

MUSIC DEPARTMENT
Minutes of Staff Meetings

November 1, 1954

A discussion was held on our concert held on October 29th. It was reported that we have collected approximately \$300. to date. Everyone thought that the program was just right in length and Dorothy Mallory was complimented for her excellent performance on the organ.

A report was given by Mrs. Park on the plans for the parents' supper scheduled for November 6. All families were to bring their own supper and drinks will be furnished by the music department. This supper-meeting was proposed by a committee of four parents who met recently with the staff to strengthen the support of the parents for the Children's Chorus.

Mrs. Park also announced that extra rehearsals of the Chorus will be held on Wednesdays at 4:15 effective this week.

Mr. Kelly gave a review of the process of scheduling new students. It was pointed out that it was not necessary for the secretary to have the personal approval of the teacher before a new student is assigned if the teacher is not up to her maximum hours. This will cause unnecessary delay in the assignment of the student and quite frequently when a parent puts in an application and is kept waiting too long for a reply, they would register the child elsewhere.

November 8th

A report was given by Mrs. Park on the results of the parents' supper. Seven committees were formed with Mrs. Ethel Thom as chairman of the Steering committee. Following are the committees and their chairmen:

Ticket sales & finance (especially to schools)	Mrs. Gladys Min
Decoration	Mr. Furuta
Additional secretarial help	Mrs. Ho
Reception	Mrs. Abelaye
Transportation	Mrs. McGregor
Publicity	none

Concert receipts to date (1st concert) \$373.

The floor was then turned over to Dorothy Mallory who demonstrated on her methods of teaching group lessons using primarily the Oxford Courses.

Submitted by:

Approved:

W. Chun
JMK