

MUSIC DEPARTMENT

Minutes of Staff Meeting held on Sept. 8, 1953

On this first meeting of the fall term, the staff decided to hold it's regular meetings every other Tuesday from 9 to 11 a. m.

Music Appreciation classes scheduled for the fall are:

Tuesdays	2nd, 3rd, and 4th grades
Wednesdays	5th and 6th
Thursdays	7th, 8th and 9th
Thursdays	Advanced Music

It was brought to the attention of Mr. Kelly that the attendance of some of our scholarship students was very poor. Each case was discussed individually. Some of these were dropped and the others whom we thought music would be to their advantage would be kept providing contact would be made with their parents regarding their attendance.

Because of the difficulty of keeping our adult classes in groups of four, new rates were discussed. The following rates were recommended:

Am't	No. in class	Period
\$1.00	4	1 hr.
1.50	3	1 hr.
2.00	2	1 hr.
2.00	1	$\frac{1}{2}$ hr.

Mr. Kelly announced that the teachers will be required to be here a half hour before teaching time each day. It was also announced that due to our enlarging waiting list there is a probability of hiring a new teacher.

A discussion was also held on the proper auditorium to use during our recitals and programs. It was suggested that we use the main auditorium instead the one in the music building since it has been too noisy during our past recitals.

Submitted by: *W. Chen*

Approved: *[Signature]*