

Music Department
Minutes of Staff Meeting on January 7, 1957

Present: John Kelly, Eleanor Ho, Jeannette Chun, Homer Keller, Marianne Fleece, Sets Nozoe.

Letter to Yoshida's Mr. and Mrs. Bert Yoshida (parents of three children who are taking piano lessons here at Palama) donated two cases of coke for the teachers and 1 gallon of punch for the children (will be used for the refreshment break in the Children's Chorus). Teachers who have the three children in their respective classes will draft a letter of thanks to be sent right away.

Christmas Concert Miss Ho was congratulated on the wonderful Student Concert which was held on December 22, 1956. Everyone enjoyed the caroling before the program and this idea will be remembered for future Xmas programs. Concert consisted of good choice of selections and the timing was just right.

Luau Mr. Kelly thanked everyone present for the services rendered at the recent luau. Thank you letters will be sent out to all other volunteers shortly.

Miss Ho's Report Miss Ho read a detailed outline for the Group Beginners Class (consisting of 15 participants). After much discussion, group felt that this class would not be able to begin during the 2nd semester as originally planned. It appears that a lot of detailed and concentrated work is involved (publicity, making parents aware of benefits of this type of class education, teacher to take charge of the class, room space, etc.,) so Mr. Kelly was asked to find a skilled, capable part time teacher, who could concentrate entirely on this type of music class - both the preplanning and conducting.

Excused Absence Miss Ho submitted a revision and addition pertaining to the Make-up Policy. Following was suggested and approved:

1. Teacher should be notified one week in advance for:
 - a. School outings; trips to country; school functions - plays, speeches, etc.; and jobs.
2. Teacher should be notified one day in advance or as soon as possible BEFORE lessons for:
 - a. Illnesses due to colds, headaches, injuries.
3. Teacher should be notified as soon as possible for:
 - a. Accidents or emergencies.

Teachers felt that a lot of students were taking advantage of the make-up policy and too many make-up lessons had to be administered due to the lenient previous policy.

Spenser Hamada Mrs. Fleece reported that she had contacted Mrs. Hamada. She reported that Spencer had been encouraged to take music lessons to draw him out - he is not a fast learner but now will need help more than ever. She made inquiries among musicians and said that they recommended Spencer taking the trumpet. (Spenser was a violin student with Mrs. Fleece but lost his hand playing with firecrackers). This particular instrument may be played with one hand. Mr. Kelly said that he will take this recommendation to Mrs. Hamada and will ask Lyman Hall if he will be able to have Spenser as a student here at Palama.

Theory Class Mr. Keller announced that he will be conducting another theory class for a few exceptional students, like the Akwai boys and wondered if the teachers had any one or two other students that they would like to recommend. This class is scheduled to be on Saturday afternoons.