

PALAMA SETTLEMENT
MEMORANDUM

Date Mar. 1, 1951
To Miss Chun
From Mr. Ward
Subject Annual Report

In your report for 1950 please cover the following topics:-

- 1) Give your present enrollment of attendance and mention the fact that it is the largest in the history of the music school.
- 2) Mention the return of Miss Troyer after her leave of absence abroad and the unfortunate fact that it was necessary to drop Mr. Orenstein as the result of her return in spite of the fact that he had proved to be a valuable member of the staff.
- 3) The establishment of a fixed schedule of so-called full time teachers at 32 hours per week.
- 4) The repair of the Steinway piano at a cost of approximately \$600.00 chargeable to the Property Maintenance Fund.
- 5) Permission from school authorities to allow pupils to come for music lessons during the school hours when the parents of children will not permit them to come to the music school during the evening hours.
- 6) I would suggest that the following statement, or one similar to it, be written about the

Jamboree.

When the Board of Trustees adopted the budget for 1950, which anticipated a large deficit at the end of the fiscal year, it did so with the understanding that each department should attempt to raise additional funds by some form of extra curricula activities.

The music school started with the idea of a musical recital at which J. Aku Head Pupule might act as master of ceremony. On being approached, Aku Head, who is in reality Mr. Hal Lewis, agreed not only to act as master of ceremony but to produce an entire show. This show, which involved ultimately assistance from almost every staff member in the Settlement, together with that of many board members, was put on to a capacity crowd of approximately 2100 people on the night of June 3rd. The gross proceeds were and the only expense was the federal entertainment tax of \$, which left a net proceeds to the Settlement of \$. The fact that there were no other expenses was due to the donations of time, effort and money by many Honolulu corporations and many friends of Palama. The show was most entertaining and everyone who saw it went away feeling that they had received a very good show for the price of admission.