

November 23, 1957

Staff

To Leroy, August, Peter and group:

This memo concerns the use of Palama facilities for you music group.

I'm sure you understand that Palama and the staff are here in the community for the purpose of encouraging activities and interests such as your own. In order to keep the program going along successful lines and as a means of strengthening the boys and girls feeling of belonging to the Settlement we have the membership plan which is required of all the adults, young adults like yourselves and children who regularly use the facilities.

Since we have other clubs and persons using Palama and we have to be fair and deal with all the groups on an equal basis there are a few points which I am listing here which we would like you to understand and to fulfill.

1. You and your group have enjoyed the free use of the music school and facilities for a long time and we feel that it is only fair that you each take out the young adult memberships (\$5.00 per year). As you know we can't require memberships for some and let others in without membership.
2. There are some reasons why Miss Yamaguchi's teaching room should not be used for any group rehearsals. We will make the library room available to you to avoid certain problems concerned with Miss Yamaguchi's room.
3. Concerning the schedule for use of the library room I would like you to please fit your requests into the following times:

Mondays, Tuesdays and Thursdays from 6:00 to 8:30 p.m. or
until the band director leaves the building.
4. The regulation concerning smoking has to be strict. It is due to the danger of fire in these wooden buildings. We can not allow any smoking inside the building.

I hope that you will be willing to comply with these rules which are for everyone's benefit and your own as well. If so will you please have each member of your regular group sign below and keep the second copy as a reminder.

August Moniz _____
Leroy Pacheco _____
Peter Empanio _____

John Kelly, Director
The Music School