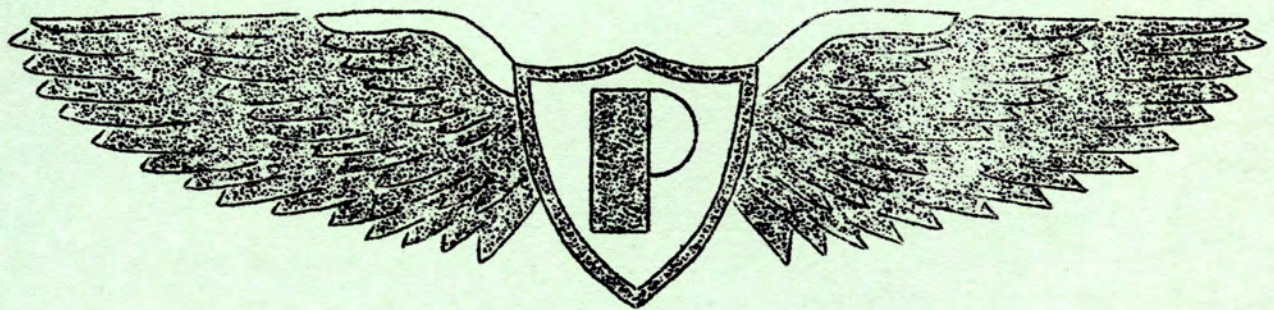


Palama Settlement

ANNUAL REPORT
1961



MEMBER COMMUNITY CHEST
and
COUNCIL OF SOCIAL AGENCIES
HONOLULU, HAWAII

PALAMA SETTLEMENT

OFFICERS

President Herbert K. Keppeler
First Vice-President Stewart E. Fern
Second Vice-President Kenneth M. Young
Secretary Robert H. Rath
Treasurer A. L. Y. Ward

BOARD OF TRUSTEES

Bond, Mrs. Ben H., Jr.	Hitchcock, Mrs. Peggy
Cayaban, Mrs. Ines	Keppeler, Herbert K.
Chang, Robert W. B.	Miyazaki, Mitsuma
Ching, Donald	Norwood, William R., Jr.
Chu, Samuel E. F.	Ossipoff, Vladimir N.
Clarke, John K., Jr.	Perkins, Mrs. Thomas D.
Corbett, Judge Gerald R.	Rath, Robert H.
Doering, W. L.	Sakamaki, Dr. Shunzo
Eto, Yoshiaki	Spalding, Charles C.
Farinas, F. C.	Starr, W. Russell
Fern, Stewart E.	Takabuki, Matsuo
Gee, William M. W.	Ward, A. L. Y.
Hartwell, Mrs. Nancy	Young, Kenneth M.
*Hipa, Samuel V. K.	

HONORARY BOARD MEMBERS

Honorary President Dillingham, Walter F.
Honorary Vice-President Castle, Alfred L.
Honorary Board Member Carter, George R.
Honorary Board Member Galt, Carter
Honorary Board Member Pratt, C. Dudley

EXECUTIVE DIRECTOR

Arne E. Larson

. Founded 1906 by James A. Rath (1870 - 1929)

*Deceased - October 17, 1961

C O N T E N T S

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PRESIDENT'S ANNUAL REPORT

The Board of Trustees held ten regular monthly meetings during 1961. Attendance averaged twelve members per meeting. Many committee meetings and conferences were held also.

The following new Trustees were welcomed:

The Honorable Robert W. B. Chang,
State House of Representatives
Mr. Yoshiaki Eto, Principal
Likelike School
Mr. F. C. Farinas
Bank of Hawaii
Mrs. Ines Cayaban
Tuberculosis Association
Mr. Mitsuma Miyazaki
Hawaiian Pineapple Company
Mr. Samuel V. K. Hipa
Board of Water Supply

Unfortunately, Mr. Hipa's sudden death on October 17, 1961, brought to an untimely end his long and faithful participation in Palama affairs which we tried to recognize by asking him to serve as a Trustee earlier during the year.

The other new Trustees, along with the older members of the Board, contributed their time unselfishly toward the betterment of Palama. Our Trustee committees were very active. Outstanding service was rendered by the Program Committee headed by our old-reliable Mr. Robert Rath, and the Buildings and Grounds Committee under the chairmanship of Mr. Kenneth Young, which work will result in determining curricular revisions to better the scope of activities at Palama within the limits of its budget, plant, and personnel.

Early in 1961, Mr. Arne Larson was reappointed Executive Director on a continuing contract. His subsequent and somewhat prolonged vacation left the Settlement without full leadership, with the burden thrown upon the staff and a few Trustees during a period when Palama was under financial stress. Mr. Larson's return, together with the appointment of Mr. A. L. Y. Ward as Trustee-treasurer, the Finance Committee headed by Charles Spalding, and the continuation of fund raising activities with all Palama people participating wholeheartedly, should soon bring our financial statement back into "black".

President's Annual Report
cont'd:

After some confusion in income and expense allocations among various accounts, we understand that the deficit of \$10,389.94 as of December 31, 1960, was reduced to \$7,108.02 as of December 31, 1961. This is subject to audit. Better weather at carnival time, a bang-up sustaining membership drive, together with a carefully controlled budget should overcome the remaining deficit by the end of 1962.

To our dedicated staff at Palama and to the Trustees, I take this means to express my sincere appreciation of the fine work done during 1961. The new Gymnasium, so ably designed by Trustee Vladimir Ossipoff, is a very significant step ahead in the direction of a greater campus for the work of Palama. We should all continue to strive toward this end, no matter what intermediate hurdles stand in the way in the meantime.

Sincerely yours,

/s/ Herbert K. Keppeler

Herbert K. Keppeler, President
Board of Trustees
Palama Settlement

February 15, 1962

EXECUTIVE DIRECTOR'S REPORT

Palama Settlement provides leadership and facilities to help Palama people work together to meet their own needs.

Our Community Center has a commitment to cooperatively expand programs and facilities, improve neighborhood living, encourage individual growth, and group development.

The Settlement offers direct and indirect services without discrimination as to race, creed, social or economic condition of participants.

The following outline of significant Settlement services in "sixty-one," plus the suggestions for things to do in "sixty-two" should help pave the path for progress at Palama.

Highlights from sixty-one:

1. Trustees Treasurer added to officers of the Board.
2. Bazaar-Carnival sponsored by Palama Neighborhood Association.
3. Kaneohe Marines Party for 325 neighborhood children.
4. Leadership Training Program for Teenagers.
5. Greta Andersen Conquered Palama "Channel" Pool - 1,000 children cheer.
6. Oahu Weightlifting Championship for 1961 in new gymnasium.
7. Palama swimmers and coach received State and National Recognitions.
8. Permanent Standing Committees established for Trustees.
9. Budget deficit for 1960 reduced.
10. Budget kept in balance for 1961.
11. Local neighborhood leaders elected to Board of Trustees.
12. Inter-School Swim Meet sponsored by Palama.
13. Hawaiian Trust Company's annual fee reduced.

Some Shadows during past year:

1. Sustaining Membership Drive failed to raise quota. Goal: \$3,200.00
Raised - Money received in 1961 from
1960 appeal..... \$ 245.00
Money received from 1961
appeal..... 938.00
Short: 1,183.00
\$2,017.00

2. Council of Social Agencies - Palama Self-Survey Report - Incomplete.

Community Cooperation, Concern, Service included:

State Commission on Children and Youth - Kalihi-Palama Council - Council of Social Agencies - Community Chest - Palama Neighborhood Association - American Camping Association - Aldersgate Methodist Church - Oahu Commission on Children and Youth in Housing Projects - Chamber of Commerce's "Aircade for Citizenship Action" - American Red Cross - Public Meetings in James A. Rath Auditorium - Mental Health Clinic - University of Hawaii - National Recreation Association - National Federation of Settlements and Neighborhood Center - State Department of Social Services - East-West Center - Salvation Army - Hawaii Housing Authority - Amateur Athletic Union - Juvenile Court - Child and Family Services - Department of Parks and Recreation.

Palama Projects with:

- Optimist Club - - - Employment Bureau for Youth
- Kiwanis Club of Honolulu - - - Boys' Band
- Council of Social Agencies - - - Self Survey - - - Budget Workshop - - - Scholarship Selection - - - Safety Workshop - - - Community Planning Seminar
- National Federation of Settlements - - - School Drop Outs Questionnaire - - - Personnel Financial Aid Survey - - - Employment of Youth Study
- Hawaii Employers' Council - - - Personnel Study
- State Planning Department - - - Recreation Survey
- State Department of Health - - - Hearing Clinics
- Kamehameha Lions Club - - - Handicapped Children's Scholarship - - - Free Eye Clinic
- Palama Neighborhood Association - - - Bazaar-Carnival Benefit
- American Red Cross and Public Schools - - - Learn-to-Swim Program
- Bishop Museum - - - Trail Markings
- Community Chest - - - Fund Raising
- Aldersgate Church - - - Mayor Wright Children's Program
- McInerny Foundation - - - Hawaii Sings Folksong Book
- University of Hawaii - - - Field Work Students - - - East-West Center Students.

Some Things To Do in '62:

1. Become actively involved in Civil Defense Program.
2. Expand non-fees activities for members.
3. Increase Income from Sustaining Membership Drive.
4. Continue Identification of Community Needs.
5. Promote new programs.
6. Develop a Comprehensive Calendar of Events for '62.
7. Bring Personnel Policies and Practices up to date.
8. Improve Facilities for Program Promotion.
9. Revise Staff Working Hours to Improve Settlement Services.
10. Include Sundays in Settlement's Work Days.
11. Secure Citizen Participation and Involvement at All Age Levels.
12. Change Organization Chart to Reflect Area and Activity Supervision.
13. Start a Monthly Mimeographed Newspaper.

The Settlement Shared its Resources:

The Gymnasium, Swimming Pool, Group Work Building, Home Economics Building, Music School, and/or our Athletic Fields have been made available for use by Elementary, Intermediate, High Schools, and the University of Hawaii, as well as churches, agencies, and other qualified groups.

Mahalo to Many Volunteers:

The services of volunteers accounted for over 10,000 hours of work, which if paid for at the minimum rate of \$1.00 per hour represents a savings of \$10,000.00. The dedicated volunteers enrich and expand our activities beyond measurement in dollars and cents. All who benefited are indeed grateful.

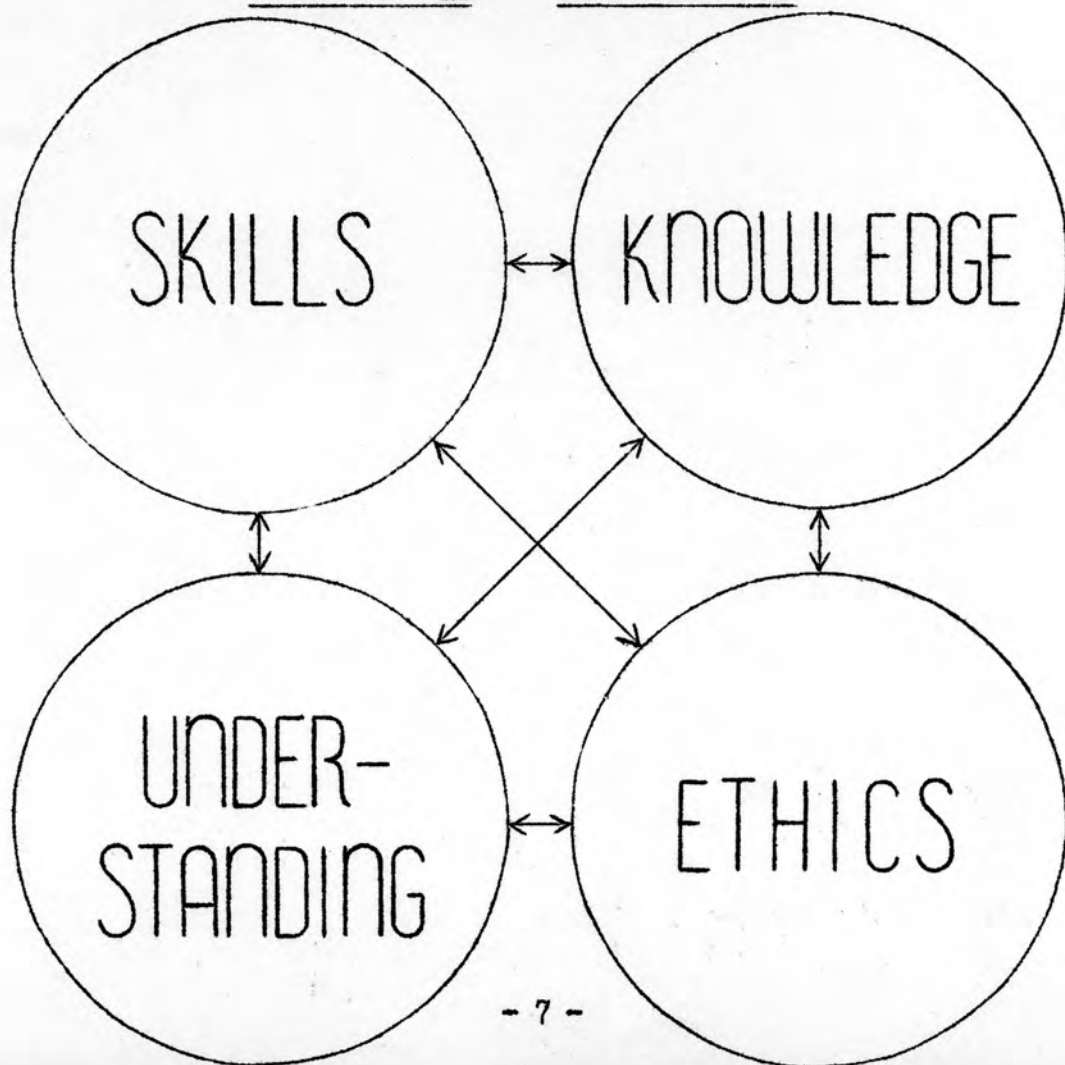
Aloha with Appreciation:

My sincere thanks to Trustees, Staff, Members, Neighbors, Contributors, Colleagues, and other Civic Minded Citizens who have made Palama's program possible.

Arne E. Larson
Executive Director
Palama Settlement

Palama Settlement

SEEKS
POSITIVE INTERACTIONS
TOWARD
PEAK PERFORMANCE
IN
TOTAL LIVING



P E R S O N N E L

FULL-TIME

Administration:

Arne E. Larson
Margaret Iizaki
Beatrice Kahoopii
George Kishaba

Group Work:

Lorin Gill
George Fujioka
Esther Watanabe
Clara Miyamoto
Henry Berido

Maintenance:

Robert Miyashiro
James Kamakani
Henry Hamaishi
Howard Kawakone
Taruji Oshiro
Ernest Pakaki

Music:

Dorothy Moritz

Physical Education:

Nelson Kawakami
Carl Sekimura

Pre-School:

Rosario Sabala
Mildred Tsukamoto
Christina Sison
Shigeko Wada
Mary Hom
Winifred Fisher
Betty Leong
Mary Padilla

PART-TIME

Group Work:

Marsha Akau
Marcella Cooke
Elizabeth Heavey
Evalynn Quisenberry
Marjorie Kekuku

Jose Velasco
Alihandro Plaza
Quentin V. Matson
Helen Isobe

Physical Education:

Yoshiji Asami
Henry Ching
Constance Kahoonei
Robert K. Kapana
Harry Mamizuka
Ert Maesaka

Music:

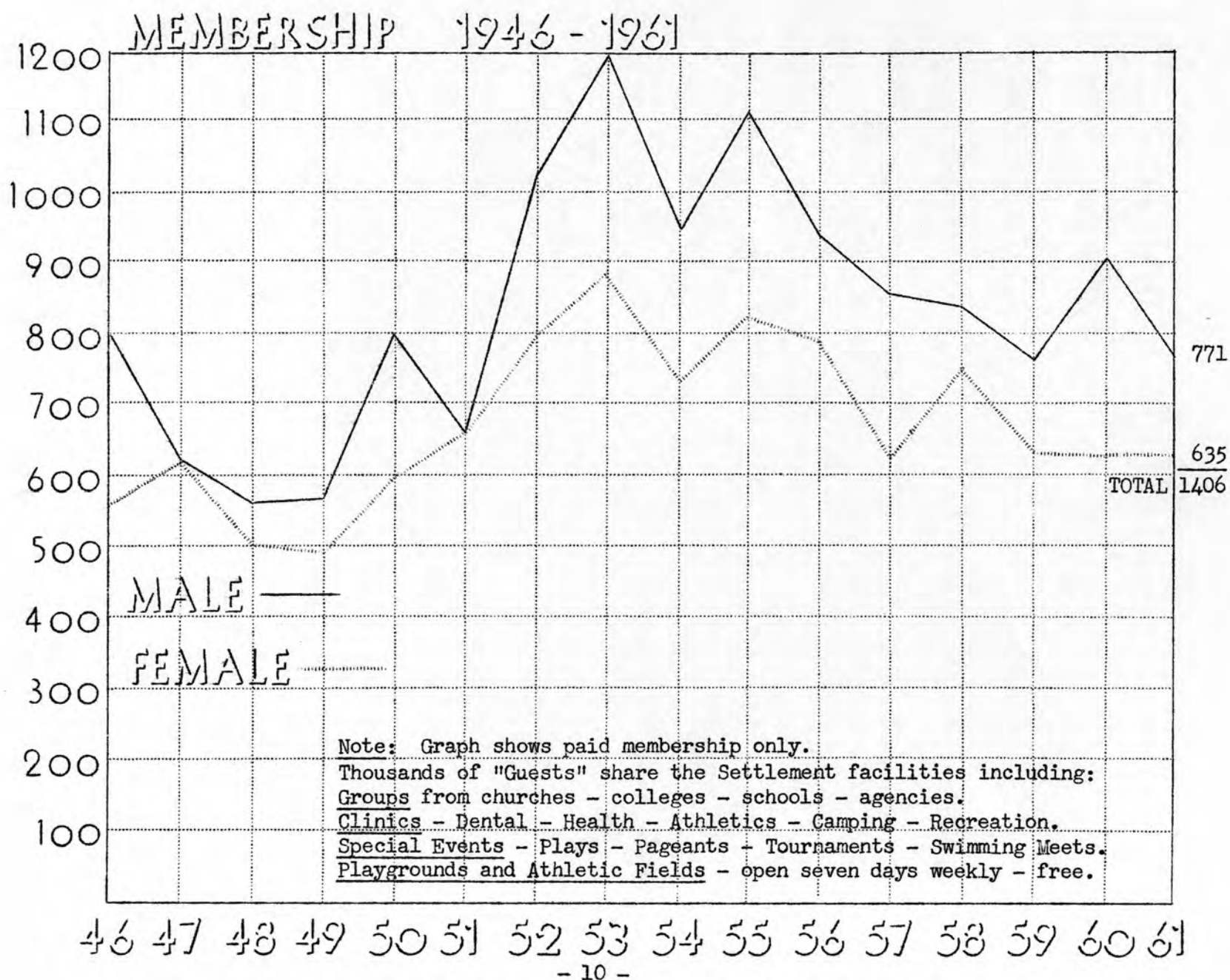
Joanna B. Koennecke
Carolyn Yanagida
Roy Yanagida
Florence Ward
Stephen Cho
Lynette Yanagi
Mary Ann Masuda

Pre-School:

Priscilla Danganan
Amy Saiki
Helen Kealalio
Evelyn Tsukamoto

YEARLY ATTENDANCE - PALAMA SETTLEMENT

Year	"A" Groups with Definite Enrollment	"B" Other Organized Group Activities	Totals For "A" and "B"	"C" Individual Use of Facilities	"D" Conference-Consult. and Guidance
1951	53,050	105,235	158,285	249,092	638
1952	63,798	129,430	193,228	314,414	953
1953	61,952	136,958	198,910	253,322	1,256
1954	62,641	103,800	166,441	208,997	420
1955	73,419	86,822	160,241	220,754	1,483
1956	69,652	88,539	158,191	190,775	1,780
1957	82,312	66,291	148,603	190,956	1,254
1958	72,548	79,155	151,703	240,506	1,634
1959	67,075	82,364	149,439	236,659	2,666
1960	81,800	49,246	131,046	201,340	2,779
1961	79,578	53,144	132,722	223,212	1,807



PALAMA SETTLEMENT
STATEMENT OF OPERATIONS
FOR YEAR ENDED DECEMBER 31, 1961

<u>INCOME:</u>	<u>1961 BUDGET</u>	<u>1961 ACTUAL</u>
Investment	\$ 2,925.00	\$ 2,880.24
Contributions	5,900.00	4,892.40
Membership Fees and Dues	7,770.00	4,960.73
Operating Income	71,430.00	69,324.65
Camp, Residence	10,200.00	11,789.76
Other Income	1,025.00	459.75
	<hr/>	<hr/>
Sub-Total	99,250.00	94,307.53
Community Chest Allocation	* 92,502.00	** 94,929.00
	<hr/>	<hr/>
TOTAL INCOME	<u>\$ 191,752.00</u>	<u>\$ 189,236.53</u>
<u>EXPENSE:</u>		
Salaries and Wages	\$ 156,369.00	\$ 148,832.42
Office & Bldg. Maintenance	11,666.00	11,405.64
Administration Expenses	8,510.00	11,274.59
Activities & Service	7,625.00	7,576.97
Camp, Residence	7,582.00	7,620.30
Other Expenses	---	2,427.00
	<hr/>	<hr/>
TOTAL EXPENSE	<u>\$ 191,752.00</u>	<u>\$ 189,136.92</u>
EXCESS INCOME OVER EXPENSE FOR THE YEAR	-	+ 99.61
BALANCE - DECEMBER 31, 1960 (Deficit)	-	- 10,389.94
		<hr/>
		- 10,290.33
<u>NON-BUDGETED EARNINGS ADDED TO DECREASE DEFICIT:</u>		
Carnival-Bazaar of 1959	\$ 1,601.85	
Circus of 1960	1,580.46	
		<hr/>
		3,182.31
BALANCE - DECEMBER 31, 1961 (Deficit)		<u>- \$ 7,108.02</u>

Note:

Chest Allocation:	*	**
Operating	\$ 91,936.00	\$ 91,936.00
Insurance	566.00	566.00
Major Rehab.	---	2,427.00
	<hr/>	<hr/>
	\$ 92,502.00	\$ 94,929.00
	<u> </u>	<u> </u>

This report is subject to certification by CPA audit.

PALAMA SETTLEMENT COMMUNITY SERVICE CHILDREN ***** YOUTH ***** ADULTS

<u>A</u> <u>T</u> <u>H</u> <u>L</u> <u>E</u> <u>T</u> <u>I</u> <u>C</u> <u>F</u> <u>I</u> <u>E</u> <u>L</u> <u>D</u> <u>S</u>	<u>M</u> <u>O</u> <u>U</u> <u>N</u> <u>T</u> <u>A</u> <u>I</u> <u>N</u> <u>C</u> <u>A</u> <u>M</u> <u>P</u>
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As Neighbors Grow
So Grows The Nation