

MUSIC DEPARTMENT
Minutes of Staff Meeting

November 29, 1954

John Kelly gave a report on a meeting he attended with principals of four schools present. All principals were willing to cooperate in publicizing our Children's Concert of the 18th by circulating leaflets to the children. As far as ticket sales were concerned, the schools are not authorized to sell tickets and since the PTA's will not meet till next year we will only furnish leaflets to the schools to be circulated.

It was decided that our little Christmas packages to the children singing in the Concert will be made up of fruits, cookies and nuts wrapped in red cellophane. Mrs. Thom, who heads our parents' committee, will be informed of this decision so she may begin working on possible donations of these items.

The case of Constance Luis was brought up for discussion. During 1953, Constance's bill accumulated to \$18.00. Upon inquiry, we found that the family income was about \$175. per month with 6 children in the family. Constance was immediately placed under full scholarship. However, they have not as yet made any payment on their past bill nor have they paid for music books which have been issued to the child. Mrs. Wilkins was questioned about the progress of the child and she reports that she is doing very well and would not like to drop her. It was suggested that her old bill be written off the books. This will be referred to Mr. Hiers.

Teachers were asked to notify John as soon as possible whenever they are ill and it is necessary for them to go home.

Submitted by:

W. Chew

Approved:

JK