

Music Department
Minutes of Staff Meeting on June 25, 1956
3:00 p.m.

Present: Marianne Fleece, Robert Sonomura, Eugene Yonamine, Darrell Sausser, Homer Keller, Eleanor Ho, Jeannette Chun, John Kelly, Zaneta Richards, Lillian Endo, Sets Ndzoe.

Absent: Lyman Hall, Doreen Ozeki, Harold Higa.

Announcement:

Retreat on Friday June 29 at Halekulani at 8:00 a.m.

Resale of Books Staff was asked to meet in the office after the meeting to sort and look over the resale material. Full-time teachers are to bring all their resale books from their respective rooms and all piano teachers are to look thru each book and see if there are any that they could use for the summer session and also for the fall term. It was reiterated again, how many resale books are floating around, that although this doesn't mean that the teachers can't buy anymore books, that they first take inventory of the amount on hand and possibly sell some of them, before buying anymore and stocking them.

Band It was announced that Mr. Harold Higa will be assuming the role of Bandmaster due to Mr. Yonamine leaving for the Army. The present photography room will be renovated to a new Band Room where equipment, uniforms, instruments and a teaching room will be all be in the same place. Instrumental as well as piano teachers were reminded of the value of group classes - budget-wise as well as pedagogy-wise. The Band will be going on their annual summer camp sometime in August. Reservation has been made with the Group Work Department for August 1-4. The date will depend on when the Group Work Summer Camp is over.

String Ensemble Mrs. Fleece asked if this class could begin in September when the fall semester begins. She will meet with Mr. Kelly to discuss plans.

Concert Part-time teachers especially were thanked for the help volunteered for the recent June 2 Concert. They expressed their opinion that they also liked the variety of the program and Phyllis Shields share in the program to offer entertainment for the kiddies.

Staff Leaving:

1. Mr. Kelly leaving for San Diego on July 4 - returning on August 18th. (Mr. Keller acting director for the Music Department)
2. Mr. Ehlers leaving for Germany on July 17th.
3. Mr. Yonamine - probably in August
4. Miss Richards leaving in August for Eastman School of Music.
5. Miss Endo leaving in August - getting married and teaching in Waimanalo School.

[6-25-56]

Instrument Inventory Mr. Yonamine, Mr. Bee and Mrs. Fleece were asked to please check with the card file on instruments to keep it up to date. Mr. Yonamine reported that last week, all the band instruments were turned in and a complete inventory was made. Mrs. Nozoe will work with Mrs. Fleece to check on the violins issued out and to label each instrument with a code to signify: (1) Palama's instrument, (2) House of Music Instruments, (3) others. The majority have been done all ready but a few instruments were issued out in the rush of the summer session without any significations of owner of instrument and to whom it was issued.

Things to do:

1. All teachers before the summer session is over:
 - a. Meet with Mrs. Nozoe and clear resale books - check on delinquent payments.
 - b. Complete all progress reports on registration cards.
 - c. Make up lessons scheduled and given.
2. September 4-8 registration week.
3. First full-time teachers meeting on September 4 at 8:30 a.m.
4. First part-time teachers meeting on September 4th at 4:00 p.m.

Meeting adjourned at 4:10 p.m.

John M. Kelly, Director
Music Department