

Music Department
Minutes of Staff Meeting on June 5, 1956

Present: Mr. Ehlers, John Kelly, Eleanor Ho, Homer Keller, Zaneta Richards, Sets Nozoe

Absent: Marianne Fleece

Benefit Concert Following are comments made about the concert:

1. Make a notebook of "Show Business" (evaluation)
2. Teachers were wonderful in helping to make it a success.
3. Good idea to work with Phyllis Shield next year. Interest to children.
4. Print programs early!
5. Make organizational and time chart.
6. Need continuous audience contact. There was a dead spot before the Chorus performed. Either a MC or narrator, or Directors announcing pieces informally. Need the right person.
7. Rehearse timing and lighting cues and lei giving.
8. Check date of Concert - June a bad month with weddings, graduations and other things. Tentative date was set for May 25 next year.
9. Get other Palama staff members to help. Possibly the Board Members.
10. Publicity chairman for next year: Ruth Drake
11. Need a House Manager to be in charge of ushers, ticket window, programs.
12. Beat Patrol suffice for police guard. Write to Dan Liu, Chief of Police.

All present agreed that this concert was the best so far. The program kept the audience interested. There was a little of everything for the entire family. The total amount of tickets sold hasn't been tabulated but consensus was that we made quite a bit of money. A list of people to thank was made.

Two Violins Donated Mr. Ed Harrison, affiliated with the Oahu Railway and Company donated 2 violins and \$25.00. A thank you letter will be sent to acknowledge the generous gift.

Summer Program Mr. Kelly informed staff that they would have to teach a full schedule during the summer. Miss Ho and Miss Richards - 24 teaching hours and Mr. Keller's to be discussed later due to composing and helping with Day Camp Program. This is due to budget difficulties.

Fee System Reviewed The following rules will govern the fee system:

1. If a child has had no experience in music and is grouped with others then the fee will be \$25 per semester and \$10 for the summer session. If after one semester child cannot be combined with another student then beginning the child's second semester the parent will be asked to pay the private fee of \$35 and \$16.

2. If child has had experience before but is combined with another student, the group fee will be effective. But if student warrants a private lesson, parent will be asked to pay \$35.
3. In September all students with 2 or more years of study will be asked to pay the \$35 rate.
4. In September, students with less than 2 years of study but having private lessons will be asked to pay the private rate.

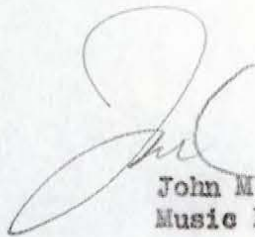
Combinations for the fall Miss Ho was asked to make a careful study of the mechanics and advantages of how a class of 15, taking rhythm, nomenclature, finger control, coordination, personality traits, would work out. One full time teacher plus a part time teachers will take this group and work with them for about 4 to 5 lessons and after observing each individual, make combinations. This all came about when the Registrar reported that it is very difficult for her to combine students - just by age and experience is not enough information to combine students.

Farewell present for Mr. Yonamine After much discussion, it was decided that Mr. Yonamine would appreciate a pocket metronome. Mr. Kelly will get it.

Subscription to Keyboard Junior The Department will get these magazines that teachers and children could use. We will start with 15 copies of the Keyboard Junior and if the teachers feel that it is worthwhile we will order more. Mr. Keller suggested that we also subscribe to Musical America.

Books for Resale Mr. Keller asked if the teachers could order more new books for the students who will be taking lessons during the summer. It was reiterated again that if the books are not going to be issued to specific students, no books should be bought. They agreed to look at each other's library and see if there are any books that they could use.

Meeting adjourned at 12 noon.



John M. Kelly, Director
Music Department