

E MUSIC FILE
7 file

BAKAMA SETTLEMENT
M E M O R A N D U M

The following was added by Mr. Gill after this memo was typed: Sorry I didn't let Clara know about your 3 observation sessions. LTG

Date: October 22, 1965

To: Dorothy Moritz

From: Lorin T. Gill, Executive Director

Re: Ballet & Hula Classes

Effective October 2, I would like you to handle the music and dance classes which may be scheduled on Saturday mornings in the Group Work and Recreation Department. At this point, these will include Mrs. Kekuku's hula class and Mr. Powell's modern ballet class, the latter class being a new offering at the Settlement.

Modern ballet will be conducted in the sewing room from 9 to 10:30 for high-school age, and from 10:30 to 11:30 for intermediate and elementary age. Classes will run for 12 weeks sessions at a cost of \$10.00 per student per session. The instructor will receive 75% of the fee and the Settlement 25%. Please make the necessary room reservations, prepare the class folder, and prepare the proper time cards. When Mrs. Kekuku returns sometime in October, her classes will be conducted in the canteen room. Her fee is \$5.00 per class of 12 sessions, with the same percentage breakdown.

All registration for these classes is to be handled at the music school with the students making the usual payments to the front desk of the group work office. Instructors will relate to the music school registrar. It will be necessary for the first 2 lessons, at least, for you to drop in at each class and ascertain that the enrollment jives with the registration and that the proper students are in the classes. The Business office will handle all billing upon your submission of monthly statement.

Lorin T. Gill

cc: Clara Miyamoto
Henry Berido
Business Office

(we may raise this)
the above was added by Mr. Gill
after memo was typed)