

STAFF MEETING MINUTES

April 28

Recital, April 30 The teachers whose students will be presented in this recital (Mallory & Wilkins) were asked if they were planning to serve refreshments. ~~It was decided~~ that this would not be necessary. They were also asked by Mr. Kelly to be here by 6:40 so that the parents would be greeted and any informal discussion concerning their child's progress could be made. It was also stated that a second piano would have to be moved on stage for the duet numbers.

Chorus Parents Luncheon-Meeting Mrs. Park announced that a meeting will be held on Saturday May 14 immediately after Chorus rehearsal. Children will be asked to invite one parent as their guest and a light luncheon would be served. Mrs. Park said that she is financing this project herself ~~xxxxxx~~ ~~xxxxxx~~ as a farewell party from her to the children. *Miss Helen Hosmer, Director of Crane School of Music (Teachers College, N.Y. State) will be our guest.*

Concert plans Mrs. Park announced that Belle Chamberlain would not be available as an accompanist for the Children's Chorus. It was suggested that we ask Marie Kidd as a possible substitute. Bok Nahn Kim will be the soloist for the Japanese & Korean folk songs. Also featured will be 2 Korean dances and 1 Japanese dance. It was suggested that an amplifier be used for Mrs. Kim since her voice does not carry too well.

May 5

usual

Tickets to Parents A discussion was held on whether we should follow our ~~existing~~ procedure of mailing 2 or 3 tickets to ~~xxxx~~ all the parents and urging them to sell. It was suggested that a flyer be mailed instead and that parents be asked to call in for tickets to sell if they can. Mrs. Park said she will also ask all the parents personally for their kokua when they come to the luncheon-meeting mentioned above.

Material for program Mrs. Park was asked to have all her notes for the program ready by May 21st so that a rough copy of the program may be made ready for the printers.

Order of Program The Children's Chorus will be presented first, followed by the Community Chorus with the Josephine Taylor dance group and the Hawaiian Ensemble to be presented last. It was estimated that the whole program will take about 1 hour & ~~45~~ ⁴⁰ minutes.

Recording for Publicity The teachers were asked if they had any pupils that could play for a 18-minute tape recording to ~~xxxxxx~~ be used for radio publicity. Mrs. Mallory suggested that we use her 4 pupils who performed in the recent ~~concert~~ ^{recital} with her original composition of "Dance of the /Bathtubs". Mrs. Wilkins said that her two flute pupils were also a possibility. The recording will be ~~made~~ made at 4:15 Friday the 13th.

Just

May 19

A rehearsal for the Children's Chorus will be held at Farrington High Auditorium this Saturday, May 21. John was asked to ~~procure~~ ^{arrange for} a transportation chairman as transportation will be needed for this rehearsal as well as the nite of the concert. Winnie was asked to sign up for the use of the truck for these two dates.

The problem of risers was discussed. Mrs. Park thought that the risers that are at the auditorium ~~was~~ ^{were} not sufficient and they were unsteady and therefore dangerous for the children to use. ~~That~~ It was suggested that some of our benches be tried out at the rehearsal. The Korean and Japanese dancers will also rehearse this Saturday.

May 26

All teachers were asked to have their list of students who are dropping at the end of this term ready by this Friday. All students who have not notified us of their intention to drop will be automatically enrolled into the Summer Session.

Mrs. Wilkins asked if a credit should be passed concerning the case of Iris Yamaoka who had gone to the mainland for 3 weeks and according to our policy anyone who leaves the islands may be credited for the period of absence. It was agreed that a credit should be passed.

John announced that the grand piano from the music auditorium will be transferred to Farrington by City Transfer and there will be no charge for the service. (It was decided that our grand piano be used instead of the one from Thayer's which was offered for our use by Mr. Mitchell because Miss Barbara Smith of University who is doing the piano solo did not approve of the one from Thayer's)

A discussion was held on the distribution of complimentary tickets. Wini Chun asked why were complimentary tickets being circulated when the Concert Committee had ~~agreed~~ ^{xxx} had already ~~discussed~~ ^{discussed} agreed that it would not be ethical to have complimentary tickets since there are so many performers in this concert and it should be understood that this is a benefit concert and therefore anyone desiring a ticket for a member of his family or a friend should purchase a ticket. The teachers claim that if they had known this fact, they would not have agreed on the use of complimentary tickets. John claims that he did not remember such a decision having been made by the Concert Committee and would verify it with the Committee. However, since some of these tickets have already been circulated, it was agreed that we would have circulate the rest of them.

John announced that the programs for the concert will be mimeographed by a new method which he introduced to the staff. This method involves the use of a gestetner machine which could print on a larger size paper than the mimeograph machine we had here and could also duplicate photographs.

June 2

Mrs. Park asked if credit could be passed for students whose lessons will have to be cancelled due to the rehearsal with the Chorus this Saturday. It is not possible to make up these lessons because these children can only come on Saturdays.

John gave a report of the rehearsal of the Community Chorus and the Josephine Taylor dance group which was held on Tuesday evening, May 31. One major problem was that the stage floor was overwaxed thereby causing the dancers to slip.

After much discussion, it was agreed that leis will be presented only to the head of each performing group. More than 30 leis would be ~~necessary~~ *needed* if each performer were to be presented a lei. Leis will be presented to the following:

Bok Nahm Kim (Korean dancer)
Mrs. Park
The mistress of ceremonies
Miss Josephine Taylor
John Kelly

June 7

A general discussion was held on the ~~xxxx~~ concert held on June 4th. It was noted that this variety of program was well received by the public. emphasized

John ~~commented~~ that there was not enough cooperation by the teachers in selling tickets. Some of the teachers commented that it was pretty hard to approach their friends twice a year for purchasing of concert tickets, ~~and some replied that they were not good salesmen~~. About \$80.00 was collected at the door.

Miss Chock brought to the attention of the staff that there was no price listed anywhere on the posters. Also in passing out posters to the University, it would need to be given out earlier due to the need for an O. K. to be passed ~~for all posters~~

A comment was also made on insufficient publicity. This was probably due to lack of proper photographs to be used for the newspapers.

It was suggested that an earlier start should be made on the next concert concerning everything, i.e., publicity, material ~~for~~ programs etc.

July 7

This meeting was held primarily for the purpose of discussing a summer recital. The date set for this recital is July 30 at 7:30p.m. Students from the following teachers will be presented:

Miss Richards
Chock
Mallory
Kelly

~~Theraxisx~~ Refreshments will be served (pineapple juice and sembei cookies.)

There is a possibility of Miss Chock presenting a recital here at Palama for the Palama students and their parents. Miss Chock will present her formal recital on July 29 at Montague Hall. Invitations will be mailed to all parents.

John announced the placement of two of the new staff members who will come in for the fall semester. (Mr. Homer Keller - who will be on full time; half of his time to be devoted to composition ~~and~~ and ~~the~~ other half to piano teaching. Also Miss Eleanor Ho - who will teach violin besides piano.)

Miss Richards will probably teach right through the month of August and she was asked to complete phone calls to parents in regards to their desirability of keeping their children on for this month.