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Annual
Report

1962

- MEMBER -

Honolulu Community Chest

Honolulu Council of Social Agencies

PALAMA SETTLEMENT

OFFICERS

President Dr. Shunzo Sakamaki
First Vice-President. Stewart E. Fern
Second Vice-President Mrs. Mary-Mae Bond
Secretary Robert H. Rath
Treasurer Charles C. Spalding

BOARD OF TRUSTEES

| | |
|-------------------------|-------------------------|
| Mrs. Mary-Mae Bond | Mrs. Peggy Hitchcock |
| Mrs. Ines Cayaban | Philip T. S. Ho |
| Robert W. B. Chang | Herbert K. Keppeler |
| Donald D. H. Ching | Mitsuma Miyazaki |
| Samuel E. F. Chu | William R. Norwood, Jr. |
| John K. Clarke, Jr. | Vladimir N. Ossipoff |
| Judge Gerald R. Corbett | Mrs. Thomas D. Perkins |
| Henry E. Damon | Robert H. Rath |
| W. L. Doering | Dr. Shunzo Sakamaki |
| Yoshiaki Eto | Charles C. Spalding |
| F. C. Farinas | Matsuo Takabuki |
| Stewart E. Fern | Robert Y. Tanaka |
| William M. W. Gee | A. L. Y. Ward |
| Lawson F. Green | John Wright |
| Mrs. Nancy Hartwell | |

HONORARY BOARD MEMBERS

Honorary President Walter F. Dillingham
Honorary Vice-President. Alfred L. Castle
Honorary Board Member. George R. Carter
Honorary Board Member. Carter Galt
Honorary Board Member. C. Dudley Pratt

EXECUTIVE DIRECTOR (Thru November 1962)

Arne E. Larson

EXECUTIVE DIRECTOR PRO-TEM (Dec. 1962 - Apr. 14, 1963)

A. L. Y. Ward

* * * Founded in 1906 by James A. Rath (1870 - 1929) * * *

PRESIDENT'S ANNUAL REPORT

During the past year, since our meeting on March 22, 1962, the Board of Trustees held a total of 18 meetings, including 12 regular meetings with a new high average attendance of 16 Trustees. There were four special meetings and two joint meetings with the Settlement Staff. At least 16 official Committee meetings were held. When one adds the many ad hoc calls to various Trustees for work and help, it all adds up to a particularly busy year for members of the Board. The reason for this has been clear to the Board, and it is that we have had to make important decisions concerning the kinds of services that Palama should be offering to the people that live within walking distance of the Settlement.

The "Trecker Report" was received and studied, and adopted by the Board, and an earnest effort has been made to implement the recommendations of the Report, an effort that will need to be pressed with steadfast purpose in the years ahead. At the Board meeting in November it was decided to terminate Mr. Arne Larson's services as Executive Director, and a search for a new Executive Director was started. A dozen or so applications were received, from local and Mainland candidates. After careful study, the Board voted unanimously on February 28, 1963 in favor of Mr. Jack T. Nagoshi, and he will become our Executive Director as of April 15, 1963.

We have been singularly fortunate to have our esteemed colleague, Lee Ward, agree to pinch-hit as Executive Director pro tempore, without salary, during the long months from early December until mid-April. This has been a difficult period, for many reasons, and Mr. Ward has put in endless hours of hard work, as he also did on previous occasions when he was the temporary Executive Director, while serving on the Board as member and President for the past twenty-five years. Mahalo nui loa to him!

First-year men on our Board have been Henry E. Damon, Lawson F. Green, Philip T. S. Ho, Robert Y. Tanaka, and John Wright. From the start, they pitched in like veterans, never flinching at or shirking any assignment or opportunity to serve. Incidentally, three-fourths of our Board today have joined us since 1957. We were sorry to have Mrs. Karen C. Perkins resign from the Board in September, after eight years of faithful service, and I hope that some day she will be able to serve on the Board again.

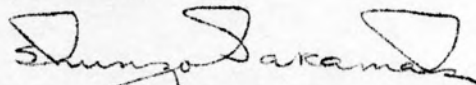
I wish to pay tribute to two staff members who gave their all to Palama. Nelson Kawakami had to retire after a disabling stroke in May, after some 31 years of selfless service to countless people who enjoyed our athletic facilities. Wallace E. Saffery, who had been at Palama from 1909 until retirement in 1958, passed away on September 22, leaving an unfading memory of a soft-spoken gentleman and devoted worker.

During the year we welcomed at long last the publication of "Hawaii Sings". The author, John M. Kelly, Jr. and the artist, Keichi Kimura, combined their talents to produce a beautiful book.

I want to extend very special thanks to Mr. Hiroshi Minami, of the Council of Social Agencies, for the many, many hours he has given us these past four months, and to Mr. John Pixley for sharing him with us despite the onerous burdens of work that piled up on the Council staff during this period. Mr. Minami's professional counsel, unstinting cooperation, and knowledgeable assistance have been of inestimable value to us.

To Margaret Iizaki, a warm mahalo for unfailing fidelity to her responsibilities and devotion to the best interests of Palama.

To the members of the Board, my sincere thanks for their active, personal concern for the welfare of Palama, and their willingness to work hard. I am proud to be on this team.



SHUNZO SAKAMAKI, President
Board of Trustees of
Palama Settlement

March 7, 1963

EXECUTIVE DIRECTOR'S REPORT

Since Palama Settlement ended 1962, its 57th year of existence, without a full-time director, the Executive Director Pro-Tem has asked department heads to write annual reports for their departments and will include only a few comments of his own.

TRECKER REPORT:

Perhaps the most outstanding occurrence of the year was the completion of the Trecker Report under the auspices of the Honolulu Council of Social Agencies, and its adoption by the Board of Trustees of the Settlement on October 9th, 1962. A Report of this nature was first requested early in the fifties when it became apparent that the Settlement was faced with major problems as a result of giving up its medical program, finding itself in a changing neighborhood, and losing a considerable amount of its property for new thoroughfares. The Trecker Report was most welcome as it emphasizes the continued need for an organization such as Palama's in this particular area of the city, outlining the goals the Settlement should strive for, and in fact, suggesting the methods and various programs by which such goals may be reached. It is indeed a blueprint for action for the foreseeable future of the Settlement. It is to be hoped that one of the cornerstones of its success, the Program Advisory Committee composed of Board members, staff members, and representatives of the neighborhood community and other non-Palama members of the group work profession, can be established in 1963.

FOLK SONG BOOK:

Another item of importance during the year was the completion of the book by John M. Kelly, Jr., "Folk Songs, Hawaii Sings", for Palama Settlement. It is a book of which all concerned with its publication can be justly proud. It will be on sale in Honolulu very shortly.

PRE-SCHOOL:

The past year has been a hard and trying one for the Pre-School because of the expiration in August of the variance granted the Pre-School in 1957 to operate in a wooden frame building. The Building Inspector gave a temporary continuance of the variance to December 31, 1962 on condition that the enrollment of 90 pupils be dropped to 65, as the square foot area does not permit more than that number, and that the number of exits be increased. The implication of the Trecker Report that operation of the Pre-School be turned over to another agency was also somewhat disturbing. The Pre-School teachers and children participated in the Board of Health programs of hearing testing, vision testing, and fluoride treatment. The results were good and the children were in the best of health. We had an excellent summer program. It was an exciting intensive program of swimming, excursions, picnics and water play. Parents were pleased. We will carry out the same program in 1963. Our annual Christmas program and party was a success. We had 100% attendance. Parents accepted the changes in numbers and the increase in fees very well. There were

very few drop-outs. On September 1, 1962 rates were raised from \$40 to \$44 per month. The Board's decision that the Pre-School should operate on a balance budget in 1963 will be carried out. The School will also maintain its high standards in program, keep staff morale high, establish good rapport with parents, and continue the excellent care of its children. (Rosario Sabala, Pre-School Director)

One rather serious problem which occurred during the year, was the termination on June 30, 1962 of the Pre-School's 5-year variance to continue in operation inspite of failure to meet the City building code. The City and County building inspector was kind enough to extend the variance for another period to December 31st on condition that the enrollment be reduced from 90 to 65, and that additional exit doorways be built. Early in 1963, another request for an 18 months' extension was made by the Program Committee, in which the Settlement undertook that by June 30, 1964 it would either give up the operation of Pre-School, or have created by that time a new facility in compliance with the law. (Ward)

There has been no difficulty in keeping all the rooms filled during the past year. At present, we have the capacity for sixteen girls and try to carry through with the original intent of taking students or those deserving reasonable living accommodations who have to live on a limited income. Presently all the girls are from the outside islands, but during the past year we accommodated several mainland girls. All those living in the dormitory are paid members of Palama Settlement and are encouraged to contribute and participate in the different activities and programs, besides enjoying the facilities offered. During the past carnival, one member was in charge of a concession with the other dormitory members donating their services in helping. It is anticipated that the dormitory will continue to function at capacity point as in the past. (Eva B. Hayashi, Housemother)

A YEAR OF CHANGE (!): The year immediately past can best be characterized as having been a "rough" one. It has had more than a normal share of turmoil, misdirection, staff turn-over and frustration. Similarly, however, due to the recent changes in administration, the advent of the "Trecker Report," and the prospects of joint Board/Staff effort, it has contained the greatest promise for improvement of any

recent year. Nevertheless, the confusion of authority and consequent low staff morale had its effect on the program. It is a tribute to the professional attitude of the staff that the effect has not been greater. With the "Trecker Report" saying essentially what the staff has been saying right along, the Board beginning to evidence to the Program Staff its concern and support, and the Executive Director Pro Tem giving considered and permissive direction at a most critical time, the staff has rallied and taken new heart. We are now looking forward to professional direction and significant participation by Board members. Money will help, too.

STAFF CHANGES: There have been several significant changes in the program staff this year. The loss of Nelson Kawakami, due to poor

health, and of Esther Watanabe, to the Salvation Army, has been keenly felt both by the staff and the membership. Then Marcelle Corday, dramatics teacher, resigned in the fall to be with her family on the mainland, and Phil Geissal and Karen West joined the staff - both on an essentially temporary basis, however, as Phil is leaving us to become the Executive Secretary of the Wahiawa Community Association and Karen will be going back to school. Due to the budget cutback this year, and the resultant "streamlining" of program, certain part-time staff have had to be released or are scheduled for release later in the year. Services have been affected - the Teen Employment Service has been discontinued, and Arts and Crafts, as done by Mrs. Evalynn Quisenberry, will not be possible after this spring.

Certain other part-time staff have been added to permit the full-time staff to "stretch" further and to make better use of their time. These are a life guard, a swim class instructor, and two club advisors - each carrying two groups. All of this, coupled with the shifts in executive leadership and the bringing together of the program staff in one Campus Services Department - not yet completely realized - has, to say the least, made for an unusual year.

REGULAR PROGRAM: In our "regular" program, there has been both advance and set-back. Certain important aspects have been suspended due to staff time and turn-over.

Our ability to develop and accommodate club groups has been impaired by the staffing and leadership situation. The "normal" picture realized for the first time in years in the fall of '61 - a functioning gymnasium, qualified athletic and group work personnel (Carl Sekimura and George Fujioka) - made it possible then for several groups to form quickly via the house leagues and to stabilize as clubs. These groups continued through the spring of 1962 - and most are still active now. Although a whole new crop of potential clubs was identified this past fall, the staff has not been able to move them to a club program until very recently when more leadership, both volunteer and part-time, was developed. There is cause to be concerned about next fall as the supervising staff may well be spread too thinly to pick up very many more groups. The volunteer leadership picture is brighter now, however, due to the University's requiring its education majors to do a semester's volunteer work during either their freshmen or sophomore year. Indeed, it is only this source which has just now made it possible for us to again offer a Saturday Morning Program - this time called a Saturday Day Camp - under the co-direction of George Fujioka and Phil Geissal.

The Swimming classes have been reorganized by Phil to conform to the standards of the American Red Cross program. The classes now make it possible to more closely group the students according to ability. Individual progress records are kept and "graduation" is in accordance with Red Cross criteria. The swim team coach helps with these periodic advancements so as to be in a better position to feed our swimmers into the swim team.

In addition to leading her girls' clubs, Karen West has introduced athletic activities for girls - principally basketball and trampolines.

These have been snapped up by our activity-starved girls. (A series of encounters with girls from the Salvation Army facilities has usually ended in Palama's favor.)

House Leagues and other inter-group competition that Carl has been maintaining has helped to keep many youngsters with us, but the dearth of club leadership has made it difficult to move these groups into a more stable program.

The Music program continues pretty much as usual except for a decline in students. A beginners band, with a football playing bandmaster - he says it helps the youngsters let off steam - was started this year, bringing to two the bands supported by the Kiwanis Club. Mrs. Dorothy Kissinger continues to render yeoman service to the music program. The future of our music program and the design of a way of having it serve more of the neighborhood should be given high priority.

PROGRAM ANALYSIS AND STAFF ASSIGNMENT: The staff has recently been engaged in a fairly close analysis of our program in an effort to determine just what each age category and developmental level was being offered in terms of skill-interest groups, individual and group activities, entree attractions, and social/emotional development opportunities. While this is still in progress, and it would be an oversimplification to say that our obvious shortcomings were seen to be with the elementary-aged children, and, at the other end of the scale, adults and families, there has been some immediate refocusing of the staff. George continues to have primary responsibility for the clubs and to be working, with Phil, on the elementary-aged in Saturday activities. He also has a primary responsibility for junior leaders and will be directing the Day Camp this summer. Phil continues to be in charge of the swimming program and, in addition to the Saturday emphasis, was to have started a daily after-school program for the elementaries. This will be held up due to his leaving the Settlement. Karen is all around "main girl" at this point with clubs and girls' activities and the canteen fairly popping at the seams with youngsters who enter our program through this avenue. She also has plans for a young women's activity group. Carl continues the general supervision of the athletic facilities and has the particular responsibility of building the teenage and adult athletic program.

SINGLE ENTRANCE & CONTROL: The single entrance to the grounds proposed in the Trecker Report has not been developed, but a single entrance membership check point to the athletic facilities is in operation. Procedural bugs are still being ironed out. We must watch the overall effect of this renovation as, while it has much merit, we cannot afford to have the neighborhood not know that it is welcome inside the fence. The newly instituted "pay-as-you-play" plan for families and adults, somewhat like the one which has been in effect for children, should help.

SUMMER PROGRAMS: Last summer's special summer programs of Day Camp, Residence Camp, and Teen Fun were among the most successful yet done by the Settlement - at least in recent years. The Day Camp reached a point of program refinement due to the continuing direction of Esther Watanabe. A new aspect, a "true" day camp experience in the woods of Nuuanu Valley, was successfully incorporated into the program. A higher

proportion of neighborhood children took part this year due to their parents' efforts in raising money for fees. The Residence Camp reached a high point with virtually no repeaters - we couldn't accommodate all those wanting to go. The majority of the campers were from the Mayor Wright Housing Project - having been picked up through the canteen program and involved in sales which made it possible to stretch our meager campership funds. The new Teen Fun program, virtually conceived and run by George Fujioka, helped to answer a long recognized need for activities for the teenager back from camp. This program was completely supported by participant fees and the proceeds of the pancake breakfast which was put on by parents, neighbors and Board members. The total teenage "package" was coordinated via a committee of teenagers and designed to periodically bring the several diverse elements into programmed contact. We won't be able to do as well this summer due to staff turnover.

NEIGHBOR INVOLVEMENT: Neighbors and parents were involved in a total of five cooperative efforts this past year. These were the pancake breakfast, the four-day Junior Olympic Swim Meet sponsored by the Swim Club, the UNICEF drive, the big "feed" in the Gym - "Thanksgiving with the Neighbors" - and the Hanging of the Greens traditional Christmas program. Many of these same people stand ready to rebuild our camp if we keep faith with their past investment in Palama-Uka by retaining the site ourselves.

IMPLEMENTATION OF "TRECKER REPORT" RECOMMENDATIONS: So far as a meaningful implementation of additional services recommended in the "Trecker Report", with the exception of melding the former music, group work, and athletic departments into a single Community Services unit, we are forced by the budget situation to "look resolutely to the future while we step reluctantly backwards." Of course, a certain amount of casework service is now provided, but it is limited to the meeting of extreme needs and while our basic method continues to provide a foundation for community organizational work, we are not now moving effectively beyond the situations "created" by our program of activities. (Lorin T. Gill, Community Services Supervisor)

No programs were carried out during 1962 to reduce the deficit with which the Settlement started the year. However, the Settlement did succeed in ending the year "in the black" with a balance of \$49.12. It is hoped that the Settlement can live within its budget during 1963, in spite of receiving a cut for that year of \$6,300 (6½%) in its allotment from the Community Chest, which has picked the year 1963 to "get current", which involves charging two years' campaign expenses against one year's campaign receipts. All agencies connected with the Honolulu Community Chest are taking cuts running from 2% to over 10%. The shortage of budget funds for 1963 necessitated the construction of a new entrance through the locker room to the athletic facilities. By this method, the staff in the athletic facilities can be reduced from several part-time individuals to one full-time attendant, thereby saving approximately \$1,500 in a full year.

On July 1st, the income from the Blackfield Enterprises for Palama's property on the makai side of Vineyard Street increased from \$15,000 to \$20,000 per year, and on approximately that date,

LAND LEASE: Blackfield Enterprises commenced building its apartment house project which will ultimately house, on its

completion this May, 114 family units with an estimated 600 occupants. Contact has already been made with the manager which, hopefully, may in time produce additional members for the Settlement and involve many of the tenants in Settlement activities.

As a result of the additional income available over the mortgage payments, the Board contracted to replace the shops which occupied the area across the street with a new tile and concrete Shop and Storage Building attached to the Waikiki side of the gymnasium at a cost of \$12,322.22. This building is essentially completed, although some additional funds will be required for electric service to the building, and for some form of paving at the entrance before the building will be completely useable. It is planned to use the additional monies available from the Land-Lease Fund for the grading of our back fields at the time of the construction of the Lunalilo Overpass on the mauka side of our property sometime this summer. It is intended that grading for the creation of a Little League diamond on the east side of the gymnasium, and a Pop Warner football field on the north side of the gymnasium can be completed at that time at minimum cost to the Settlement by having the contractor for the highway use his equipment for our job.

The Board has also indicated that additional Land-Lease Funds will be used for installing a fence on the Waikiki side of the property to join with the fence to be erected along the highway by the Highway Department, and for creating a system of trapdoors over the ventilating spaces of the gymnasium to eliminate the existing dust nuisance. At the same time, consideration should be given to the removal of the clutter of fences behind the buildings and the substitution of a fence immediately around the pool area to comply with the pool fencing law.

It is anticipated that the floor of the gymnasium will be properly cleaned and resurfaced in the very near future, a project recommended by the Buildings and Grounds Committee last June, and that the buildings which were also to have been painted in 1962 through a special Chest appropriation can be done in 1963. A number of breaks in the

MAJOR REPAIRS:

water line, adjacent to the pump under the staff cottage, have occurred in the last few months, but it is believed that it is satisfactorily repaired for the time being. In dire need of repairs to the wiring conduits is the pump room adjacent to the pool where in heavy rainstorms water pours out the conduits carrying the 220 line to the pump at the pool. There is increasing evidence that termites are causing serious damage to our buildings, and a program of annually fumigating one or more of the buildings is long overdue. The condition in the roof beams of the music auditorium may be critical as of now. The entire major maintenance program of the plant, including painting both inside and out and fumigation of the principal structures, should be put on a scheduled basis in line with Community Chest and Trecker Report recommendations.

Everyone at the Settlement was most sorry to lose the services of Nelson Kawakami, former director of the Physical Education Department who had become, in his 31 years at the Settlement, as much of a fixture as any of the buildings we all know so well. Nelson suffered a

stroke last May 7th which resulted in his early retirement from Palama. His loyalty to the Settlement and tireless service with so many young people in this neighborhood over the years will be long remembered and prove virtually irreplaceable.

STAFF

The death of Wallace Saffery, former bookkeeper at the Settlement for 49 years, occurred on September 22nd, and saddened all of those connected with Palama who knew him.

The Settlement was most fortunate to acquire the services last August of Mr. Emil Garrett, its present Maintenance Superintendent. After a career of some 20 or more years with the Armed Forces, including the Seabees and Marines, Mr. Garrett has proved himself just what the Settlement needs in that he is able to do almost any job that comes up at a minimum of cost to the Settlement.

Additional thanks must go to Lorin Gill for carrying on during the past few months in the face of difficulties and inadequate direction and support, and to all of the other members of the staff for carrying on so well in the absence of a full-time director.

Particular thanks are also due to Margaret Iizaki for all of the knowledge, effort, and overtime which she has contributed during this trying period.

It is to be hoped that during the coming year, there can be a great increase in Board-Staff communication through attendance by selected staff members at many of the meetings of the Board's advisory committees. The Board and Staff must work side-by-side as a team in putting into effect the recommendations of the Trecker Report if the full benefit of that Report is to be realized, and Palama is to continue to serve this community as fully and as well in the future as it has in the past.

BOARD-STAFF RELATIONS:

DONATIONS: Our thanks are gratefully extended to G. N. Wilcox Trust which made possible another complete section of bleachers for the gymnasium by its donation of \$1,700. Our sincere thanks are also extended to the following for their most generous donations during 1962 for the work of the Settlement:

Mr. A. S. Atherton
F. C. Atherton Trust
Samuel N. & Mary Castle Foundation
Mr. Walter F. Dillingham
Mrs. Mary G. Harrison
Prisanlee Trust
Mr. C. S. Short

Mr. & Mrs. Arthur C. Sloggett
Mr. Charles C. Spalding
Mrs. Philip Spalding, Jr.
Mr. Roger Toguchi
Mr. Conrad C. von Hamm
Mrs. G. J. Watumull
G. N. Wilcox Trust

A. L. Y. Ward

A. L. Y. Ward,
Executive Director Pro-Tem

S T A F F

FULL-TIME

Administration:

Arne E. Larson (thru Nov.1962)
Margaret Iizaki
Beatrice Kahoopii
George Kishaba

Group Work:

Lorin Gill
George Fujioka
Karen West
Henry Berido
Clara Miyamoto

Maintenance:

Emil Garrett
Henry Hamaishi
James Kamakani
Howard Kawakone
Kenneth Kawakone
Ernest Pakaki

Music:

Dorothy Kissinger

Physical Education:

Philip Geissal
Carl Sekimura

Pre-School:

Rosario Sabala
Winifred Fisher
Christina Sison
Mildred Tsukamoto
Shigeko Wada
Betty Leong
Mary Padilla

PART-TIME

Group Work:

Kenneth Bailey
Marsha Bulloch
Enrique Caboga
Elizabeth Heavey
Marjorie Kekuku
Ronald B. O. Lee
Quentin Matson
Evalynn Quisenberry

Music:

Dianne Canada
Phoebe Chang
Robert Jacobs
Joanna Koennecke
Becky Leong
Mary Ann Masuda
Lloyd Nakahara
Lynette Yanagi
Roy Yanagida

Physical Education:

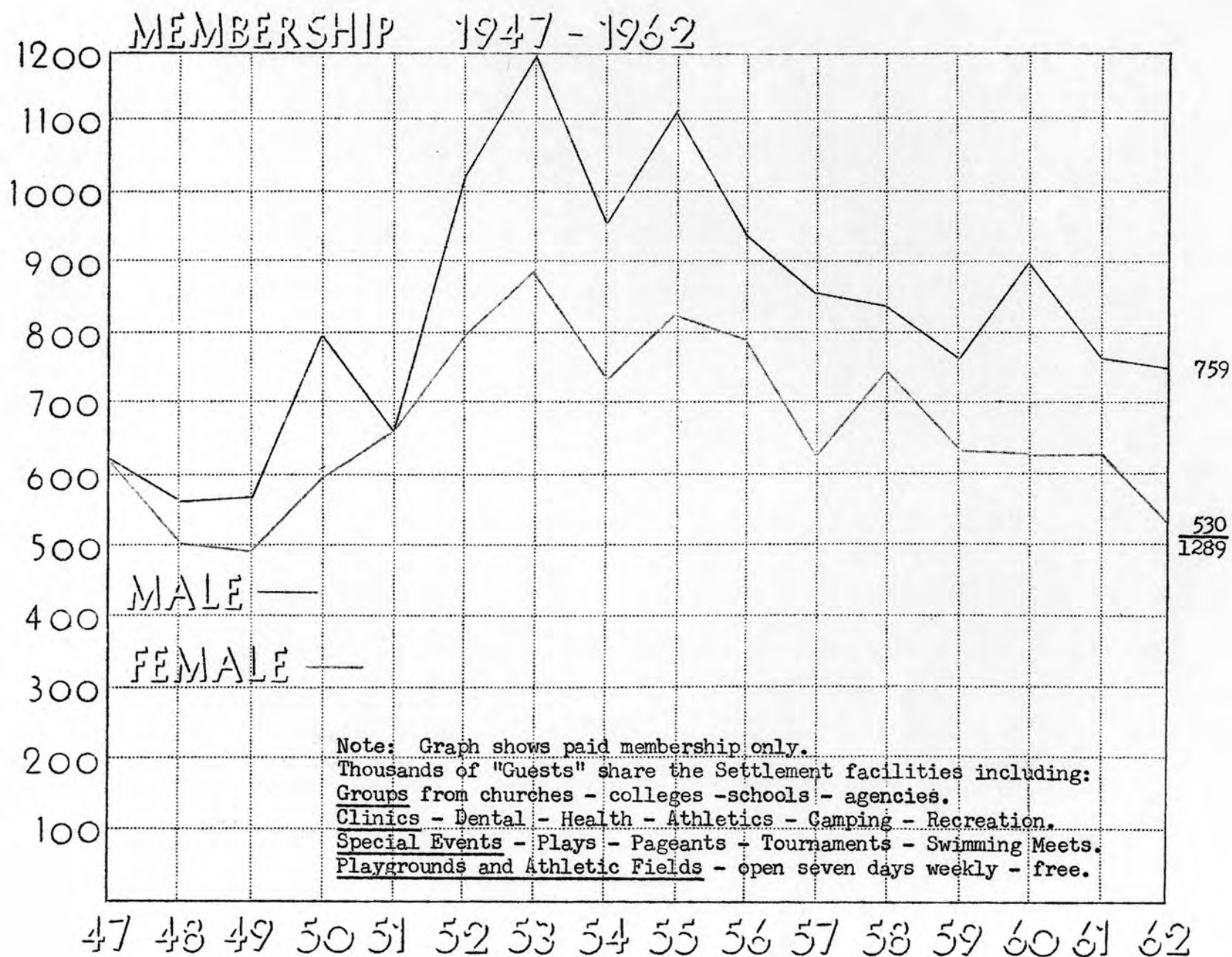
Henry Ching
Chris Hirayama
Constance Kahoonei
Harry Mamizuka

Pre-School:

Mary Hom
Amy Saiki

YEARLY ATTENDANCE - PALAMA SETTLEMENT

| Year | "A" Groups With Definite Enrollment | "B" Other Organized Group Activities | Totals For "A" and "B" | "C" Individual Use of Facilities | "D" Conf.-Consult. and Guidance |
|-------------|--|---|-----------------------------------|---|--|
| 1952 | 63,798 | 129,430 | 193,228 | 314,414 | 953 |
| 1953 | 61,952 | 136,958 | 198,910 | 253,322 | 1,256 |
| 1954 | 62,641 | 103,800 | 166,441 | 208,997 | 420 |
| 1955 | 73,419 | 86,822 | 160,241 | 220,754 | 1,483 |
| 1956 | 69,652 | 88,539 | 158,191 | 190,775 | 1,780 |
| 1957 | 82,312 | 66,291 | 148,603 | 190,956 | 1,254 |
| 1958 | 72,548 | 79,155 | 151,703 | 240,506 | 1,634 |
| 1959 | 67,075 | 82,364 | 149,439 | 236,659 | 2,666 |
| 1960 | 81,800 | 49,246 | 131,046 | 201,340 | 2,779 |
| 1961 | 79,578 | 53,144 | 132,722 | 223,212 | 1,807 |
| 1962 | 109,982 | 75,246 | 185,228 | 240,308 | 2,256 |



PALAMA SETTLEMENT
STATEMENT OF OPERATIONS
FOR YEAR ENDED DECEMBER 31, 1962

| <u>INCOME:</u> | <u>1962 BUDGET</u> | <u>1962 ACTUAL</u> |
|-------------------------|--------------------|--------------------|
| Investment | \$ 2,825.00 | \$ 3,162.80 |
| Contributions | 5,900.00 | 3,684.38 |
| Membership Fees & Dues: | | |
| Sustaining Membership | 3,200.00 | 3,241.50 |
| Dues for Privileges | 3,770.00 | 3,645.45 |
| Operating Income | 68,770.00 | 66,509.40 |
| Camp & Residence: | | |
| Resident Camp | 4,000.00 | 6,067.91 |
| Rental Units | 7,380.00 | 8,118.52 |
| Other Income | 80.00 | 154.68 |
| | <hr/> | <hr/> |
| TOTAL AGENCY INCOME | 95,925.00 | 94,584.64 |
| CHEST ALLOCATION | * 101,400.00 | * 99,927.00 |
| | <hr/> | <hr/> |
| TOTAL INCOME | \$ 197,325.00 | \$ 194,511.64 |

EXPENSE:

| | | |
|-------------------------------|---------------|---------------|
| Salaries & Wages | \$ 157,820.00 | \$ 152,457.35 |
| Office & Building Maintenance | 11,708.00 | 12,088.71 |
| Administration Expense | 10,617.00 | 9,551.39 |
| Activity & Service | 8,180.00 | 7,185.03 |
| Camp & Residence: | | |
| Resident Camp | 3,000.00 | 7,409.82 |
| Rental Units | 2,100.00 | 3,343.22 |
| Other Expense - Maj. Rehab. | 3,900.00 | 2,427.00 |
| | <hr/> | <hr/> |
| TOTAL EXPENSE | \$ 197,325.00 | \$ 194,462.52 |

| | |
|---|---------------------|
| Excess Income over Expense for the year | \$ 49.12 |
| Balance as of December 31, 1961 (Deficit) Net Worth | <hr/> (5,109.78) |
| Balance as of December 31, 1962 (Deficit) | <hr/> \$ (5,060.66) |

NOTE:

* Explanation of Chest Allocations:

| | | |
|--------------|---------------|--------------|
| Operating | \$ 97,500.00 | \$ 97,500.00 |
| Major Rehab. | 3,900.00 | ** 2,427.00 |
| | <hr/> | <hr/> |
| | \$ 101,400.00 | \$ 99,927.00 |

** This amount was allocated to be used in 1961.

This report is subject to certification by CPA audit.

Palama Settlement
Statement of Assets & Liabilities
At End Of December 31, 1962

ASSETS

CURRENT FUND:

| | |
|---|--------------|
| Cash on hand & in banks | \$ 15,063.12 |
| Cash in Haw'n Trust & Home Savings & Loan | 2,128.37 |
| Accounts Receivable | 207.98 |
| Supplies Inventory (at cost) | 827.78 |
| Total Current Fund | \$ 18,227.25 |

RESTRICTED FUND:

| | |
|-----------------------|--------------|
| Cash | \$ 12,464.94 |
| Due from Current Fund | 15,896.85 |
| Total Restricted Fund | \$ 28,361.79 |

ENDOWMENT FUND:

| | |
|---|-------------|
| Fanny Love bequest - Investment at cost | \$ 5,000.00 |
| Beatrice C. Newcomb bequest: | |
| Cash | \$ 835.70 |
| Investment at cost | 1,035.00 |
| Total Endowment Fund | \$ 6,870.70 |

CAPITAL FUND: (at cost or donated value)

| | |
|--------------------|---------------|
| Land | \$ 84,587.68 |
| New Gym | 311,065.66 |
| Old Buildings | 261,619.46 |
| Equipment | 70,875.73 |
| Automobiles | 12,544.19 |
| Other | 11,561.83 |
| Total Capital Fund | \$ 752,254.55 |

| | |
|--------------|---------------|
| TOTAL ASSETS | \$ 805,714.29 |
|--------------|---------------|

Palama Settlement
Statement of Assets & Liabilities
At End Of December 31, 1962

LIABILITIES

CURRENT FUND:

| | |
|-------------------------------------|---------------------|
| Accounts Payable | \$ 2,585.69 |
| Payroll Taxes & Withholding Payable | 3,574.09 |
| Due to Restricted Fund | 15,896.85 |
| <u>CUSTODY FUNDS:</u> | |
| Clubs & Other | 506.33 |
| Bazaar - Unexpended | 724.95 |
| Net Worth - Deficit | (5,060.66) |
| Total Current Fund | <u>\$ 18,227.25</u> |

RESTRICTED FUND:

| | |
|------------------------------|---------------------|
| Note Payable to bank | \$ 47,183.96 |
| <u>FUND BALANCE:</u> | |
| New Gym Bldg Fund - Deficit | (\$ 87,908.01) |
| Land Lease Fund | 66,706.69 |
| Furniture & Welfare Fund | 1,019.07 |
| McInerny Folk Song Fund | 810.08 |
| Bldg Maintenance Fund | 550.00 |
| Net Fund Balance - (Deficit) | <u>(18,822.17)</u> |
| Total Restricted Fund | <u>\$ 28,361.79</u> |

ENDOWMENT FUND:

| | |
|------------------------------|--------------------|
| Fanny Love bequest | \$ 5,000.00 |
| Beatrice C. Newcomb bequest: | |
| Principal | \$ 1,238.52 |
| Income | 632.18 |
| Total Endowment Fund | <u>\$ 6,870.70</u> |

CAPITAL FUND

\$ 752,254.55

TOTAL LIABILITIES

\$ 805,714.29

Palama Settlement
Statement of Receipts, Disbursements & Fund Balances
For the year ended December 31, 1962

| | Current Fund | Restricted Fund | Endowment Fund | Capital Fund |
|--|----------------------|-----------------------|--------------------|----------------------|
| <u>RECEIPTS:</u> | | | | |
| Investments | \$ 3,162.80 | \$ 1,005.71 | \$ 249.62 | |
| Contributions | 3,684.38 | | | |
| Membership Fees | 6,886.95 | | | |
| Operating Income | 66,509.40 | | | |
| Camp & Residence | 14,186.43 | | | |
| Other Income | 154.68 | | | |
| Community Chest Allocation | 99,927.00 | | | |
| Lease Rental Income | | 18,307.69 | | |
| Total Receipts | <u>\$ 194,511.64</u> | <u>\$ 19,313.40</u> | <u>\$ 249.62</u> | |
| <u>DISBURSEMENTS:</u> | | | | |
| Salaries & Wages | \$ 152,457.35 | | | |
| Office & Building: | | | | |
| Maintenance & Repairs | 11,629.40 | | | |
| Capital Additions | 1,767.04 | 1) \$ 4,716.27 | | |
| Administrative | 9,551.39 | | | |
| Activities & Services | 7,185.03 | | | |
| Camp & Residence | 9,445.31 | | | |
| Other Expense | 2,427.00 | 2) 2,376.34 | | |
| Interest on Note | | 3,253.80 | | |
| Transferred to Operating Acc't | | | \$ 211.77 | |
| Total Disbursements | <u>\$ 194,462.52</u> | <u>\$ 10,346.41</u> | <u>\$ 211.77</u> | |
| Receipts Over (Under) Disbursements | \$ 49.12 | \$ 8,966.99 | \$ 37.85 | |
| Fund Balance (Deficit) As of 12/31/61 | (5,109.78) | 3) (27,789.16) | 6,832.85 | \$ 746,260.70 |
| Capital Additional From: | | | | |
| Current Fund | | | | 1,767.04 |
| Restricted Fund | | | | 4,716.27 |
| Donations (at donated value) | | | | 510.54 |
| Capital Asset Sold or Retired | | 3) | | (1,000.00) |
| Fund Balance (Deficit) As of 12/31/62 | <u>\$ (5,060.66)</u> | <u>\$ (18,822.17)</u> | <u>\$ 6,870.70</u> | <u>\$ 752,254.55</u> |

- 1) Bleacher, Gas and Pump Shed, Partial of Shop and Storage Building.
- 2) Payments to John Kelly and Advertising Arts Association, Boiler Room Roof Repair, and Dr. Trecker Study.
- 3) Deficit of Gym Fund Less Land Lease and other Restricted Funds.

PALAMA SETTLEMENT

Community Service

Children * * * * * Youth * * * * * Adults * * *

| | |
|-------------------|--------------------------|
| Athletic Field | Mountain Camp |
| Arts and Crafts | Music School |
| Adult Education | Meeting Rooms |
| Auditorium | Neighborhood Improvement |
| Citizenship | Pre-School Day Care |
| Clubs & Classes | Playground |
| Day Camping | Physical Education |
| Family Activities | Recreation Center |
| Game Room | Swimming Pool |
| Group Work | Seasonal Parties |
| Guidance | Special Events |
| Gymnasium | Trips and Outings |
| Home Economics | Working Girls Dormitory |

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A S N E I G H B O R S G R O W

S O G R O W S T H E N A T I O N