

Minutes of the Music Department Advisory Committee Meeting held on Monday, November 12, 1951 in the Conference Room, at 7:30 o'clock.

Present: Mrs. Peggy Hitchcock (chairman), Mrs. Alma Leong, Mrs. K. C. Shim, John Kelly and D. J. Shehtanian.

Absent: Mrs. Joyce O. Roberts, Mr. Herman Sheurer, Mr. Lloyd Krause and Mr. Lawrence Haneberg.

Mrs. Peggy Hitchcock opened the meeting by apologizing for the cancellation of meetings and explained the reasons for postponement.

She called on Mr. Shehtanian, director, to bring the committee up to date concerning the changes in personnel in the music department. Mr. Sueoka's resignation was explained. Miss Troyer who was on two weeks' sick leave was replaced by a Mrs. Kim. Mrs. Sally Swanholm, who is on maternity leave, was replaced by Miss Elma Itamura. Mr. Sueoka's position was not replaced. However, Mr. Kelly is loaned one-half time from the group work department to handle some of the paper work and take over Mr. Sueoka's classes. Mrs. Park was hired to replace Miss Loo. Mr. Tellus was hired part time to handle some of Miss Loo's students. Now with a full staff Mr. Tellus' job was terminated. He was hired with that understanding.

Mr. Kelly discussed the methods used in teaching where they not only have private lessons but during the two hours of theory each week the children have theory, music appreciation, voice, choral work and other phases of music. The report card system was discussed. Mr. Kelly was not prepared to make his recommendation on the report card system at this time as he would like to study the matter further. He explained plans towards expanding into other departments of the Settlement, as well as into the community, to broaden the music program by the addition of other phases of music, and to work up groups so that they can go to different organizations and put on musical programs.

Mr. Shehtanian informed the group of his resignation as of December 3rd.

It was explained that Mr. Phil Mouritz, who was on the committee, was crossed off the list for some unknown reason. Because of his interest in the music department and of his valuable contribution in the past year, the committee unanimously requested to have Mr. Mouritz a member of the committee. Mrs. Hitchcock will contact Mr. Mouritz and explain the situation to him.