

MUSIC DEPARTMENT

Narrative Report for October, 1952

November 24, 1952

During the month of October the enrollment was stabilized in the vicinity of 175 to 180. However Mrs. Wilkins was added to the music teaching staff with 20 additional hours of which 15 were fee hours. The enrollment was shortly increased to 213 to fill her schedule. Many of the new students are residents of the just opened Wright Housing Project. The following table presents a breakdown of the present enrollment as to fees; the teachers' load and breakdown of the department's earning capacity.

Teacher	Rates					Total	Hours
	\$2.80	\$4.00	\$5.00	\$8.00	\$10.00		
Kelly	-	8	44	2	1	55	26½
Kawamura	4	2	4	-	6	16	7
Wilkins	-	6	35	-	1	42	19½
Park	-	2	33	4	14	53	24½
Wiley	-	2	29	4	12	47	25
	4	20	145	10	34	213	102½
	\$11.20	\$80.00	\$725.	\$80.	\$340.	\$1,236.20	

Mrs. Wilkins has been giving her new students one or two private trial lessons before combining into groups; hence this figure represents her teaching load before combining into groups which will take place shortly.

Following is the desirable working load in hours for each teacher. It will be noticed that this is exceeded by the actual load. Hence registration is being closed until the teaching load is distributed evenly and within the prescribed contract hours.

Teacher	Teaching hrs.	Preparation	Administrative	Actual load
Park	24	8	-	24½
Wiley	24	8	-	25
Kelly	20	6	13	26½
Wilkins	15	5	-	19½
Kawamura	hourly	-	-	7

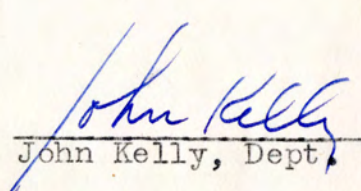
The figure representing monthly obligations by students to the music department for the registration figures above is to be compared with the budgeted monthly income requirement.

\$1236.00	Obligations
<u>1020.00</u>	Budgeted requirement (x)
\$216.00	Difference

(x)The monthly requirement of \$870.00 had to be enlarged by Mrs. Wilkins present salary of \$150.00. The \$1236.00 does not include additional revenue from resale supplies or membership.

The Kiwanis appropriation of \$2500.00 for the Palama Band was made definite this month. To date approximately \$1000.00 of the \$1500.00 for purchase of instruments has been spent for new instruments. First prospective meeting to set up the band organization and assign prospective members to instruments and practice schedules will take place in the last week of November. Two instructors have been contacted for the teaching of the three instrumental sessions.

Thursday, December 18, at 4:15 p.m. there will take place an informal Christmas party for the Music Department Children with a grab bag and refreshments, and some entertainment.


John Kelly, Dept. Head

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