support many of our activities as well as providing scholarships to many of our participants. Donors include: The Pettus Foundation; Hawaiian Crane and Rigging; Servco Pacific, Inc.; Oahu Plumbing and Sheet Metal, Ltd.; The United Air Lines Hawaiian Open and the Waiālae Country Club; Mrs. Cecilia Blackfield Trust; C. Dudley Pratt and Dora B. Pratt Charitable Trust; the Alexander C. Waterhouse, Sr. Foundation and Mr. Ryotaro Sugi, famed Japanese Screen, radio and T.V. personality.



Vince DeBina, Recreation Director and Tovia Fatu, game room attendant, pose with winners of the pool tournament at the Leland Blackfield Birthday celebration.



Francis Akana and David Watson, staff, and volunteer Pat, erect Baseball backstop donated by the Cecilia Blackfield Trust.



Randolph B. Ko, Regional Manager of Reservations and Sales, and Lauren Hong Wright from United Air Lines present the check to Bob Omura, Executive Director.



Mr. Ryotaro Sugi in the role of Soji Okita in "Moeyo-ken," from T.V. Tokyo.

The SENIOR CITIZENS continued to "weave their magic" at the Palama Settlement Nutrition Mealsite Program. The seniors participate in a variety of program activities which includes: lei-making, weaving; arts and crafts; hula; Hawaiian music; leisure time games; water aerobics and various excursions throughout the year. A recent addition has been the Herbal Club which meets every Wednesdays.

The COMMUNITY AND NEIGHBORHOOD PROGRAM serves as a resource to the community, advocates for residents, encourages resident participation in legislative and government processes, empowers resident and community groups. The unit sponsored three major community events. These included the Halloween Spooks Nights, The Christmas Festival and the Easter Egg Hunt. The unexpectedly large crowds of children and parents serves as a gauge as to the potential of Palama Settlement in this Community.

Many small and large stores such as Times Market, Foodland, Longs Drug Stores donated prizes for these events.



Seniors enjoying a relaxing day crocheting.



Blaine, Mica and Ashley pose with a staff from the Hawaii State Correctional Facility at our Christmas Festival. The prison donated over 500 toys made in the Facility.

(right)

Mr. Easter Bunny makes his way through the crowds during the Easter Egg Hunt day.



The IN-COMMUNITY TREATMENT PROGRAM is for juvenile law offenders. The goal of this program is to help youths, ages 12-17, reduce or eliminate drug abuse and law-violating behavior and to develop socially acceptable behavior. Together with the LEARNING CENTER, they provide an alternative setting for compensatory, supplemental and continuing educational services for the youths.

The Learning Center also develops programs for our other activities such as the Pakolea Program and coordinates with various community and educational institutions.

One instructional program that falls under the aquatic program is the swimming and life-saving program designed for the various elementary schools in the community. Students learn, under the guidance of a certified instructor and assistants, various swimming strokes as well as basic emergency life-saving techniques.



Students utilizing computers in the Computer Room of the LEARNING CENTER.



Students from one of the elementary schools in the neighborhood listening to their instructor while another gets a tip on how to throw the life-line.

THE FEEDING CENTER

The FEEDING CENTER PROGRAM provides meals for children who participate in our designed programs. These include the Pakolea Programs, Summer Fun and Enrichment Program and the In-Community Treatment Program. This program depends on a cook and a host of volunteers. Last year, there were over 16,000 meals served.



Children in our Summer Fun Program being served their lunches. The lunch is part of the program.

VOLUNTEERS

Volunteers play a vital and much needed role in the program at Palama Settlement. Volunteers range from coaches, score keepers, kitchen helpers, tutors, drivers, Learning Center Aides, computer aides, clerical help, life guards and people who are interested in the maintenance of our facilities and grounds. Volunteers contributed over 9,500 hours.



Ed Cabico and "Frenchy" Kaneshiro, two of our volunteer coaches in our Basketball Program.

SUPPORT AND MAINTENANCE SERVICES

The support and maintenance staff provides the organization and manpower to keep the buildings and grounds clean and operable, equipment and uniform clean and ready for use and a hosts of "other things" they do to keep everyone happy.

(right)

Primo Llacuna and Tovia Fatu from our Support and Maintenance staff.



PALAMA SETTLEMENT

* Balance Sheets

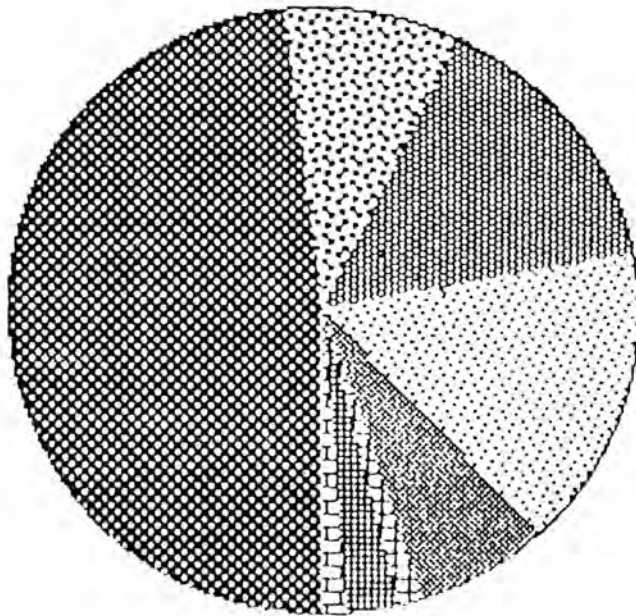
December 31, 1991

	1991				
	Current Funds		Land, Buildings and Equipment Fund	Endowment Fund	Total
	Unrestricted	Restricted			
<u>Assets</u>					
Cash and cash equivalents	\$ -	79,254	6,650	249,400	335,304
Certificates of deposit	-	208,396	190,000	392,304	790,700
Receivables:					
Pledges	-	-	-	225	225
Other	3,189	41	-	-	3,230
Due from other funds	49,238	-	-	-	49,238
Land, buildings and equipment, net of accumulated depreciation (note 2)	-	-	3,072,926	-	3,072,926
Prepaid expenses and other assets	20,119	30,868	-	-	50,987
Total assets	\$ <u>72,546</u>	<u>318,559</u>	<u>3,269,576</u>	<u>641,929</u>	<u>4,302,610</u>
<u>Liabilities and Fund Balances</u>					
Liabilities:					
Accounts payable	31,989	65	2,684	-	34,738
Accrued vacation	24,137	7,252	-	-	31,389
Accrued expenses	12,642	-	-	-	12,642
Cash overdraft	2,228	-	-	-	2,228
Deferred income	1,498	-	-	-	1,498
Due to other funds	-	11,088	38,150	-	49,238
Total liabilities	<u>72,494</u>	<u>18,405</u>	<u>40,834</u>	<u>-</u>	<u>131,733</u>
Fund balances:					
Designated for the learning center program	52	-	-	-	52
Restricted - expendable	-	300,154	-	-	300,154
Endowment - nonexpendable	-	-	-	641,929	641,929
Net investment in land, buildings and equipment	-	-	3,228,742	-	3,228,742
Total fund balances	<u>52</u>	<u>300,154</u>	<u>3,228,742</u>	<u>641,929</u>	<u>4,170,877</u>
	\$ <u>72,546</u>	<u>318,559</u>	<u>3,269,576</u>	<u>641,929</u>	<u>4,302,610</u>

*Audited by: KPMG Peat Marwick
Certified Public Accountants

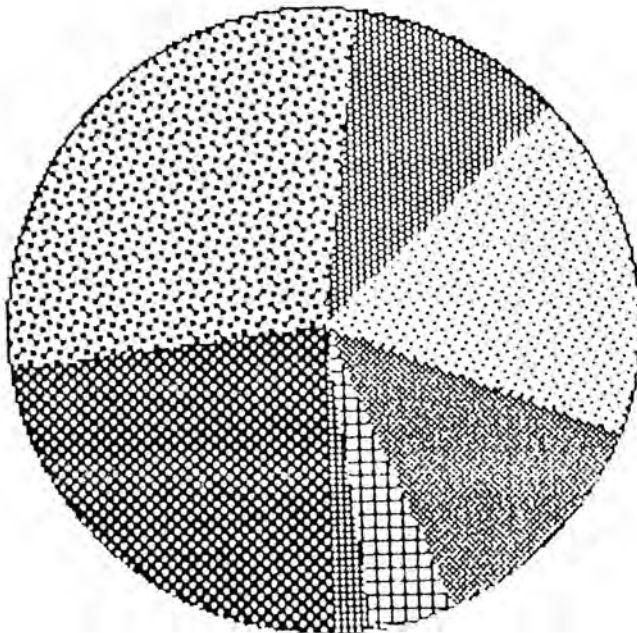
FINANCIAL REPORT

INCOME



	A.U.W.	48.0%
	Contributions	9.0%
	Government Contracts	15.0%
	Rentals	16.0%
	Investment Income	7.0%
	Special Events	1.0%
	Program S/C Fee	3.0%
	Other	1.0%

EXPENSES



	Delinquency Prevention	23.0%
	Recreation	29.0%
	Management & General	11.0%
	Resource Development	18.0%
	Mental Health Maintenance	13.0%
	Community Organization	4.0%
	Feeding Center	2.0%

**Palama Settlement
ANNUAL BOARD MEETING**

May 28, 1992
PACIFIC BEACH HOTEL
6 o'clock p.m.

NO HOST COCKTAILS.....6:00 - 6:30 p.m.

Music by: Na Kolohi Kapunas
(*The Rascal Seniors*)

WELCOME.....Verna Keyes
Master of Ceremonies

DINNER
Music by: *The Palama Serenaders*

PRESIDENT'S MESSAGE.....Rick Tsujimura

ELECTION OF BOARD MEMBERS.....Keith Ahue
Secretary

- a. Nominations of Board Members for their second term of office
- b. Nominations for the 1st term of office

ELECTION OF OFFICERS.....Keith Ahue
Secretary

RECOGNITION OF DONORS.....Robert Rath, Sr.
Trustee Emeritus

EXECUTIVE DIRECTOR'S MESSAGE.....Bob Omura

RECOGNITION OF STAFF

RECOGNITION OF VOLUNTEERS

CLOSING REMARKS.....Guy Fujimura