

PALAMA SETTLEMENT

ANNUAL REPORT FOR 1950

For the second time in three years Palama Settlement ended a year of operations with the position of director vacant. The following annual report for 1950 has been made up therefore through the efforts of the various department heads, each of whom has contributed a section dealing with his particular department, assisted by the president who served as part-time acting director for the last few months of the year.

The improved economic conditions existing in the Territory as a whole in 1950 were reflected in the increased use of the Settlement both by the people of the immediate neighborhood and by participants from the entire city in particular activities. The membership increased to some extent both in boys and girls over the figures for the two previous years and the report of activities sent to the Council of Social Agencies showed a definite increase in participation in both organized activities and individual use of the agency's facilities.

In general, the programs carried in 1950 were similar to those carried in recent years. The pre-school and music departments both reported at the end of the year their highest enrollment figures in history. The athletic department continued to be the prime source of attraction for the youngsters of the neighborhood and appears to be growing in popularity. The group work department while short staffed during many months of the year nevertheless carried on in the traditional manner, although by the end of the year there developed within this largest department of the Settlement a definite belief that the traditional program as carried on heretofore was possibly not the ideal program which that department should carry to be of most benefit to the people of this particular neighborhood. There was a tendency during the early part of the year to encourage the use of Palama's facilities by a city-wide clientele in a number of activities, and to emphasize for the neighborhood activities serving the younger age groups rather than the teen-agers.

Shortly after the resignation of Mrs. Watkins in August, which occurred as the result of continued disgruntlement on the part of many members of the staff, it was decided by the board that a planning committee should be set up which should survey the facilities and programs offered by all agencies for this neighborhood in order to determine how best Palama Settlement with its admittedly excellent facilities might more adequately fulfill the needs of the people in its immediate neighborhood, and also to determine in so far as it was possible to do so exactly what those needs are today.

Mr. Rath accepted the chairmanship of the Planning Committee which met a number of times during November and December and accomplished considerable ground work in the collection of data

relative to the work performed and the programs put on by public and private schools and agencies in the Palama district. This committee has been assured of help by the Sociology Department of the University of Hawaii during the spring of 1951 in developing a questionnaire, in polling the people of the neighborhood as to how best Palama can serve them, and in evaluating the results.

Palama has reached a stage in its own development and in that of the city itself where serious consideration must be given to planning its program, both general and specific, for the future. With the giving up of the last vestiges of its long-standing medical programs in 1947, Palama has become primarily an agency for meeting the social, cultural, recreational and athletic needs of the people of its immediate neighborhood. Since its inception it has maintained with varying degrees of emphasis programs to meet these very needs, but in the last few years governmental agencies, such as the Department of Public Instruction and the Board of Public Parks and Recreation, have developed athletic, pre-school, and adult education programs and facilities which are in direct competition with the similar traditional programs and facilities of Palama. It is one function of private agencies to lead the way in meeting unmet needs rather than to continue programs which other more suitable agencies, having been shown the way by the private agencies, may adopt. Consequently, it behooves the Settlement at this time to give serious thought to the still unmet needs of our Palama neighbors and, if necessary, to revise the Settlement's programs accordingly.

One of the principal organizational problems within the agency itself is the need for improved coordination between the program departments so that each Palama member may be helped to participate in as many Settlement activities as would be of benefit to him. While it is recognized that departmental structure is essential, it is imperative that ways be found to bridge the gaps in understanding and in communication which exist between the staffs of the four program departments, in order that the program of the Settlement as a whole may be seen and understood by all. Palama can best serve its members when each employee and volunteer is aware of all that the Settlement has to offer and is constantly alert to the need of improving the individual members as to what activities are available at the Settlement, of urging them to participate in those of interest or benefit to them, and of arranging for their enrollment in activities from which they would derive the greatest benefits.

Palama is a single agency even though it runs many different types of activities and one of the problems to be solved in 1951 for the best interests of its clients is that of teaching both staff and members to see and use the agency as a whole in spite of its necessary departmental structure.

Finances.

Palama started the year 1950 with a carried-over deficit of \$3781.05 and ended the year with a very slight surplus of \$195.84. This was made possible by the generous year-end donations of \$1500.00 from the S. N. and Mary Castle Foundation, \$500.00 from the Juliette

M: Atherton Trust, \$500.00 from the G. N. Wilcox Trust, and \$250.00 from Mr. and Mrs. Walter F. Dillingham.

At the start of the year the board, not wishing to reduce activities in this neighborhood during days of economic stress in the Territory, approved a budget for the year which showed a probable deficit of \$7048.46 with the stipulations that every effort should be made to economize, that the staff should attempt to raise additional money by special activities, and that the eleemosynary trusts of Honolulu should be asked for assistance in meeting the probable year-end deficit. The above mentioned unbudgeted donations, a refund of camp taxes of nearly \$1500.00, the proceeds from special events put on by the various departments totaling over \$2000.00, and the net increase of fees received principally for the pre-school and summer camp programs, plus a few other minor unexpected increases of income served to offset the loss of \$2500.00 anticipated from the Chamber of Commerce and left the Settlement with a net increase of approximately \$5000.00 in unanticipated income. The permitting of certain positions to remain unfilled for several months at a time resulted in savings of some \$7600.00 in expenditures, which together with savings on publicity, automobiles and other minor items offset the increased cost in athletic supplies, food, repairs and salary increases to the end that the Settlement was able to save a net of nearly \$6600.00 in anticipated expenditures.

The increased income and decreased expenditures permitted the Settlement to end the year with the above mentioned surplus which was refundable to the trusts in proportion to their donations in accordance with the Settlement's letter of request to the trusts.

It was with great regret that the Settlement learned that the generous annual donation of \$1200.00 received from H. P. Baldwin, Limited for over thirty-five years is being discontinued at the end of 1950. The Chamber of Commerce donation of \$2500.00, which was budgeted for 1950 at the insistence of the Community Chest, failed to materialize, and while the Settlement will receive \$1500.00 from this source to cover its health program during 1951, it is the last year in which the Settlement can expect to receive funds from the Chamber of Commerce for its present health program.

After the departure of the director in August, the Executive Committee made each department head responsible for his own section of the budget, and authorized a change in the budget form whereby each departmental budget now carries specific items of income as well as items of expenditures and shows the deficit for that department for the year. The sum total of the deficits of all departments represents the total deficit of the Settlement to be covered by the Community Chest allotment.

Toward the end of the year, a special committee of the board was appointed to consider the matter of the investment of the special funds and to make recommendations to the board for obtaining increased income from these funds. These special funds were reduced during the year by \$3690.56, over \$3500.00 of which was spent for needed improvements and repairs at the Settlement and camp.

Personnel Policies.

In the early part of the year the results of the Gallas Report covering all Community Chest agencies on the Island of Oahu were made available to the Settlement. A comparison of the rates suggested by the survey with the wages paid the Settlement's employees shows that under the wage schedule approved for 1951 two of the Settlement's full-time employees are receiving more than the suggested maximums for their positions; 15 are receiving wages within the suggested brackets and 18 are receiving less than the suggested minimums. Of 16 part-time employees 13 are receiving more than the suggested maximum, although these 13 by and large are working so few hours for the Settlement that it is necessary to pay them on an hour basis. Five full-time employees of the Settlement are receiving less than 80% of the suggested minimums and under the stipulations laid down by the Community Chest in connection with the Gallas Report these individuals must be considered first in the event it is possible to increase wages.

Toward the end of the year an organization chart was completed which served to clear up the confusion in the minds of many as to their relationship to other employees at the Settlement.

It became evident during the year that the holiday policy of the Settlement was over generous in that all Territorial holidays were allowed. The board reduced the number of holidays to eight covering those generally given by most firms. Personnel policies were further amended during the year to provide for proportionate vacation time for part-time employees.

Under the law passed by Congress in 1950, social agencies became eligible for participation in Social Security. In a poll of the staff 36 out of 53 employees signified their desire to participate. With board approval the employees of the Settlement became participants in Social Security.

Staff.

The thanks of all members and friends of Palama are due to all of the staff but particularly to the department heads who have carried on so devotedly during the last few months of the year when they were without benefit of director. Their loyalty and devotion to the best interests of the Settlement, their willingness to assume additional work, initiative, and responsibility deserve the highest commendations.

Board.

The board re-elected Dr. Shunzo Sakamaki to membership in December to fill out his unexpired term. It was with sincere regret that the board received the resignation of Mr. J. C. Walker, which was submitted because of the pressure of other business.

MAINTENANCE DEPARTMENT

Staff.

Building Superintendent - Belden McMillen	
Carpenter - T. Okamoto	Janitor - Chas. Nakagawa
Night Watchman - Henry Hamaishi	N. Hashimoto
Yardman - Severino Bulagay	Manuel Kupahu, p.t.
Pedro Acena	

Personnel.

Early in 1950 the Settlement was fortunate in securing the services of Belden G. McMillen to head the department for the balance of the year. Under his direction the yard and buildings were well maintained in spite of the fact that the department was frequently short staffed. It was with sincere regret that the Settlement learned of the death of William Kane, who had been employed in the maintenance department for over twenty-four years. Due to ill health prior to his death Mr. Kane had been on part time only for a number of months. Illness also resulted in the temporary withdrawal from service of Mr. Iizaki, who had been with the Settlement since March 1926, and Mr. Okamoto who has given fourteen years of service as carpenter.

Repairs at the Settlement.

The winter rains in the early months of the year produced as usual many leaks in a number of the roofs. The entire roof of the wardens' headquarters, now used as night watchman's house, was replaced and minor leaks were repaired in the auditorium, Iizaki's house, gymnasium, boys' locker room and medical building. Early in the year the interior hallways of the medical building were painted. With the increased use of the athletic facilities it seemed desirable to put the men's locker and shower rooms in better condition. Consequently, the locker room was renovated and the youngsters given a room to themselves with pigeon hole lockers. The men's section was repainted and new lockers were ordered. At the same time the edges of the swimming pool were cleaned and the tiling renewed. The old diving tower was also replaced with a new and smaller one. The total cost of these improvements to the pool was \$825.09. In conjunction with the theatre program proposed by Mrs. Watkins it seemed advisable to re-paint the auditorium and equip both windows and stage with draw curtains, which was done at a total expenditure of \$496.25.

The Buildings and Grounds Committee held a number of meetings during the year and gave valuable assistance in its recommendations as to needed improvements and repairs.

Camp.

The maintenance department obtained some second-hand lumber in good condition and with the aid of the entire crew succeeded in replacing the canec sidings of six of the army cook houses with lumber and window screening, almost doubling thereby the dormitory facili-

ties at the camp. This was accomplished at a cost of \$442.98.

Well.

As the result of the heavy rains in December, it became evident that our well, which supplies water for the swimming pool, was giving signs of again building up a positive head. If this proves to be true it may result in considerable savings in electricity as the water will no longer have to be pumped into the pool.

Electric Wiring.

As the result of several large fires in the city it was thought best to have the Settlement's wiring inspected, which the Hawaiian Electric Company generously agreed to do at a nominal fee. This report was received just prior to the end of the year and it is anticipated that the recommended changes in wiring, which will cost approximately \$800.00, will be undertaken in the early part of 1951.

DORMITORY

Mrs. Eva Hayashi continued in charge of the dormitory during 1950. Regular meetings of the co-op members are held and officers and committees are appointed to promote the general welfare of the group. In addition to paying their own room rents, all girls are charged for their board, the board fee covering the cost of the food which is purchased and prepared for them by a cook from the Vocational School. The girls continued to clean their own rooms besides taking turns in cleaning the public rooms. Tennis court and swimming pool privileges are allowed members of the dormitory and many of the girls register for classes which the Settlement offers.

The capacity of the dormitory is 18 and the average occupancy during 1950 was just under 13 as compared with just under 14 in 1949.

Late in the year, the board authorized the purchase of an additional water heater and the refurbishing of two showers which it is hoped will provide more satisfactory bathing arrangements than have existed in the co-op heretofore.

With the leaving of the DPW on the completion of its new building, almost the entire upper floor became available for dormitory purposes. The buildings and grounds committee, in conference with Mrs. Hayashi, recommended that in so far as possible all members of the co-op live on the second floor in the future.

OFFICE RENTALS

During the course of the year the Department of Public Welfare

The Kalihi YMCA used the pool as part of its summer program. The annual two-week Red Cross "Learn-to-Swim" campaign sent 5th graders from neighborhood schools into the Palama tank 7161 times in late March and early April. Farrington, Kaimuki, Vocational, Kauluwela and Jackson College took out memberships for their athletes and students to train at Palama. Roosevelt, Kamehameha and Like-like paid rentals for the privilege.

Intra-Mural Sports Competition.

The five-sport intra-mural competition - basketball, volleyball, softball, swimming and touch softball - opened in February and was completed by July. Seven Palama clubs - Pals, Pal Juniors, Hui-o-Palama, Dragons, Crusaders, Ramblers and Hui-o-Creepers - ranging in age from 15 to 26, participated. Pals Club won every team championship except touch football and carried off nine of the twelve team and individual trophies donated by Honolulu sportsmen and Palama old-timers. The Creepers was the only club able to break the monopoly.

Provided Club Leadership.

Palama athletic directors provided leadership for three of the clubs because of a lack of male personnel on the group work department staff to handle the older groups. Outside volunteer workers led the other four.

barefoot

The Settlement 150-pound/football team, nucleused by members of the Pals Club, won the Oahu championship with an undefeated seasonal record. It piled up 169 points against 6 for the opposition in six games. The team was subsidized with jerseys, medical supplies, league fee and medical examinations by the athletic department for \$210.00, which was raised by gym rentals over and above the \$1000.00 listed in the budget.

Sixty new lockers, costing about \$800.00, were installed in the men's locker room in November. Part of this cost will be covered by the sale of the old lockers for approximately \$350.00 and the balance will be drawn from the Property Maintenance Fund on a loan basis to be repaid by the \$2.00 annual fee charged for each new locker.

1950 Achievements - In Retrospect.

1. Membership participation in activities and individual use of services increased threefold.

2. Revenues from rentals doubled.

3. The athletic and recreational needs of the membership and community were filled more satisfactorily through the conducting of leagues in the various sports, special events and opening up of the gym, pool and field.

4. The growth of the athletic department has greatly helped in re-selling Palama Settlement to the community and city as an active, growing agency, and in stimulating interest and growth in

all other activities at the Settlement.

Urgent Personnel Needs.

To carry the 1950 program and load, the athletic department strained the efforts of two full-time and six part-time staff personnel on a salary budget of less than \$10,000.00. Consideration should be given to the urgent need for one additional trained full-time instructor, and for one part-time physical instructor. Many of the present personnel are untrained for the work which they are called on to do which is a great handicap in guiding the swarms of youngsters attracted by the Settlement's very fine athletic facilities. It is to be hoped that the athletic department budget may be increased in future years to permit the employment of more suitably trained personnel.

GROUP WORK DEPARTMENT

Staff.

Director - Miss May J. Buwalda	Group Worker - Patrick Oka
Asst. Director - Miss Frances Grace	Secretary - Miss Margaret Iizaki
Group Worker - Miss Olive Casscells	
Membership Clerk - Miss Jean Kitayama	

Personnel Changes.

The Group Work Department was handicapped during the year by a high turnover, which resulted in the department being short-staffed in one or two positions throughout most of the year. Miss May Buwalda and Miss Frances Grace, professional group workers, were recruited on the mainland in February to serve as director and assistant director respectively; Miss Etta Brown who had been with the Settlement for almost three years and Mrs. Phyllis Curveya who had served ten months left during the year to return to the mainland; Mr. Tom Beveridge who had been with the Settlement for only six months resigned in June to take a position at Kamehameha Schools; Mr. Tom Marezki who had also been with the Settlement almost three years as a part-time employee resigned in December as he found the income from his part-time ceramics classes did not recompense him for the time spent away from his work and studies at the University; Mrs. Fern McQuesten worked with the Settlement from June through September during which period she put on a number of dramatic classes and the successful production of several plays. Late in the year it was possible to secure the services of Mr. Patrick Oka as a part-time club worker, and Mrs. Alma Watanabe, a former employee of the Settlement, as a part-time arts and crafts instructor. The group work department is still seeking a fully qualified male group worker, preferably a mature individual with recreational talents as well as group work training.

Program -

Adult Education

Thirty-nine ten week adult classes were given in 1950. Ceramics, English, Chinese cooking, and Japanese flower arrangement were among the most popular.

In September, it was discovered that there was duplication between Palama's adult education program and that provided by the Department of Public Instruction centered at Farrington High School. Attention was focused on the entire Palama adult program and it soon became obvious to the staff and the advisory committee that our program had slowly drawn away from the neighborhood interests and needs. We discovered our classes catered in large degree to people outside the Palama primary area. Because of these factors, each class was weighed in terms of fulfilling the Settlement function, and as a result in October, several classes were dropped. In December, a series of contacts was made within the immediate neighborhood to discover possible interests and needs which resulted in a new trend whereby the Settlement will try to discover program resources available through other agencies and bring them to Palama within the reach of the neighborhood people and thereby satisfy and meet the needs as expressed by Palama residents. For example, two community resources, the Vocational Division of the Department of Public Instruction, and the American Red Cross have shown willingness to plan with the Settlement staff in providing courses and teachers in carrying out an adult program under joint auspices. Classes in Standard First Aid, Home Nursing, Mother and Child Care are already scheduled for the new year. We believe that as the group work department staff becomes better acquainted with our neighborhood people, new programs will develop in a constructive, progressive manner.

Children's Activities.

During 1950, forty-two interest classes were held for children. Hula, arts and crafts, Japanese dancing, fun with clay, and cooking were among the most popular. In December, it was felt that our children's program was rather statically structured: classes were based on ten weeks, with definite enrollment, and the natural teacher-student relationship tended to prevail. For this reason our new year's program was put on a semester basis, allowing freedom of movement in terms of the child's changing interests, and an informal atmosphere was encouraged. Mass activities such as gameroom, playground and movies continue to serve an orientation purpose as well as to fulfill normal recreational needs.

Club Program.

In the spring of 1950, there were approximately seventeen clubs being carried by the department. Eight were in the age groups up to 13 years, five in the teen-age group, four of them being boys' clubs, and finally five were in the young adult and adult group level. At the end of the year the total number of clubs was the same although by fall the pictured had changed show-

ing a greater concentration on the teen-age level for both boys and girls, and also filling the usual 10-13 age bracket gap.

There are presently four young-adult men's clubs, all of which have been in existence since the members' early teen-age years. They have been participating in the athletic department's inter-mural sports tournaments, but are not tied up with the group work department because the present department staff is not suitably staffed to handle the leadership of these groups.

Another development of the club program is the slowly progressing Canteen Council, which sponsors frequent canteens throughout the year and which it is planned to develop into an inter-club council.

In general, it has been the staff's observation that the club program seems to increase in interest and vitality during the spring and summer months, and fall off slightly during the fall and winter.

Volunteers - Students.

In February, 1950, nine University students were assigned to the group work and athletic departments. Five were recreation students, three came from Teachers' College, and one was a graduate student in the School of Social Welfare. In general, they contributed a great deal to the agency program although their supervision was weak as insufficient time was scheduled for this purpose. In September, fourteen students were assigned - eight recreation students, four Teachers' College students, and two graduate students from the School of Social Welfare. Each student had a supervisory conference every two weeks; evaluations of performance were discussed with each student before submitting the reports to the University; the two graduate students in Group Work had weekly conferences and monthly evaluation periods. The department's program was greatly enlarged through the use of these students as many more members were served and served more adequately and intelligently.

Use of Volunteers.

Throughout 1950 the group work department preferred to work on a direct professional-worker-to-client relationship rather than to make use of volunteers. The present trend, however, is toward greater use of volunteers in conjunction with the Volunteer Placement Bureau although such volunteer help will be used only when the department is able to provide the vitally necessary supervision.

Day Camp.

The Day Camp program was conducted by Miss Frances Grace and ran four weeks - June 16 to July 16. Enrollment was lower than last year's - 102 children to 149 in 1949. This seemed due to lack of scholarship money, preference on the part of the staff for a smaller counselor-camper ratio, and fewer paid registrants. Friday trip days, the camp picnic, and the finale were important memories of the participating children.

Summer Jamp.

The Summer Camp program was directed by Miss May Buwalda and ran four weeks, one week longer than last year's experience. Enrollment was higher - 212 total to 112 in 1949. The increase was due to the coordination between the Juvenile Court and the Settlement. Many children and teen-agers were referred by the Court and other social agencies such as - Catholic Social Service, Department of Public Welfare, Department of Pupil Guidance, and Child and Family Service. Although we had a full camp due to these additional referrals and the resulting funds, there is a definite need to develop additional scholarship funds at the Settlement to enable Palama to send more of its own members to camp, while continuing to serve the community by accepting children sent and paid for by other Honolulu social agencies.

Summer program counselors were hired in May 1950. Four of the seven counselors attended the Summer Program Workshop and all received a minimum amount of in-service training prior to the opening date of the summer program.

Scholarships.

Palama Settlement received through the McInerny Grant \$135.00 for summer scholarships. Other sources included - membership drive, Gamma Phi Beta Sorority, personal contributions, benefit dance, benefit swimming meet, and some funds given by casework agencies connected with Palama members.

MUSIC SCHOOL

Staff.

Director - Miss Dorothy Chun	Teacher - Miss Matsuyo Kawamura, p.t.
Teacher - Miss Hope Troyer	Intermed. Clerk - Miss Jean Yamada, p.t.
Teacher - Miss Emma Loo	- Miss Leatrice Takazawa, p.t.

The Music School of Palama Settlement seeks, as part of a settlement, not only to give music instruction of high standard but to make music a more vital part of everyday living for an increasing number of people in the community.

In striving to do the latter, the school made some progress in 1950. This has been shown by the increased enrollment in free music classes designed to give adults a chance to survey the entire field of music. For many adults, this first curiosity in music has grown into an absorbing interest to the extent that they are willing to enroll in paying classes to further their studies in this respect.

Another evidence of growth is shown in a general increase in enrollment in the school's attendance in that the present enrollment of 140 is the largest in the history of the school.

To help spread interest in music and also to experiment in free music for Palama members, a class in music was started in 1950 for a class from a neighboring public school.

Several recitals were given during the year. Among them were faculty and student recitals, and a Christmas Choral program. The faculty members were called upon to perform as individuals on various programs in the city. In one case they appeared on the Islands of Maui, Lanai and Molokai.

The Music School attempts to provide scholarships for some who cannot afford music lessons and show evidence of interest and aptitude. In past years donations had been received from various organizations to pay for the scholarships, however, these donations were not forthcoming in 1950. This made it necessary for the Music School to seek money for scholarships in other ways.

Pot-Luck Jamboree.

When the Board of Trustees adopted the budget for 1950, which anticipated a large deficit at the end of the fiscal year, it did so with the understanding that each department should attempt to raise additional funds by some form of extra curricula activities. To raise scholarship money and to improve the general budget of the Settlement, the Music School planned a musical recital at which J. Aku Head Pupule might act as a master of ceremonies. On being approached, Aku Head, who is in reality Mr. Hal Lewis, agreed not only to act as master of ceremonies but to produce an entire show. This show, which ultimately involved assistance from almost every staff member in the Settlement, together with that of many board members, was put on before a capacity crowd of approximately 2100 people on the night of June 3rd. The gross proceeds were \$1626.09 and since the only expense was the federal entertainment tax of \$246.93, the net proceeds to the Settlement was \$1379.16. The fact that there were no other expenses was due to the donations of time, effort and money by many Honolulu corporations and friends of Palama. The show was most entertaining and everyone who saw it went away feeling that they had received a very good show for the price of admission.

Staff.

In September Miss Troyer returned from her year of study abroad. Regrettably, enrollment at the time was not large enough for us to keep Mr. Ernst Orenstein who had been teaching in Miss Troyer's absence and had shown himself to be a valuable asset to the school. Our secretary, Mrs. Aura Abrams, resigned in June and was replaced by our two part-time workers.

Since there was no definite policy as to the schedule and hours for teachers, a fixed schedule for our "full-time" instructors was established in November at 32 hours per week. Due to the fact that most pupils are school children, the possible hours for teaching are limited to after school and evening hours. To improve this situation permission was sought and granted by school

authorities for pupils to come for music lessons during the public school hours when the parents of such children will not permit them to come to Music School during the evening hours.

Improvements.

In general, quite a few improvements were made in the course of the year. Physical improvements included the over-hauling of our Steinway Grand piano at a cost of approximately \$600.00, charged to the Property Maintenance Fund, a new platform to the auditorium, an additional classroom and a new office which permitted the concentration of all school records and office equipment.

Curricula improvements included the revision of both piano and theory department requirements. The decision to delay the assigning of late students, i.e., those who enter after the beginning of the fall term, to theory classes until the following term has proved to be the solution to the problem of the inability of such students to catch up and thereby eventually to lose interest and drop out.

In addition to the excursions made to various musical events in the city, there was an increase in the number of parties and picnics for students.

Needs.

Among our needs are the two extra practice pianos, the purchase of which was authorized by the board and which have been ordered. The scholarship fund needs re-building and it is hoped that this may be accomplished by appeals to music-supporting groups and organizations and by the efforts of the Music School staff in running a small bazaar or other money-raising project in 1951.

PRE-SCHOOL

Staff.

Director	- Miss Esther So	Teacher	- Miss Hazel Fujii
Asst. Director	- Miss Mildred Fukuda		- Miss Ellen Cha
	Cook	- Mildred Ishida	

Enrollment.

The fall of 1949 found the school faced with a small enrollment of 42. This condition was prevalent in all the schools throughout the city due to the long strike. By January of 1950 the enrollment had reached 47 which number held constant through the end of the school year in June. The summer session enrollment was 35, the highest in the history of the pre-school. It is encouraging to note that in the fall of 1950 we have made a great improvement in the enrollment of the pupils. We now have reached

the maximum quota of 55 with even a waiting list. This enrollment of 55 during the fall term enabled the pre-school to complete the fiscal year with a deficit of \$2626.22 against the actual deficit of \$4715.28 for 1949 and the anticipated deficit of \$4147.00 for 1950.

Prior to the end of the year the pre-school developed a spot map showing the location of the homes of the children and found thereby that 26, or 47%, of the children live in the Palama primary neighborhood area, 51, or 93%, live within one mile from the Settlement.

Bazaar.

The recommendation of the Community Chest that pre-school income should be increased resulted in efforts to carry out various money-raising enterprises such as luncheons, taking charge of food concession during the Pot-Luck Jamboree, and undertaking the project of having a bazaar through the cooperation of the school's P.T.A. The parents responded whole-heartedly in making this latter project a success by donating merchandise and soliciting donations from various stores in town. Many of the parents of former pupils contributed their time and money voluntarily. Donations of money amounted to \$45.00, and the net proceeds of the bazaar were \$589.33. This project not only improved the condition of the pre-school budget but promised a good relationship between parents and teachers, and stimulated the parents' pride and interest in the school.

Cooperation with Sultan School.

Our pre-school was recommended highly by the Sultan School for providing an ideal setup for the placement of handicapped children in making adjustments with normal children. We had two referrals in 1950 from the Sultan School and both of the children made an excellent adjustment. The fact that Palama pre-school has the recommended ratio of teachers to children has made it possible to accept cases of this sort.

Staff.

The school was fortunate in securing the services of Miss Cha, an experienced teacher and a University graduate, to replace Mrs. Chong who left due to poor health. In order to cut down on our budget we dispensed with the assistant cook and now have Mrs. Ishida who is efficiently managing alone as cook.

New Equipment.

A set of 578 pieces of koa blocks was bought for the children just prior to the end of the year.

Needs.

A heavier mesh wire put around the building to prevent prowlers from entering the building, additional playground equipment such as jumping board, small low horses and planks used for con-

struction work outdoors, and an arbor built over the pool area to shade it.

VACATION CAMP

For the first time in many years a more complete record was kept of the use of the Camp during 1950. This showed a total of 4425 camp days and a total of 1218 camp nights.

Fees taken in for these camp days and camp nights were \$1184.90. When one considers that the total amount of income budgeted for the camp for 1950 was \$1750.00, it may be seen that in spite of much time and effort on the part of the staff the camp was not used as much as anticipated. The overall cost for running the camp for the year was \$4716.45, which was approximately the amount spent in 1949 if the taxes paid for that year and since refunded are excluded. It might be noted that at no time in the last ten years have the receipts been over \$2000.00.

Improvements were made at the camp through the siding up of six of the army cook houses during the course of the year. Difficulty was experienced with the principal cesspool caving in during the spring, as it did two years ago, which resulted in the maintenance department's installing a concrete cap over this particular cesspool, one of eight at the camp.

Early in the year, the Outdoor Circle was approached to see if it would not be possible for them to assist the Settlement in launching a more attractive planting arrangement at the camp. Mrs. John Anderson of Waialua made a number of visits to the camp in this connection with the result that the Waialua branch of the Outdoor Circle had proposed a plan. It is hoped during 1951 that the plants, which will be donated by the Waialua branch of the Outdoor Circle, may actually be placed in the planned locations.

The board acceded to the request of the Waialua Community Association that they be permitted to use two or three acres of the camp adjacent to the railroad on the Kaena side of the property. It is understood they will confine their use to this area and that they will keep it clean and in an orderly condition.

Mr. Kiemon Kishinami as usual maintained the camp in excellent condition and Mr. Terashima was most helpful in dealing with the camp visitors.

MEMBERSHIP AND ATTENDANCE REPORT

1 9 5 0

Membership in Group Work and Athletic Departments

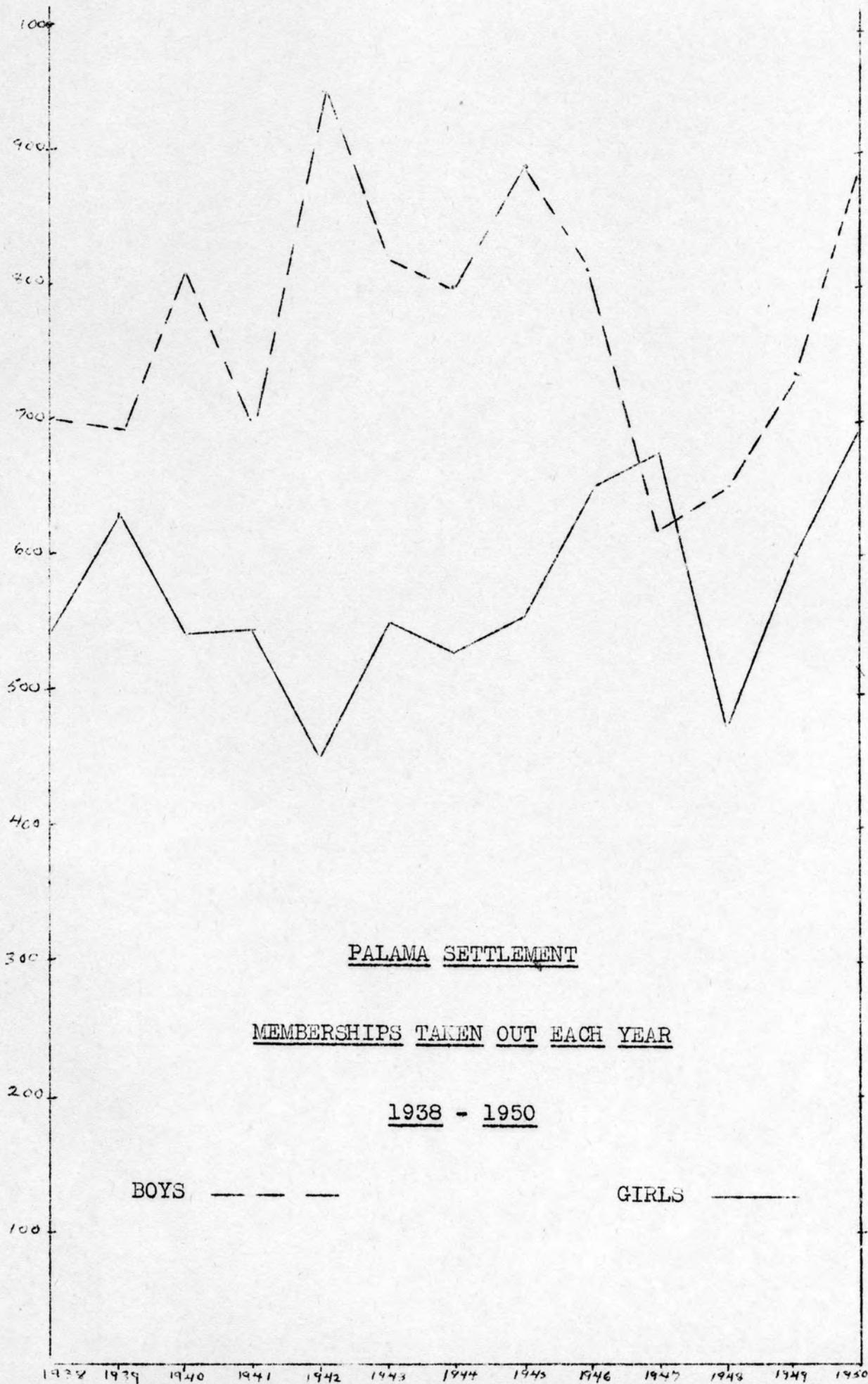
	<u>1949</u>	<u>1950</u>
Enrollees beginning of year	948	1218
Enrollees added during year	1342	1577
Total during year	2290	2795
Enrollees dropped during year	1072	1407
Enrollees at end of year	1218	1388

Attendance

	<u>1949</u>	<u>1950</u>
<u>Groups with Definite Enrollment - such as clubs, classes, interest groups, national program groups, etc.</u>	38,410	48,913
<u>Other Organized Group Activities</u>		
a. Group activities without definite enrollment - such as story telling, playtime, dramatics, movies, etc.	12,851	48,962
b. Special events - such as socials, music recitals, parties, etc.	4,211	12,242
<u>Individual Use of Services or Facilities - such as music lessons, playground, field, gym, showers, etc.</u>	118,149	148,459
<u>Groups Under Other & Joint Auspices</u>		
<u>Outside groups using agency's facilities</u>	47,959	52,820
	221,380	311,396

NEW MEMBERSHIPS TAKEN OUT BY YEARS

<u>Year</u>	<u>Boys</u>	<u>Girls</u>
1950	884	693
1949	739	603
1948	651	477
1947	621	678
1946	816	653
1945	895	556
1944	802	530
1943	825	553
1942	954	453
1941	700	548
1940	819	541
1939	697	631
1938	702	547



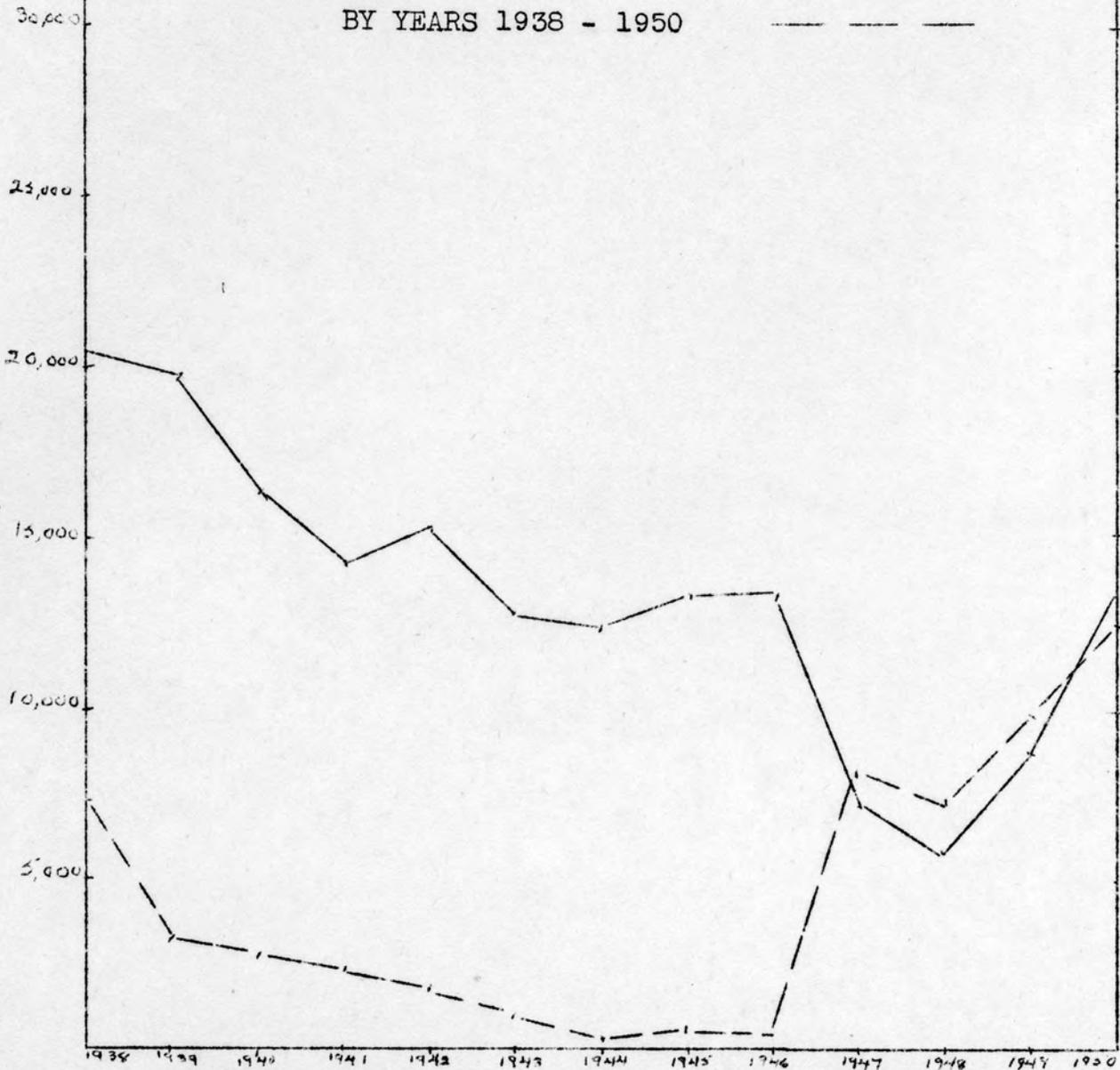
PALAMA SETTLEMENT

AVERAGE MONTHLY ATTENDANCE AT
ORGANIZED ACTIVITIES

and

AVERAGE MONTHLY NUMBER OF
INDIVIDUAL USERS OF FACILITIES

BY YEARS 1938 - 1950



ANNUAL STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR 1950

RECEIPTS

Invested Funds		\$ 2,256.51
C.A. Alexander Estate	\$ 2076.56	
Love Estate	126.25	
C. M. Cooke Endowment	<u>53.70</u>	
Donations from other Islands		1,450.00
Institutional receipts - membership, class & service fees		33,223.95
Strong Foundation - for services		4,000.00
Bishop Estate Refund of Taxes - Vacation Camp		1,476.82
Other donations		2,785.00
Rentals		9,083.07
Vacation Camp	\$1226.27	
Individual tenants	5516.80	
Office space	<u>2340.00</u>	
Sale of equipment		30.00
Sundries		69.61
Membership drive		754.08
Community Chest		63,247.00
		<u>118,376.04</u>
Less deficit carried forward Jan. 1, 1950		3,871.05
Net operating income		\$ <u><u>114,504.99</u></u>

DISBURSEMENTS

Administration		\$ 19,239.18
Maintenance		20,979.90
Pre-School		11,795.55
Music School		10,605.34
Group Work-Camp		39,151.76
Athletic		11,689.27
Sundries		432.65
		<u>113,893.65</u>
Plus balance on hand Dec. 31, 1950		611.34 *
Net operating expenditures		\$ <u><u>114,504.99</u></u>

* This year-end surplus of \$611.34 is incorrect due to an oversight in that \$415.50, representing \$300.00 of Jam-boree money not yet spent for the purchase of two second-hand pianos, and the launderall receipts of \$115.50, should have been returned to the furniture account prior to the end of the year.

PALAMA SETTLEMENT CAPITAL FUNDS
Changes in Period Jan. 1 to Dec. 31, 1950

	<u>1949</u>	<u>1950</u>	<u>Gain</u>	<u>Loss</u>
			Transferred	
1. Love Bequest	\$ 5,002.93	4,998.28		3.65
2. Newcomb Bequest	1,565.72	1,598.93	33.21	
3. Property Maintenance Fund	13,881.57	10,477.72	127.75	3,531.64
4. Property Rehabilitation a/c	8,229.11	7,641.01	638.47	1,226.59
5. Furniture Account	1,085.87	851.06	234.64	469.45
6. First-Aid Unit	185.06	186.90	1.84	
7. Welfare Fund	307.09	254.09	3.04	53.00
8. Music Scholarship	31.08	458.13	427.10	
9. Rath Auditorium	5,707.07	5,838.82	137.75	
Total	<u>\$35,995.50</u>	<u>32,304.94</u>		

Explanation of Changes

1. Transferred by auditors to General Fund	\$	3.65
2. Interest added		33.21
3. Interest added (\$127.75) and expenses authorized by board 7-20-1950 and other meetings -		
a. Re-roofing of OCD building		513.50
b. Painting interior of medical bldg.		148.10
c. Painting locker rooms		1,017.17
d. Curtains - Girls' Locker Rooms		38.55
e. Fixing auditorium - painting		268.25
f. " " - curtains		228.00
g. Renovation of pool		825.09
h. Renovation V. C. cottages		442.98
		<u>3,531.64</u>
4. Changes made by board in meeting on July 20, 1950 at request of auditors.		
5. Interest added, launderall & refund of sanding Director's room (\$234.64) transferred to Rehabilitation Fund - Auditor's request (\$419.45) slide (\$50.00) - \$469.45.		
6. Interest added.		
7. Interest added and funds withdrawn for membership scholarships.		
8. Unused Jamboree profits transferred from General Fund to Music Scholarship Fund prior to end of year.		
9. Interest added.		

OFFICERS

W. F. Dillingham Honorary President
A. L. Castle Honorary Vice-President
A. L. Y. Ward President
R. Allen Watkins Vice-President
Robert H. Rath Vice-President
F. J. Pinkerton, M.D. Vice-President
Dudley W. Smith Secretary
Hawaiian Trust Co., Ltd. Treasurer
Young, Lamberton & Pearson . . . Auditors

Eileen M. Watkins - Director
(January-August 25, 1950)

BOARD OF TRUSTEES

Arthur Y. Akinaka	Harry I. Kurisaki, D.D.S.
* Adeline E. Babbitt, Ph.D.	Dudley C. Lewis
George R. Carter	F. J. Pinkerton, M.D.
A. L. Castle	C. Dudley Pratt
Mrs. Inez Cayaban	Robert H. Rath
W. F. Dillingham	Joyce O. Roberts
Carter Galt	Shunzo Sakamaki, Ph.D.
Mrs. Peggy Hitchcock	Dudley W. Smith
Miss Marion Hollenbach	Francis K. Sylva, D.D.S.
Ronald B. Jamieson	John C. Walker
Rev. Henry P. Judd	A. L. Y. Ward
Herbert K. Keppeler	R. Allen Watkins

Charles L. Wilbar, Jr., M.D.

* On leave since August 1950 a/c change of residence
to Burma for a year.

C O M M I T T E E S

Executive Committee

A. L. Y. Ward	C. Dudley Pratt
Arthur Y. Akinaka	Robert H. Rath
Adeline E. Babbitt, Ph.D	Joyce O. Roberts
Carter Galt	Shunzo Sakamaki, Ph.D.
Mrs. Peggy Hitchcock	Dudley W. Smith
	R. Allen Watkins

Personnel Committee

C. Dudley Pratt
Ronald B. Jamieson
Robert H. Rath

Public Relations Committee

Joyce O. Roberts, chairman
William O. Cogswell
Henry P. Judd
Murray Befeler
Harry I. Kurisaki, D.D.S.
Ronald B. Jamieson

Group Work-Recreation Advisory Committee

R. Allen Watkins, chairman	Uichi Kanayama
Mrs. Angeles M. AVECILLA	Miss Marion Hollenbach
Samuel E. F. Chu	Robert H. Rath
Harry I. Kurisaki, D.D.S.	

Music School Advisory Committee

Mrs. Peggy Hitchcock, chairman	Philip Moritz
Lawrence Haneberg	Norman Rian
Mrs. Joyce O. Roberts	Mrs. K. C. Shim
Lloyd Krause	

Pre-School Advisory Committee

Dr. Adeline E. Babbitt, chairman	
Miss Mary Musgrove	Mrs. Inez Cayaban
Shunzo Sakamaki, Ph.D.	Shunzo Sakamaki, Ph.D.

Membership Committee

Robert H. Rath, chairman
Dudley C. Lewis
Joyce O. Roberts
Miss Marion Hollenbach

Property Study Committee

Arthur Y. Akinaka, chairman
Herbert K. Keppeler
Vladimir Ossipoff
Dudley W. Smith
J. C. Walker

Planning Committee

Robert H. Rath, chairman
R. Allen Watkins
Miss Marion Hollenbach
Arthur Y. Akinaka
Ronald B. Jamieson
C. Dudley Pratt
Shunzo Sakamaki, Ph.D.

Theatre Committee

Rowland Reeve, chairman
Mrs. Robert H. Rath
Mrs. Tony Shepardson
Miss Eleanor Vogel
Mrs. Joyce O. Roberts
Chetwynd McAllister