

## RECREATION, EDUCATION AND GROUP WORK SERVICES

Agency.....MUSIC DEPARTMENT..... City.....

Street..... Month...October, 1951.....

|                                                                    |  | Number                                     |           | Attendance |            |
|--------------------------------------------------------------------|--|--------------------------------------------|-----------|------------|------------|
|                                                                    |  | Registrants                                | Groups    | Sessions   |            |
| A - GROUPS WITH DEFINITE ENROLLMENT                                |  |                                            |           |            |            |
| 1. Total.....                                                      |  | 102                                        | 13        | 7577       | 652 724    |
| a. Clubs.....                                                      |  |                                            |           |            |            |
| b. Classes.....                                                    |  | 84                                         | 119       | 64         | 620 496    |
| c. Interest groups.....                                            |  |                                            |           |            |            |
| d. Committees.....                                                 |  |                                            |           |            |            |
| e. National program groups.....                                    |  |                                            |           |            |            |
| f. Other (specify) Private.....                                    |  | 78                                         | 4         | 4 13       | 312 224    |
| B - OTHER ORGANIZED GROUP ACTIVITIES                               |  |                                            |           | XXX        | XXX        |
| 2. Total.....                                                      |  |                                            |           |            |            |
| a. Group activities without definite enrollment.....               |  |                                            |           |            |            |
| b. Special events.....                                             |  |                                            |           |            |            |
| C - INDIVIDUAL USE OF SERVICES                                     |  |                                            |           |            | XXX        |
| 3. Individual use of facilities or services... piano practice..... |  |                                            |           |            | 251        |
| D - CONFERENCES                                                    |  |                                            |           |            | Number     |
| 4. Interviews, consultations and guidance.....                     |  |                                            |           |            | 4          |
| E - GROUPS UNDER OTHER AND JOINT AUSPICES                          |  |                                            |           |            | Attendance |
| 5. Total.....                                                      |  |                                            |           |            |            |
| a. Outside groups using agency's facilities.....                   |  |                                            |           |            |            |
| b. Groups under joint auspices.....                                |  |                                            |           |            |            |
| F - ENROLLMENT                                                     |  | Number less than 18<br>(included in total) |           | Number     |            |
| 6. Enrollees at end of previous month.....                         |  | 98                                         |           | 98         |            |
| 7. Enrollees added during month.....                               |  |                                            |           | 13         |            |
| 8. Total during month (Item F, 6 plus F, 7).....                   |  |                                            |           | 111        |            |
| 9. Enrollees dropped during month.....                             |  |                                            |           | 9          |            |
| 10. Enrollees at end of month (Item F, 8 minus F, 9).....          |  |                                            |           | 102        |            |
| G - STAFF                                                          |  | Number                                     |           | Hours      |            |
| 11. Staff members: Total.....                                      |  | Full-time                                  | Part-time |            |            |
| a. Program.....                                                    |  | 2                                          | 73        | 510 618    |            |
| b. Clerical.....                                                   |  | 2                                          | 4         | 347        |            |
| c. Maintenance.....                                                |  |                                            | 2         | 168        |            |
| 12. Program volunteers.....                                        |  |                                            | 1         | 103        |            |

Reported and approved by

Date

Please read carefully the instructions for filling out this form.

Miss Troyer Sick leave, 16th to 29th, October  
 Mrs. Sally Swanholm Maternity leave 27th, return unknown

# BREAKDOWN OF CLASSES

| <u>Sueoka &amp; Park</u> | <u>Registration</u> | <u>Grp.</u> | <u>Session</u>     | <u>Attendance</u>  |
|--------------------------|---------------------|-------------|--------------------|--------------------|
| Prep. IC                 | 9                   | 1           | 8                  | 72                 |
| Elem. IA                 | 8                   | 1           | 8                  | 64                 |
| Prep. II                 | 9                   | 1           | 4                  | 36                 |
| Music for Yng.           | 9                   | 1           | 8                  | 72                 |
|                          | <u>35</u>           | <u>4</u>    | <u>28</u>          | <u>244</u>         |
| <u>Kawamura</u>          |                     |             |                    |                    |
| Prep. IA                 | 14                  | 1           | 8                  | 56                 |
| Prep. IB                 | 11                  | 1           | 8                  | 76                 |
|                          | <u>25</u>           | <u>2</u>    | <u>16</u>          | <u>132</u>         |
| <u>Tullis</u>            |                     |             |                    |                    |
| Elem. IB                 | 8                   | 1           | 8                  | 64                 |
| Elem. III                | 6                   | 1           | 8                  | 48                 |
| Int. IIA                 | 2                   | 1           | 4                  | <del>16</del> 8    |
|                          | <u>16</u>           | <u>3</u>    | <u>20</u>          | <u>120</u>         |
| Total                    | 76 ✓                | 9 ✓         | <del>64</del> 34 ✓ | <del>496</del> 504 |

# BREAKDOWN OF PRIVATE LESSONS

|                   | <u>Registration</u> | <u>Grp.</u> | <u>Session</u> | <u>Attendance</u> |
|-------------------|---------------------|-------------|----------------|-------------------|
| Kawamura          | 4                   | 1           | 3              | 12                |
| Sueoka & Park     | 28                  | 1           | 3              | 16                |
| Troyer & Mrs. Kim | 45                  | 1           | 4              | 180               |
| Tullis            | 6                   | 1           | 3              | 16                |
| Total             | 83 ✓                | 4 ✓         | 13 ✓           | 224 ✓             |

# STAFF

|                 | <u>Full time</u> | <u>Part time</u> | <u>Hours</u> |
|-----------------|------------------|------------------|--------------|
| <u>Program</u>  |                  |                  |              |
| Troyer          | 1                |                  | 100          |
| Sueoka          |                  | 1                | 97           |
| Mrs. Kim        |                  | 1                | 60           |
| Mr. Tullis      |                  | 1                | 38           |
| Miss Kawamura   |                  | 1                | 37           |
| Mrs. Park       | <u>1</u>         | <u>4</u>         | <u>15</u>    |
|                 | 2                |                  | 347          |
| <u>Clerical</u> |                  |                  |              |
| Mrs. Swanholm   |                  | 1                | 140          |
| E. Itamura      |                  | 1                | 28           |
|                 |                  | <u>2</u>         | <u>168</u>   |

# Maintenance

Hashimoto

1

103

74  
83  
19  
15