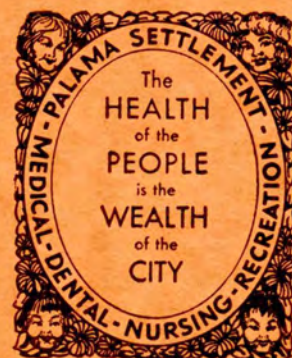


1939

PALAMA SETTLEMENT STATISTICAL REPORT

FORTY-FOURTH YEAR OF
COMMUNITY SERVICE

HONOLULU, HAWAII, 1939



PALAMA SETTLEMENT—Honolulu



—Photo by Eleventh Photo Section, A. C., Wheeler Field.

A COMMUNITY CENTER—Here 50,000 people turned for Medical Attention, Dental Care, Public Health Nursing, and Recreation and received 717,105 "services." It is also the headquarters of the Tuberculosis Association of the Territory of Hawaii.

A

S T A T I S T I C A L R E P O R T

OF THE ACTIVITIES OF

P A L A M A S E T T L E M E N T

FOR THE YEAR 1939

by

Philip S. Platt, Ph.D.,
Director.

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Mimeographed at Palama Settlement.
Cover by the Print Shop.

March 1940.

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PALAMA SETTLEMENT'S URGENT NEEDS

(To be Met only by Special Gifts and Bequests)

Palama Settlement has trippled its services to the community since it occupied its new buildings in 1925. Last year it served 50,000 people with 717,105 services. The City's population has increased by some 60,000 people, it is estimated. We cannot meet the present demands upon us without the following modest improvements:-

- \$ 6,800. Senior game room and clubrooms. Palama has no place for its older members to congregate, play games and read. Clubrooms are urgently needed for the 32 boys' clubs. (At present we have 2 clubrooms.) A second story on the boys' locker room will provide the needed space.
- 3,000. Outdoor basketball, volleyball and handball courts, night-lighted. To provide opportunity for 1000 boys and girls to have outdoor activity in afternoons and evenings when gym is occupied.
- 1,200. Night lighting of two of our tennis courts. These courts are now unavailable for use in the evenings, the only time that many of our members can play. Their use in the evenings would be put on a 25¢ an hour basis to cover electric current.
- 21,000. Girls' gymnasium - releasing present girls' section of big gym for permanent boxing ring, and training quarters for wrestling, tumbling, gymnastics. To be built on ground waikiki of the present gymnasium in conjunction with the girls' locker room.
- \$32,000.

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For the first time in fifteen years Palama Settlement is compelled to ask for special gifts for the above purposes. It also seeks bequests, large or small, as permanent memorials to the public spirit and vision of their donors. Have you remembered Palama in your Will?

SUMMARY OF PALAMA SETTLEMENT SERVICES - 1939

	<u>Number of Services, etc.</u>	<u>Individuals Served</u>
<u>Medical Department</u>		
Visits - 72,169		
Different families - 5,501		
Treatments, prescriptions, special services	114,499	
Individuals served, est. (fam. x 4)		22,004 est.
<u>Medical Social Service Division</u>		
Interviews	20,089	
New individuals served - 3,023		
<u>Public Health Nursing Department</u>		
Home visits by nurses	31,381	7,951
Visits of school & kindergarten children to health room	24,364	8,276 est.
Attendance at talks to adults and children in classrooms	2,727	2,000 est.
<u>Strong-Carter Dental Clinic</u>		
Total visits - 40,205		8,825
Total treatments	83,912	
<u>Recreation Department</u>		
Individuals served on membership basis - boys 3,153 girls <u>1,837</u>		4,990
Active participation in some form of activity, members and non-members	371,823	
Boys' Division - 196,890 *		
Girls' Division - <u>174,933</u>		
<u>Vacation Camp</u>		
Different Individuals	5,006	5,006
<u>Palama Branch of Library of Hawaii</u>		
Books lent	63,244	
Library card holders	<u>717,045</u>	<u>3,806</u> 62,858 **

* In addition a very conservative estimate of spectators at games, etc., is - 81,795

** While there is no duplication of counts of individuals within any department, there is a considerable duplication between the individuals counted in one department as compared with another. The total individuals served by Palama eliminating duplications, is roughly estimated to be 50,000.

WHAT IS PALAMA SETTLEMENT

Palama Settlement is a unique public health and social welfare center.

It combines four welfare organizations under one roof and one direction, viz.,

- the extensive outpatient clinic of the city, serving 15,000 families.
- a highly organized dental service for 9,000 elementary public school children, grades I-VI, and a few pre-school children.
- a public health nursing organization, composed of 20 nurses and 3 clerks.
- a broad community welfare center for boys and girls, men and women for athletic activity of all kinds, training in many arts and crafts, and in social and civic behavior. (182 clubs and classes; 15 teams representing Palama; 103 community teams using Palama facilities.)

It conducts a Vacation Camp at Waialua, available to all.

It has housed since 1931 the offices of the Tuberculosis Association of Hawaii, and a Branch of the Public Library of Hawaii, and acts as headquarters of the Porto Rican Civic Association and the Porto Rican Ladies' Auxiliary.

DID YOU KNOW

Palama Settlement's years	44
Individuals served in 1939, estimated	50,000
"Services" rendered	717,105
Area of grounds, in acres	10
Number of buildings	12
Area of buildings, in square feet	59,310
Full time staff	90
Part time staff	76
N.Y.A. workers	36
Hours of volunteer service	10,108
Positions filled on Palama Committees	94
Committee memberships by Palama	
employees	110
Expenditures - 1939	\$222,155.77

Statistical Reports for previous years have recorded 40 outstanding milestones in the Settlement's history. This year attention is focused on the past 10 years.

21 NEW ACTIVITIES ASSUMED BY PALAMA SETTLEMENT
1929-1939

- 1929- 1. Adoption of generalized public health nursing, jointly with Board of Health Bureau of Nursing.
- 1929- 2. Taking over of Venereal Disease Clinic previously conducted by the Board of Health.
- 1929-'38 3. Payment of physicians for part time clinic work.
- 1939-'34 4. Housing of Leahi Home Preventorium in Palama residences.
- 1930- 5. Establishing a separate public health nursing department for administrative purposes.
- 1930-'39 6. Initiation of an annual Learn-To-Swim Campaign for elementary school children.
- 1930-'39 7. Gradual assumption of dental services for all eligible children in public elementary schools in grades I-VI, and acceptance of preschool children on a restricted basis.
- 1931-'33 8. Neighborhood Public School physical education classes conducted by Palama recreation staff at Palama.
- 1931-'33 9. Formation of Tuberculosis Committee of Palama and its direction for two years.
- 1931- 10. Cooperative action with Department of Public Instruction in conducting maid-training class, cafeteria, home-making cottage, adult sewing, and Hawaiian quilt making classes.
- 1932- 11. Housing of Tuberculosis Association, Social Hygiene Association & Cancer Society, Public Library Annex, Porto Rican Civic Association and Week-Day Religious Educational Classes of Likelike School.
- 1932- 12. Establishment of a Child-Spacing and Sterilization Clinic.
- 1932-'38 13. Direction of Public Health Nursing Course at University of Hawaii.
- 1932- 14. Summer Dance School established.

- 1933- 15. Field training of students in University's Public Health Nursing course and Queen's Hospital's nurses in training.
- 1933- 16. Development of a part time laboratory service.
- 1934- 17. Conducting a kindergarten during the summer vacation period.
- 1935-'36 18. Formation of a Social Hygiene Committee of Palama, carried on for one year, before transference to independent group.
- 1937 - 19. Increasing emphasis on the understanding of the individual and his or her needs in the recreation program.
- 1938- 20. Establishment of orientation field experience for Sociology students in cooperation with University of Hawaii.
- 1939- 21. Requirement of physical examination of all members of the recreation department.

ACTIVITIES GIVEN UP OR TRANSFERRED TO OTHERS
BY PALAMA SETTLEMENT
1929 - 1939

- 1. Discontinuance of 24-hour nursing obstetrical service.
- 2. Closing of residences of director, recreation department director and obstetrical nurses.
- 3. Discontinuance of physical education classes by Palama physical education directors for neighborhood school children.
- 4. Discontinuance at Waialua of large summer camps for children at Palama's expense.
- 5. Transference of Tuberculosis Committee of Palama Settlement to the Tuberculosis Association of the Territory of Hawaii.
- 6. Transference of Social Hygiene Committee of Palama Settlement to the Social Hygiene Committee of the Territory of Hawaii.
- 7. Transference to Board of Health of financial and administrative responsibility of 21 child health conferences and 3 prenatal conferences,
- 8. Discontinuance of direction of the Public Health Nursing Course at the University of Hawaii.
- 9. Discontinuance of joint operation with the Department of Public Instruction of maid-training class and cafeteria at Palama.

P A L A M A S E T T L E M E N T

A semi-public health and welfare institution
Owned by and operated for the people of Honolulu

10 acres 12 buildings
90 full time, 76 part time, 10,108 volunteer service hours,
36 N.Y.A. & 3 Department of Public Instruction workers.

Functioning jointly and cooperatively with numerous
OFFICIAL AGENCIES as outlined below.

Summary of 32 Cooperative Activities

I. Cooperative Relationships with Department Public Instruction.

1. Daily use of Palama's athletic field by Likelike School.
2. Weekly use of its swimming tank by six neighborhood schools.
3. Occasional use of its auditorium by Likelike School.
4. Classes in adult sewing, dressmaking, clothing problems, Hawaiian quilting, and family cooking are conducted jointly with the School Department teachers in Palama's home economics building.
5. The dental hygiensits determine the eligibility of the school children for free dental service at the Dental Clinic.
6. School principals and teachers are responsible for their children's attendance at the Dental Clinic.
7. Palama x-rays many positive tuberculin-tested school children in Health Classes.
8. Palama's recreation equipment, stage lighting and costumes are available to the schools for exhibitions, pageants, etc.
9. Fifteen high school students, enrolled in the National Youth Administration, have been detailed to work at the Settlement.

II. Cooperative Relationships with the Board of Health.

1. Joint Public Health Nursing Service with the Bureau of Public Health Nursing of the Board of Health.
2. Palama does much x-raying for the Tuberculosis Clinic.
3. Conducts jointly with the Board of Health the Venereal Disease Clinic.
4. Venereal Disease Clinic receives free anti-syphilitic and anti-gonorrheal drugs from the Board of Health, as well as all Wassermann and Kahn tests and the services of a part time Social Security doctor and nurse.
5. Palama's nurses serve in 15 child health conferences and 3 maternal health conferences (a Board of Health activity since July 1937).

III. Cooperative Relationships with the City and County.

1. Conducts an outpatient department for the City, the City and County appropriating \$30,000, or 53% of the cost.
2. The City and County contributes in addition annually \$8,400 and \$3,600 respectively for the Palama conducted Venereal Disease Clinic and the Strong-Carter Dental Clinic.

3. Secured through a transfer with the City and County an acre of land and converted it into a supervised playground.
4. Conducts jointly with the City-wide Athletic Association football and other athletic leagues.

IV. Cooperative Relationships with Official Social Agencies.

1. Examines and treats wards of the Juvenile Court.
2. Examines and treats clients of the Commission of Public Welfare.
3. Examines and treats for gonorrhoea and syphilis inmates of the City and County Jail.

V. Cooperative Relationships with the University of Hawaii.

1. Palama's nursing director directed the University course in Public Health Nursing as well as lectures on Child Hygiene from 1931 to 1938.
2. Field work of students in Public Health Nursing is conducted in cooperation with Palama field nurses and supervisors.
3. Twenty-one University students, enrolled under the National Youth Administration, have been detailed to work at the Settlement at some time during the year.

VI. Other Community Services.

1. Provides outpatient medical services for clients of Children's Service Association, Family Consultation Service, Susannah Wesley Home, Kalihi Orphanage, Salvation Army Girls' Home, Korean Christian Institute, and other organizations.
2. Provides headquarters for the Tuberculosis Association.
3. Its playground pavilion is used four days a week by the Week-Day Religious Education Committee.
4. Its gymnasium is used constantly for public dances and entertainments, as well as for the practice and competitions of athletic teams.
5. Its playground and equipment are used by the Liliha Street Kindergarten and a neighborhood Korean School.
6. Palama staff members served on local committees and boards in 110 instances.
7. Motion picture projector with sound equipment is owned jointly with the Tuberculosis Association.
8. Queens' Hospital Nurses-in-Training are given two months' training in public health nursing at Palama.

M E D I C A L D E P A R T M E N T

Joseph W. Lam, M.D., Director

The Medical Department of Palama Settlement is the principal out-patient dispensary of Honolulu for the ambulant sick who are unable to pay for private medical care. Only patients who have been registered as eligible may attend. This department also provides the medical service required by most of the public and private welfare agencies' clients without charge. The City and County contributed \$38,400 and the Juvenile Court \$3,000 toward the \$63,194 cost of the department. The department's income from fees in 1939 was \$6,733. The balance came from the United Welfare Fund.

The Medical Department consisted December 31, 1939 of a full time medical director, assisted by a staff of 22 full time and 9 part time people. The 22 full time staff included 1 physician, 5 nurses, 2 social workers, 1 pharmacist, 1 clinic secretary, 4 stenographers, 3 admitting desk clerks, 1 orderly, 1 dentist, 3 attendants; the part time staff included 5 physicians, serving from 3 to 18 hours a week, 1 laboratory technician, 2 janitors and 1 clerk.

COSTS

Direct cost of Medical Department for 1939	\$63,194.82
Average cost per visit for medical care at Palama	\$ 0.88

ATTENDANCE AT CLINICS

		<u>Initial</u>	<u>Return</u>	<u>Total</u>
		<u>Visit</u>	<u>Visit</u>	<u>Visit</u>
Weekly	Eye	293	580	873
Weekly	Ear, Nose & Throat	187	560	747
Weekly	Neuro-psychiatric	83	186	269
Twice weekly	Child spacing	201	705	906
Daily	Adult Dental	891	6,417	7,308
Daily	Venereal Disease	481	17,758	18,239
Daily	General Medical	2,474	34,738	37,212
	Receiving Desk Interviews	6,615		6,615
		11,225	60,944	72,169

CLASSIFICATION OF VISITS

	<u>Number</u>	<u>Per Cent</u>
Infants	1,474	2.0
Preschool	7,466	10.3
School age	24,879	34.5
Adult	38,350	53.2
	72,169	100.0
Number able to pay fees	26,434	36.6
Number not able to pay fees	39,086	54.2
Number unclassified	34	-
Number interviewed at Receiving Desk	6,615	9.2
	72,169	100.0

Medical Department

ANALYSIS OF 39,086 FREE VISITS (54%)

	<u>Number</u>	<u>Per Cent</u>
Insufficient income	16,526	42.3
Department Social Security	14,636	37.4
Other agencies cases	4,266	10.9
Juvenile Court cases	2,202	5.6
Family Consultation Service	763	2.0
Unemployed	693	1.8
	<u>39,086</u>	<u>100.0</u>

GENERAL MEDICAL CLINIC (Mornings)

Visits to Dispensary	36,903	
Cases newly diagnosed	9,797	
Minor dressings	14,411	
Minor operations	187	
Number of communicable diseases reported	423	
Physiotherapy treatments given	82	
Coagulations and bleeding time determinations	661	
<u>Specimens taken for Board of Health Laboratory</u>		3,850
Wassermanns:	3527	
General medical clinic	1,760	
Venereal disease clinic	1,717	
Spinal fluid Wassermanns	<u>50</u>	
Stool specimens	315	
Sputum specimens	<u>8</u>	
<u>Blood taken for City & County Hospital Laboratory</u>		
For sugar determination		115

Palama Laboratory

<u>Examinations:</u>		3,089
Urinalysis	4,662	
Smears for G.C.	3,006	
Other microscopic examinations	162	
Completed blood counts	<u>259</u>	

X-Ray Division

<u>Diagnostic:</u>		2,066
Chest x-ray for Board of Health	541	
X-ray for Palama clinics	853	
X-ray for Prison Board	9	
Fluoroscopic examinations	62	
School survey	466	
Health classes	129	
Private physicians	<u>6</u>	
<u>Therapeutic:</u>		
X-ray skin treatments		<u>142</u>
		<u>2,208</u>

Medical Department

PALAMA-BOARD OF HEALTH VENEREAL DISEASE CLINIC

During the year 1939 the Venereal Disease Clinic at Palama Settlement treated 702 cases of syphilis, 230 cases of gonorrhoea and 137 non-specific cases, totaling 1,069. At the beginning of 1940 there were 543 syphilis patients under treatment, 26 gonorrhoea and 18 non-specific, a total of 587. The Clinic statistics for the year 1939 are given below.

The direct cost of the clinic, exclusive of overhead, rent, janitor service, electricity, water, accounting and supervision, amounted to \$8,850.15. Not included are the following costs:- 318 Palama public health nursing visits (\$295.74), medical social and admitting desk services (\$724.00), drugs supplied by the Board of Health (\$1,329.20), field nursing visits (229) of Board of Health (\$311.44), services of Social Security nurse (\$1,861.06, and part time physician (\$1645.02) provided through the Board of Health. The total of these indirect costs is \$6,166.46 and the complete cost was \$15,016.61. The average cost per treatment, which numbered 20,975, was therefore \$0.71, and the average cost per patient, numbering 1,069, was \$14.00. The entire amount collected from the patients receiving this care was \$1,247.90.

Many of the cases treated were individuals under care of public or private institutions - Juvenile Court, City and County Jail and Military Police. Of the 543 syphilis patients on hand Dec. 31, 1939, 19 or 3.5% were under 5 years of age, 40 or 7.3% 6-11 years, 66 or 12.1% 12-19 years, 156 or 28.7% 20-29 years, 181 or 33.3% 30-44 years, 62 or 11.4% 45-59 years, and 19 or 3.5% over 60 years of age.

	Syphilis		Gonorrhoea		Non-Specific		Total
	M	F	M	F	M	F	M & F
No.pts.on hand Jan.1'39	270	226	38	13	13	5	565
Rec'd. no treatment in '39	20	12	6	3	2	0	43
	<u>250</u>	<u>214</u>	<u>32</u>	<u>10</u>	<u>11</u>	<u>5</u>	<u>522</u>
No. pts. admitted '39	108	77	118	62	63	30	458
No. old pts. returned '39	24	29	4	4	20	8	89
Total pts. treated '39	<u>382</u>	<u>320</u>	<u>154</u>	<u>76</u>	<u>94</u>	<u>43</u>	<u>1,069</u>
Total male & female	702		230		137		1,069
No.pts.discharged as cured	2	4	104	51	62	36	255
No.pts.referred elsewhere	20	20	7	3	4	2	56
No.pts.moved to other islands & those that died	5	2	1	-	-	-	8
No.pts.failed to continue treatment	70	72	34	13	14	3	206
Total pts. discharged	<u>97</u>	<u>94</u>	<u>146</u>	<u>67</u>	<u>80</u>	<u>41</u>	<u>525</u>
Total pts. registered '39	402	332	160	79	96	43	1,112
Total pts. discharged '39	97	94	146	67	80	41	525
Total pts.on hand Jan.1'40	<u>305</u>	<u>238</u>	<u>14</u>	<u>12</u>	<u>16</u>	<u>2</u>	<u>587</u>
Total male & female	543		26		18		587

Medical Department

MOTHERS' HEALTH CLINIC

This clinic began its ninth year of service in July, 1939. Under the general direction of the medical director, it is conducted by Dr. Muriel Cass, who holds two clinics weekly from 1 to 4 P.M. at the Settlement. She is assisted by a full time social worker, a half time clerk-interpreter, a part time nurse and a part time attendant. The office is open daily from 8 to 4 for interviews, appointments and purchase of supplies.

During the year 197 clinics were held; 481 new patients visited the clinic, making together with the re-visits of the old patients, 2,718 visits to the clinic. 1,493 follow-ups were made by home visits, letters or cards, 223 reports on cases by public health nurses, and 3,510 office interviews were held.

The clinic arranged for 91 voluntary vasectomies by the Settlement's medical director and 66 salpingectomies at the hospitals by physicians on the City and County service.

A summary of the past nine years of activity reveal the following statistics: - new admissions 4,693; office interviews 28,821; other contacts 29,483; vasectomies 734; salpingectomies 309.

ADMISSIONS AND RECORDS

Visits to Medical Department registered by Admitting Desk	72,169
New families registered at Palama Medical Department	1,637
New individuals registered at Palama Medical Department	3,023
Juvenile Court patients	1,105
Juvenile Court treatments	2,202
Different families attending Medical Department during the year	5,501
Different families eligible for Medical Department (active records in Medical Department within past five years)	15,740
Assuming 5 individuals per family, there would be some 30,000 families in Honolulu; the percent eligible for medical care at Palama would be	52.5%
Visits of rural patients	578

SOCIAL SERVICE

Interviews with doctors, nurses, social workers, employees and relatives	3,455
Interviews with patients	16,834
Patients referred for hospitalizations	836
Families declared ineligible (new 172, old 133)	305
Children's dental clinic eligibility investigations	331
Patients referred to other agencies	314
Patients referred to private physicians	305
Patients referred by other agencies	1,552

Medical Department

Physical Examinations made for the following Agencies

<u>Public</u>		1,041
Department of Social Security	693	
Juvenile Court	299	
Board of Industrial Schools (Dept. of Placement and Parole)	44	
Crippled Children's Service	4	
Territorial Commission for the Blind	<u>1</u>	
<u>Private</u>		475
Children's Service Association	363	
Susannah Wesley Home	42	
Family Consultation Service	26	
Korean Christian Institute	36	
International Institute	3	
Salvation Army Boys' or Girls' Home	2	
Leahi Home	2	
Kalihi Orphanage	<u>1</u>	
		<u>1,516</u>

Palama Practices Preventive Medicine

Smallpox vaccinations at clinic	110
Diphtheria immunizations at clinic	61
Schick tests	95
Mantoux tests	531
Tetanus inoculations at clinic	244
Medical examinations of staff members	86
Medical examinations of members of girls' recreation department	643
Medical examinations of boy athletes in competitive sports	463
Tonsil and adenoid operations arranged for	424

MEDICAL DEPARTMENT VISITS 1939

According to racial stock, as determined at each visit.

Hawaiian	8,955	Portuguese	6,829
Caucasian-Hawaiian	4,001	Korean	4,368
Asiatic-Hawaiian	3,620	Chinese	3,951
	<u>16,576</u>	Other Caucasian	2,519
Porto Rican	11,464	Spanish	365
Japanese	10,547	Caucasian-American	209
Filipino	7,740	Others	<u>7,601</u>
			<u>72,169</u>

Medical Cooperation

Palama could not serve the community without the support of the Medical Society and the many physicians who served during 1939 as follows: - Drs. F. J. Pinkerton, R. M. Ogawa, J. W. Lam, Doris Loo, R. K. Uyeno, Rebecca Lee, Dorothy S. Natsui, C. W. Trexler, L. Pang, M. F. Chung, Muriel D. Cass, R. D. Millard, P. S. Irwin and R. T. K. Ing.

PUBLIC HEALTH NURSING DEPARTMENT
Helen Chesley Peck, R.N., Director

Since 1929 the Board of Health and Palama Settlement have combined their nursing staffs to offer to Honolulu a unified public health nursing program. The city is divided into 27 districts - planned according to the area, population and type of community - and one public health nurse is assigned a district. The Board of Health finances 10 district nurses and a supervisor with the necessary clerical help. Palama Settlement finances 17 district nurses, 2 supervisors, a director and 3 clerks.

Following is the report of the public health nursing department of Palama Settlement:-

COSTS

The direct costs of this department for 1939 were	\$43,510.41
Income from the Public Health Committee of the Chamber of Commerce	\$21,000.00
Income from fees for home visits	2.75
Amount allocated from United Welfare Fund	<u>22,507.66</u>

ACTIVITIES (17 staff nurses)

<u>Analysis of time</u>	<u>Per Cent</u>
Conferences - M & I Bureau	17.5
Maternal Health	4.5
Child Health	13.0
Schools & Kindergartens	12.1
Visits to Homes	29.7
Student Supervision (9 staff nurses)	1.1
Education	3.4
Office	26.5
Travel	9.7
Total	<u>100.0</u>

CONFERENCES

The Bureau of Maternal and Infant Hygiene of the Board of Health conducts conferences throughout the city where mothers may come for medical supervision throughout pregnancy and later bring their children for medical supervision until they enter kindergarten. Public health nurses supplement the advice of the conference physicians at the conferences and in the home. No sick children attend these conferences but the mothers call the district nurses to the home when necessary.

Maternal health conferences are held in 5 different places in Honolulu - the fifth was added in 1939 to meet the need in the Kalihi District. Conferences are held weekly. Three or four nurses are assigned to a conference session, depending on the enrollment of patients.

Public Health Nursing

Talks are given to the mothers, before the doctor arrives, on Care of the Mother and Baby.

<u>Number</u>	<u>Attendance</u>
95	1,610

4.5% of the Palama nurses' time was spent in these maternal health conferences in 1939.

Child health conferences are held in 21 different places in Honolulu. These are held weekly or bi-weekly depending on the number of children enrolled. As the population moves and new districts develop new conference stations are needed - 2 such are being contemplated for 1940. Three nurses are assigned to each conference session. These assignments are made according to the number of mothers expected to attend from each individual nurse's district, thus giving the mother an opportunity to talk over her problems with the nurse who knows her in her home.

13% of Palama nurses' time was spent in child health conferences in 1939.

ELEMENTARY PUBLIC SCHOOLS, PAROCHIAL SCHOOLS AND KINDERGARTENS

Although these three groups of schools are under different administrations, the services of the public health nurse is the same for all. Children are required to present a record of a medical health examination before entering any school. From then on, teachers observe the children daily and consult with the public health nurse about any health problems of the individual pupils. Each school building has a special room or some designated space set aside as a Health Room. Children are sent by the teachers to the Health Room to consult the public health nurse. The nurses go to the school or schools in their districts twice a week. Visits are made to the homes of school children as necessary. The public health nurse thus acts as interpreter between teacher and parent and home and school.

Visits of children to Health Room for consultation with the nurse

	<u>Number</u>
Schools	23,351
Kindergarten & Nursery Schools	1,013
Visits to homes for children of school age	2,197
7% of the total 31,381 visits	

Talks given in Schools

The public health nurses at the request of the teachers, give brief talks in the classrooms to supplement the teachers' instruction. This is usually on a health topic and often in connection with some community educational project. Nurses are also asked to speak at teachers' meetings and parent-teachers'

Public Health Nursing

meetings.

	<u>Number</u>	<u>Attendance</u>
Talks to Adults	33	572
Talks in Classroom	60	1,652

Talks given - Kindergartens & Nursery Schools

Talks are given at the request of teachers in the kindergartens - classrooms. The other talks were to the mothers of the nursery school children.

	<u>Number</u>	<u>Attendance</u>
Talks to Adults	15	256
Talks in Classroom	14	247

12.1% of Palama nurses' time was spent in schools in 1939.

VISITS TO HOMES

Following is a table giving the reasons for visits to homes - and number of visits made during the year.

Visits to and in behalf of patients

<u>Services</u>	<u>No. Individuals</u>	<u>No. Services</u>	<u>No. Visits</u>
Non-communicable		513	1,821
Crippled children		93	479
Acute communicable		346	722
Syphilis		86	237
Gonorrhoea		12	42
Tuberculosis		1,114	3,903
<u>Maternity</u>			
Ante-partum		733	2,640
Post-partum			
With A.P.		588	2,668
Without A.P.		98	441
<u>Health Supervision</u>			
<u>Infants</u>			
Under 1 month		1,026	2,679
Over 1 month		1,153	4,536
Preschool		1,572	4,850
School		563	877
Adult		54	146
<u>Unclassified Visits</u>			
Not home or not found			2,574
Not taken under care			454
Community interests			127
<u>Student Visits</u>			2,185
	<u>7,288</u>	<u>7,951</u>	<u>31,381</u>

29.7% of Palama nurses' time was spent in homes in 1939.

Public Health Nursing

STUDENTS

From the Public Health Nursing Graduate Course of the University - 9 students were assigned to Palama Public Health Nursing Department from February through June 1939. Each one was assigned to an individual staff nurse as her advisor and assumed individual work in her district as soon as she became familiar with procedures. Class work continued from the University and 1 month was spent in Rural Oahu - a week at the Tuberculosis Bureau at the Board of Health and many other field trips arranged.

<u>Distribution of Activities</u> - 9 students	<u>Per Cent</u>
Conferences	12.8
Schools	6.9
Visits to Homes	16.0
Education	38.1
Office	14.3
Travel	11.9
Total	100.0

The time spent in conferences and homes was actual substitution for the staff nurses, as they were then released for other activities.

16% of students' time spent in visits to homes contributed an additional 2,185 visits.

OFFICE

It would seem that a large percentage of time was spent in "office". This does not imply only clerical work but a multitude of other activities, conferences with supervisors, telephoning doctors, and other agencies, regarding patients. Planning is perhaps the most important activity since the services are so diversified and so individually given that each family problem must be analyzed and a plan made before and after home visits. Even such planning is never static as it is the family who eventually works out its own plan and the nurse stands by to help as needed.

26.5% of Palama nurses' time was spent in office work.

EDUCATION

Education goes on day by day. Every new case admitted is a different situation. Staff nurses, supervisors, director, clerks, all contribute to the development of the program offered to the community. However, each year some type of study on a specific subject is participated in by the entire group - including all of the public health nurses on Oahu. Meetings of entire staff are held as well as meetings in small

Public Health Nursing

groups for discussion. Much outside reading is done by everyone.

3.4% of the Palama nurses' time was spent in education in 1939.

Several of the staff have taken work at the University on their time. Four of the staff attended the Territorial Conference of Social Work. As many as possible attended sessions of the Territorial Nurses' Association. One nurse finished a year with the Pasadena Visiting Nurse Association as an exchange nurse.

TRAVEL

Every effort is made to conserve travel time. The 27 districts are carefully planned and constantly studied. In 1939 it was found the outlying districts were increasing in population and those closer to center of town decreasing. A general changing of boundaries was made by the 3 supervisors of the two groups.

9.7% of Palama nurses' time was spent in travel in 1939.

RECORDS & REPORTS

The above analysis of time was made during the entire year to make a detailed study of the work. The method of tabulation and terminology was reorganized to conform to the system recommended by the Federal Bureau and National Organization of Public Health Nursing.

R E C R E A T I O N D E P A R T M E N T

Philip S. Platt, Ph.D., Acting Director

The Recreation Department of the Settlement is divided into two divisions, one for boys and men, the other for girls and women. Each has its own director. The two divisions are coordinated and the whole department directed by the Settlement Director.

Its purposes are to absorb the leisure time of the youth in the Palama district in such a way as to develop them in body, mind and spirit.

An extensive physical plant including gymnasium, an outdoor swimming pool, locker and shower rooms, athletic field, children's playground, pavilion and equipment, a clubhouse, carpenter shop, domestic science building, tennis courts, auditorium, reading rooms, public library annex, game rooms, clubrooms and offices, afford reasonably good, though inadequate, facilities, which are widely used by all manner of community groups.

Membership is on an age basis, ranging from \$0.50 to \$2.00 a year for girls and women and from \$0.50 to \$3.00 for boys and men. Those unable to pay these fees on an installment plan are given opportunity to earn their membership by working for it. Short-term memberships are permitted for those wishing affiliation with Palama for a single athletic activity.

Well organized programs are prepared to meet the varying needs of the summer months, when children are out of school, the fall season, the winter and spring, following mainland seasonal interests in spite of the slight differences in our seasons. The Settlement is always at the service of community groups which lack facilities of their own.

As a member of the Boys' Clubs of America our boys' division participate in the national indoor athletic competitions and swimming meets, and as members of the Hawaiian Association of the A.A.U. competitive games are entered in practically all sports sponsored by this organization. Affiliation with the Honolulu Council of the Boy Scouts of America is maintained through 2 scout troops and one cub pack. The girls' division also participates in certain A.A.U. activities and has been active in promoting the Play Day idea.

During the past year 3,153 boys and men and 1,837 girls and women have been served on a membership basis and active participation in some form of activity, on the part of members and non-members, reached the large figure of 196,890 for the boys' division and 174,933 for the girls' division, totaling 371,823. In addition a very conservative estimate of spectators at games, etc., is 81,795.

Nine full time and 80 part time employees carry on this program, aided by 8 vocational teachers, 36 N.Y.A. workers, and a large number of volunteers.

BOYS' AND MEN'S DIVISION

Wilber S. Wood, Director

Providing a program of club, craft, scouting, and athletic activities for 1,400 members on annual basis and 1,753 part time or seasonal members, the Boys' and Men's Division supplied interesting activity for 3,153 boys and men during 1939. General recreation supplemented by several major projects in both athletic and non-athletic divisions stimulated the interest of the members toward promotional activity and greater participation in the already standardized program.

At the same time 38 non-member organizations, some of which sent numerous groups, were granted permission to use our equipment and facilities upon request, when not being used by our own members. Statistical report of membership and cooperative services segregated into "athletic" and "non-athletic" groupings follows:-

STAFF SERVICE HOURS

<u>Position</u>	<u>Weeks</u>	
<u>Full Time</u>		
Director	49	
Physical Director (2)	50	
Club supervisor	47	
Locker Room Man I	48	
Locker Room Man II	49	
Club worker	49	
<u>Part Time</u>	<u>Weeks</u>	<u>Hours</u>
Physical Director	52	1,153
Editor	43	1,129
Scout Leader	48	625
Boxing Coach	24	248
Locker Room Relief	51	751 $\frac{1}{2}$
Secretary	26	1,058
	<u>244</u>	<u>4,964$\frac{1}{2}$</u>
<u>Volunteers</u>	<u>Numbers</u>	<u>Hours</u>
Club and Craft Leaders	6	612
Basketball	79	602
Football	84	670
Baseball	24	223
Softball	12	192
Marathon	19	141
Pentathlon	1	4
Swimming	15	90
Volleyball	5	28
Track	18	488
Boxing	23	347
Carnival	10	131
	<u>296</u>	<u>3,528</u>

Boys' and Men's Division

<u>N. Y. A.</u>	<u>Workers</u>	<u>Hours</u>
High School	2	84
University	15	2,725 $\frac{1}{2}$
	<u>17</u>	<u>2,809$\frac{1}{2}$</u>

Service hours of Part Time & Volunteer Workers 11,302

MEMBERSHIP

Annual memberships are active for one year from date of issue, thereby causing a monthly variation in the total.

Four methods of obtaining memberships are available:-
 (1) full payment in advance, (2) ninety day installment plan with a 20% increase in the rate, (3) project, available only to those unable to pay, (4) short term for special privileges.

MEMBERSHIP DIVISION
 (As of December)

	<u>1938</u>	<u>1939</u>	<u>Total</u>
Senior	41	54	95
Intermediate	47	19	66
High School	75	111	186
Junior	136	99	235
Midget	276	322	598
Mite	127	92	219
	<u>702</u>	<u>697</u>	<u>1,399</u>
Annual (fully paid).....			1,261
Annual (paying in installments).....			196
Paid members.....			<u>1,457</u>
Project.....			138
Total.....			<u>1,595</u>
Renewals and former members (deducted).....			195
Different members served.....			<u>1,400</u>
League members.....			<u>1,753</u>
Total membership.....			<u>3,153</u>
Project.....			138
Total paid memberships.....			<u>3,015</u>

Representation of Racial Stock in Fully Paid Memberships
 (As of December)

<u>Racial Stock</u>	<u>Number</u>	<u>Percentage</u>
Japanese	277	39.8
Chinese	130	18.7
Hawaiian & Part-Hawaiian	103	14.8
Korean	55	7.8
Puerto Rican	45	6.4
Filipino	27	3.9
Portuguese	10	1.4
Others	50	7.2
	<u>697</u>	<u>100.0</u>

Boys' and Men's Division

	<u>MONTHLY TURNOVER</u>				Expirals
	<u>New</u>	<u>Renewed</u>	<u>Former</u>	<u>1939 Total</u>	<u>1939</u>
January	53	1	11	65	24
February	18	5	11	34	25
March	22	2	7	31	47
April	17	2	10	29	52
May	5	4	15	24	39
June	44	11	21	76	89
July	22	11	9	42	54
August	20	6	14	40	53
September	127	13	40	180	141
October	55	25	19	99	103
November	15	11	15	41	40
December	23	7	6	36	35
	<u>421</u>	<u>98</u>	<u>178</u>	<u>697</u>	<u>702</u>
Part payments				<u>97</u>	<u>99</u>
				<u>794</u>	<u>801</u>

I. NON-ATHLETIC ACTIVITIES

A. Membership Basis

Clubs

Thirty-two clubs were operated during the year indicating an increase of ten over the total number in 1938.

Club groups were separated into three divisions as follows:-

Midgets (under 13 years)	-	16
Juniors (under 16 years)	-	5
Seniors (16 years and over)	-	11

	<u>No.</u>	<u>Enrollment</u>	<u>Meetings</u>	<u>Attendance</u>
Club attendance	32	451	710	7,379

Classes

Nine crafts were taught during various seasons. Classes were conducted in cocconut craft, pyrography, wood work, belt making, airplane modeling, art and sign card lettering; carpentry, weaving, and leather craft were taught for ninety hours during the summer by a teacher from the Department of Public Instruction provided by the Honolulu Rotary Club. Many useful articles were made by the boys each of whom was permitted to keep at least one after being put on display at the annual exhibition.

	<u>No.</u>	<u>Enrollment</u>	<u>Meetings</u>	<u>Attendance</u>
Class attendance	9	287	383	4,311

Boys' and Men's Division

Special club and class functions included educational trips, hikes, outings, dramatics, songfests, picnics, camping, parties, etc.

<u>No.</u>	<u>Attendance</u>
116	6,025

Camps

Two major camps held during the year attracted an attendance of 134 boys who spent 483 camper days at Palama's Vacation Camp. Many other small groups held overnight camps granted as special club privileges included under special functions.

Scouting

Two troops and one cub pack held weekly meetings during the year except when holidays interfered. Short camping periods, hikes, campfires and outings in addition to other special functions, such as court of honor, court of presentation, parents' night, makahiki, and various types of civic duties were well attended and participated in by all three units.

	<u>No.</u>	<u>Enrollment</u>	<u>Meetings</u>	<u>Attendance</u>
Regular meetings	3	92	146	3,247
Special functions			23	703
	<u>3</u>	<u>92</u>	<u>169</u>	<u>3,950</u>

Game and Reading Rooms

Game and reading rooms attracted their share of boys with leisure time. Limited area restricted larger numbers from participation.

Game and reading rooms attendance - 17,444

Movies

Movies were shown only twice monthly instead of weekly during the last seven months. Cost of films caused retrenchment.

No. of Shows - 62

Attendance - 7,023

Ka-Palama

Ka-Palama, the Recreation Department news sheet, published weekly during the year kept the membership informed of Settlement activities. Forty-two issues were published.

Banquets

Certain groups producing financial returns on their season's activity were permitted to use a part of their earnings for a chop sui dinner. This feature involved 5 groups with an attendance of 163.

Boys' & Men's Division

Social Dancing

Forty-two dances were held in the gym during 1939.

	<u>No.</u>	<u>Attendance</u>
Sponsored by Palama groups	25	6,013
Sponsored by other groups	17	3,927
	<u>42</u>	<u>9,940</u>

Summary of Non-Athletic Membership Participation

	<u>No.</u>	<u>Enrollment</u>	<u>Meetings</u>	<u>Attendance</u>
Clubs	32	451	710	7,379
Classes	9	287	383	4,311
Special club and class functions	116		116	6,025
Camps	2	134	2	483
Movies	62		62	7,023
Scouting	3	92	169	3,950
	<u>224</u>	<u>964</u>	<u>1,442</u>	<u>29,171</u>
Banquets				163
Medical examinations				463
Game and reading rooms				17,444
Conferences				3,063
				<u>50,304</u>

Non-Membership Cooperation

Schools and civic groups make extensive use of Palama facilities and equipment when not being used by our own membership groups. Those using facilities under control of this division in 1939 were Likelike School for playground purposes, Honolulu Council of Boy Scouts for camporee, Puerto Rican Ladies' Auxiliary for monthly meetings, social dancing in the gymnasium by various groups, and spectators at various activities sponsored at the Settlement

	<u>Attendance</u>
Likelike School (playfield)	45,256
Social Dancing (gymnasium)	9,940
Puerto Rican Ladies' Auxiliary	180
Honolulu Council of Boy Scouts	35
Total non-membership participating attendance	<u>55,411</u>

The Settlement serves an important function in providing activities which young and old alike, while not actively participating, attend in the capacity of spectators. A very conservative estimate of the spectators at Palama sponsored activities numbered 81,795, as listed below. These figures are not included in the department's totals.

<u>Non-membership spectator attendance</u>	<u>Spectators</u>
Junior Scholastic Basketball	7,000
Senior Scholastic Basketball	18,400
Palama Leagues (five major sports)	20,000
Barefoot Football	35,000
Carnival	850
Aerial Circus	295
Water Circus ($\frac{1}{2}$ actual)	250
Total non-membership spectator attendance	<u>81,795</u>

II. ATHLETIC ACTIVITIESA. Membership Basis

A program of inter-club competitions conducted by the club division provides the elementary training and foundation from which the boys advance to the Palama community leagues which are conducted successively from September to July in five major sports. From the community league the boy advances to junior, then to senior competition. At various periods during the day, the gym and pool are set aside for free play when the members may indulge in activities of their choice.

Swimming

Six public schools sent students to Palama pool during the year on school time for class instructions in swimming. These students were required to take memberships in the Settlement and also medical inspections. One other school sent their pupils to Palama under the guidance of their own instructor on a rental basis.

The following tabulations indicate the interest in the various phases:-

	<u>Number</u>	<u>Enrollment</u>	<u>Sessions</u>	<u>Attendance</u>
School Swim Classes	21	634	242	4,299
Plunge	349		349	22,402
Pageant	1	22	11	144
Palama Team	1	40	90	1,209
B.C.A. Team	1	50	31	482
	<u>373</u>	<u>746</u>	<u>723</u>	<u>28,536</u>

Leagues at Palama

	<u>Number</u>	<u>Teams</u>	<u>Enrollment</u>	<u>Games</u>	<u>Participants</u>
Baseball	1	9	137	36	1,080
Volleyball	1	8	92	38	616
Softball	1	25	394	96	3,656
Football	1	14	451	34	2,040
Tennis	1	6	10	60	360
Basketball	4	54	569	127	2,822 *
	<u>9</u>	<u>116</u>	<u>1,653</u>	<u>391</u>	<u>10,574</u>

* Included under basketball

Boys' and Men's Division

Basketball

<u>Palama Leagues</u>	<u>Teams</u>	<u>Enrollment</u>	<u>Periods</u>	<u>Attendance</u>
120# & 135# Leagues-January	15	156	8	600
110# League -September	8	92	24	550
120# " -Nov.,Dec.	20	193	56	1,012
135# " -Nov.,Dec.	11	128	39	660
Free Play			356	17,870
Training Periods	3	52	110	1,753
Scrimmage Games	11		14	420
<u>Other Groups</u>				
Jr. Scholastic League	8	120	28	840
Sr. Scholastic League	8	120	28	840
64th Coast Artillery	3	20	17	340
Farrington	2	30	30	900
Vocational	2	22	20	412
Honolulu Rapid Transit	2	27	47	900
Honoumu	1	12	2	24
Lanai High School	1	10	2	20
Chinese Novice League	1	92	6	552
Kyodo Kai	1	12	21	240
Dragons	1	12	4	48
	<u>98</u>	<u>1,098</u>	<u>812</u>	<u>27,981</u>

Training Periods

	<u>Teams</u>	<u>Enrollment</u>	<u>Periods</u>	<u>Attendance</u>
B.C.A. Pentathlon	1	76	37	1,383
Badminton	1	15	13	120
Boxing	1	32	137	1,298
Wrestling	1	21	119	1,189
Tennis	1	21	135	1,131
Track	1	23	47	647
Gymnastic I	1	22	43	549
Gymnastic II	1	15	71	900
Marathon	1	27	48	640
Pyramid Building	1	18	20	231
Weight Lifting	1	24	346	3,530
Acrobatics	1	40	20	174
Physical Culture	1	6	46	260
Swimming	1	40	85	1,209
Basketball Senior	2	27	74	889
Basketball Junior	1	25	36	864
B.C.A. Swimming	1	50	31	1,865
Water Pageant	1	22	11	144
Circus	1	59	5	249
Senior Track	1	23	47	649
Junior Track	1	18	12	156
Football	1	28	35	441
Baseball	5	10	80	1,120
Farrington Swimmers	2	38	53	594
Farrington Basketball	2	30	30	900
Vocational Basketball	2	22	20	412
Softball	12	180	15	2,700
	<u>76</u>	<u>912</u>	<u>1,616</u>	<u>24,244</u>

Boys' and Men's Division

Feature Activities

	<u>Teams</u>	<u>Competitors</u>	<u>Sessions</u>	<u>Attendance</u>
A.A.U. Gymnastic Tournament	6	35	1	35
B.C.A. Pentathlon Finals	1	76	3	76
B.C.A. Swim Finals	1	50	4	50
Gym Exhibition	1	59	1	59
Water Pageant	1	22	1	22
Boxing (senior smoker)	3	74	3	74
Swimming Meets (Palama)	2	60	4	200
" " (Public Schs.)	1	90	1	90
Acrobats at Lions Club	1	10	1	10
Acrobats at Products Show	1	22	1	22
Baseball Games	2	28	3	84
Around Oahu Marathon Relay	1	79	2	79
Diamond Head Run	1	18	1	18
Palama Cross Country Run	1	19	1	19
A.A.U. Boxing Tournament	1	10	1	10
Jr. Scholastic B.B. League	8	120	28	840
Sr. " " " "	8	120	28	840
Palama Track Meet	3	112	1	187
Staff Golf Tournament	1	13	1	13
Weight Lifting Meet	1	16	1	16
Citywide Track Meet	1	24	1	24
Inter-Island Track Meet	1	33	1	33
Wrestlers in A.A.U. Tournaments	1	22	3	22
Circus	1	59	2	118
Palama vs. University Swim Meet	2	34	1	34
	<u>51</u>	<u>1,205</u>	<u>95</u>	<u>2,975</u>

Palama Teams Performing Elsewhere

Boxing	- Civic Auditorium, Kahuku, Palama.
Wrestling	- Nuuanu Y.M.C.A., Ewa, Aiea, Palama.
Weight Lifting	- Ewa, Aiea, Nuuanu Y.M.C.A.
Tumbling	- Ewa, Aiea, Lions Club, Products Show.
Senior Basketball	- A.S.U.H. League, A.A.U. Tournament, Schofield.
Junior Basketball	- A.S.U.H. League.
Track	- Alexander Field, Fort DeRussey.
Swimming	- Punahou, Nuuanu Y.M.C.A.
Tennis	- Waianae, Waialua, Honolulu Courts.
Marathon	- Diamond Head Run, Around Oahu Marathon.

B. COMMUNITY COOPERATION

Forty-five groups composed of eleven military units, nine high schools, six elementary schools, and one religious unit took advantage of Palama's liberality in sharing its athletic

Boys' and Men's Division

facilities with others upon request. Groups accommodated were:-

<u>Basketball</u>	<u>Swimming</u>	<u>Tennis, Wrestling & Miscellaneous</u>
<u>High Schools</u>	<u>High Schools</u>	
Farrington	Farrington	Farrington
St. Louis	Kamehameha	McKinley
Kamehameha		Roosevelt
McKinley	<u>Elementary Schools</u>	Honolulu Tennis League
Roosevelt	Kaiulani	Salvation Army
Iolani	Likelike	Hawaiian Pine
Mid-Pacific	Lanakila	Kauai Football Team
Vocational	Kalihi-kai	
Leilehua	Kauluwela	
	Puuhale	
<u>Military Units</u>	<u>Others</u>	
Schofield	Maui Swimmers	
Fort Shafter	Honolulu Council	
	Boy Scouts	
<u>Others</u>	Japanese Mission	
Dragons	Hui Makani	
Kyodo Kai		
Cromwell Hawaiians		
Rapid Transit		
Lanai		
Honolulu		

Cooperative Activities

	<u>Number</u>	<u>Meetings</u>	<u>Attendance</u>
Kamehameha School	1	27	815
64th Coast Artillery	3	17	340
Honolulu Rapid Transit	2	47	900
Hui Makani	1	2	36
Cromwell Hawaiians	1	1	12
Japanese Mission Church	1	1	30
Farrington vs. Roosevelt Tennis Tournament	1	1	16
Farrington vs. McKinley Tennis Tournament	1	1	16
Salvation Army	1	1	13
Boy Scout Camporee	1	1	35
Boy Scout Merit Badge Tests	3	4	4
Scouters District Meeting	1	1	15
Maui Swimmers	1	1	31
Honolulu Tennis League	1	1	32
Senior Scholastic Basketball	8	28	840
Junior Scholastic Basketball	8	28	840
Basketball Games vs. Army Teams	11	14	420
Other Basketball Teams	10	5	685
Hawaiian Pine Football	1	75	2,625
Boy Scout Swim Meet	1	1	90
Farrington Wrestlers	1	13	182

Boys' and Men's Division

	<u>Number</u>	<u>Meetings</u>	<u>Attendance</u>
Kyodo Kai Basketball	1	21	240
Dragons	1	4	48
St. Louis School	1	7	105
64th Coast Artillery Baseball	1	2	40
Inter-Island Football	3	2	112
Korean Football Games	2	2	98
Korean Baseball Team	1	6	90
Korean Soccer Team	1	9	117
Hawaiian Pine vs. Iolani Football	2	1	80
Hawaiian Pine vs. Roosevelt Football	2	1	80
Honomu Basketball Team	1	2	24
Lanai High School Basketball Team	1	2	20
Chinese Novice League	1	6	552
	<u>77</u>	<u>335</u>	<u>9,589</u>

⌘ Included under basketball

SUMMARY OF ATHLETIC ACTIVITIES

	<u>Groups</u>	<u>Enrollment</u>	<u>Sessions</u>	<u>Attendance</u>
Swimming	373	746	723	28,536
Basketball	98	1,098	834	27,981
Other Leagues	5	1,084	264	7,752
Training Periods	76	912	1,616	24,244
Feature Activities	51	1,205	95	2,975
	<u>603</u>	<u>5,045</u>	<u>3,532</u>	<u>91,488</u>
Duplications	50	406	467	9,902
	<u>553</u>	<u>4,639</u>	<u>3,065</u>	<u>81,586</u>
Membership participation	553	4,639	3,065	81,586
Non-membership "	73		325	9,589
	<u>626</u>	<u>4,639</u>	<u>3,390</u>	<u>91,175</u>

Grand Totals Summarized

Membership Attendance		131,890
Non-Athletic participation	50,304	
Athletic participation	<u>81,586</u>	
Cooperative Non-member Attendance		65,000
Non-Athletic	55,411	
Athletic	<u>9,589</u>	
Grand Total		<u>196,890</u>

Boys' and Men's Division

SUMMARY BY TYPES OF ACTIVITY

	<u>Number</u>	<u>Enrollment</u>	<u>Meetings</u>	<u>Attendance</u>
<u>Classes</u>				
Swim	21	634	242	4,299
Crafts	9	287	383	4,311
	<u>30</u>	<u>921</u>	<u>625</u>	<u>8,610</u>
<u>Clubs</u>				
Special clubs	32	451	710	7,379
Scouting	3	92	169	3,950
	<u>35</u>	<u>543</u>	<u>879</u>	<u>11,329</u>
<u>Special Programs</u>				
Dancing (Palama sponsored)	25		25	6,013
Movies	62		62	7,023
Camping	2		2	483
Other special events	116		116	6,025
Banquet	5		5	163
Health Exams				463
Game & Reading Rooms				17,444
Conferences				3,063
Plunge				22,402
Free Play				17,870
	<u>210</u>		<u>210</u>	<u>80,949</u>
<u>Palama Sponsored Athletic</u>				
<u>Activity</u>				
Palama Athletic League				
Teams	116	1,653	391	10,574
Training Periods	73	910	1,602	23,414
Other Athletic Participa-				
tion	35	965	39	1,295
	<u>224</u>	<u>3,528</u>	<u>2,032</u>	<u>35,283</u>
<u>Community Sponsored Coopera-</u>				
<u>tive Activities</u>				
Community Basketball Teams	30	467	205	5,536
Miscellaneous Athletic Units	51		180	5,785
Likeline School (playfield)	6		120	45,256
Dances in Gym	17		17	3,927
Puerto Rican Ladies' Aux.	1	22	12	180
Honolulu Council Boy Scouts	1		1	35
	<u>106</u>	<u>489</u>	<u>535</u>	<u>60,719</u>
Grand Total				196,890

FINANCIAL SUMMARY

Expenditures	\$19,637.71
Income from Fees, Rents, etc.	1,923.49
United Welfare Fund	<u>\$17,714.22</u>

GIRLS' AND WOMEN'S DIVISION

Uarda F. Newsom, Director

I. ORGANIZATION

1939 has brought to the Girls' Division of the Recreation Department that steady improvement in the quality of services offered which is possible only when a cooperative and experienced staff remains constant throughout the year. Major improvements in facilities and techniques have marked an upward step toward our objective of providing balanced and satisfying recreational opportunities for the girls and women of our community.

Although organization and supervisory responsibilities have been carried by only three full time employees, a total of 145 different individuals offered guidance and leadership for the variety of activities which constituted the 1939 program of the Girls' Division. The following service chart gives an excellent picture of the personnel responsible for the services made available to Palama girls and women.

Service Chart

<u>Full Time</u>	<u>Weeks</u>
1 Department director	49
1 Physical education supervisor	47
1 Club supervisor	44

<u>Part Time</u>	<u>Hours</u>
1 Lauhala teacher	210
1 Music teacher	228
1 Craft teacher	534
3 Dance teachers	180
3 Special class teachers	85
2 Physical education assistants	270
1 Club assistant	490
3 Clubroom workers	384
24 Club leaders	2,547
1 Playground leader	1,180
6 Playground assistants	645
1 Kindergarten assistant	123
2 Tank assistants	403
2 Camp assistants	235
2 Seamstresses	97
2 Movie workers	78
6 Part time stenographers	580
9 Extra janitors	353
2 Drivers	222
	<u>8,844</u>

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	<u>Hours</u>
<u>Volunteers</u>	
51 Volunteers	1,528
2 Student leaders	288
14 Women's Committee members	264
	<u>2,080</u>
<u>Department of Public Instruction Vocational Teachers</u>	
8 Assigned Teachers	2,042
<u>N.Y.A.</u>	
6 University, 13 High School	1,833

II. MEMBERSHIP

Palama memberships are granted on an annual basis effective for one year from the date issued and resulting in a constant carry over from the previous year. Several types of payment are available for the convenience of those unable to complete payment of membership upon application.

1. Part payment or installment over a period of three months.
2. Project or work assignment for social service or marginal cases.
3. League or short term privileges during a sport or activity season.

In addition the majority of our senior and adult participation lies in the field of Vocational Education in accordance with the regulations governing vocational classes offered in cooperation with the Department of Public Instruction, no membership is required of students in these activities. The following chart indicates the number of individuals served on a membership basis through vocational activities and also the group obtaining membership privileges through the part payment plan although their part payments were never completed.

Membership Chart

Membership expiring in 1939	541
Members joining in 1939	637
Fully paid memberships	1,178
Renewal duplications	135
Unduplicated fully paid memberships	1,043
Incomplete part payment memberships	415
Paid members served in 1939	1,458
Kindergarten	29
Special Vocational class memberships	336
Service memberships (part time staff)	24
Total individuals served on membership basis	<u>1,837</u>

Girls' and Women's Division

New Membership Analysis

<u>Age grouping</u>	<u>Members</u>
Midget	397
Junior	102
Senior	57
Younger Adult	18
Adult	63
	<u>637</u>
Part payment memberships	60
Project memberships	37
Paid application memberships	<u>540</u>
	<u>637</u>

III. PHYSICAL EDUCATION DIVISION

The Physical Education section of our program leads all other girls' activities at Palama in enrollment and attendance. Although seriously handicapped by lack of adequate staff, every effort has been made to provide a varied program of physical activities based upon the expressed needs and desires of our membership.

Classes

The value of a regular schedule of supervised class activities cannot be over-emphasized. Development of this phase of the physical education program has been restricted by the available leadership, but the introduction of new equipment and the reorganization of the girls' locker room has enabled us to maintain interest and participation.

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Enrollment Average</u>	<u>Attendance</u>
School Swim Class	22	311	224	4,562
Adult Swim	1	1	3	3
Beginners' Swim	1	22	56	602
Diving	1	6	6	26
Life Saving	1	6	2	7
Japanese Maids	1	12	30	127
Water Pageant	1	17	43	548
Gym Games (Summer)	1	31	239	1,585
Midget Gym	1	67	37	1,553
Junior Gym	1	49	15	413
Mixed Adult Gym	1	5	9	58
Midget Tennis	1	25	9	152
Junior Tennis	1	18	5	57
Senior Tennis	1	5	3	16
Women's Sports	1	11	22	171
Field Sports	2	11	29	114
Junior Badminton	1	26	10	160
Senior Badminton	2	29	16	242
Archery	1	11	7	78
Teachers' Class	1	12	7	70
Japanese Maids' Sports	1	10	16	90
	<u>44</u>	<u>985</u>	<u>765</u>	<u>10,634</u>

Girls' and Women's Division

Free Play

Supervised play periods in the gym, field, tank, and on the tennis courts have proven extremely popular with those groups desiring a free play period with little or no instruction. The leader is present but the amount of instruction is dependent upon the expressed desires of the daily group. Duplications are unavoidable but daily attendance figures are based upon individual participation.

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Attendance</u>
Gym	1	71	1,680
Midget Gym	1	15	326
Junior Gym	1	13	98
Badminton	1	31	183
Tennis Sports	1	95	448
Joint Sports	1	5	52
Field Games	1	23	203
Plunge	1	799	21,468
Showers	1	260	582
	9	1,312	25,040

Sport Clubs

The physical education supervisor cooperates with the club division in the organization and supervision of eight interest clubs. These groups are conducted in accordance with club regulations and are recorded in the club section of this report.

Total Activities	53
Total Meetings	2,297
Total Enrollment	766
Total Attendance	35,673

IV. CLUB DIVISION

1939 has been a year of re-evaluation in the club division of the girls' department. Every effort has been made to stabilize the shifting club groups, strengthen weak units and clarify the aims and objectives of our club program. Leadership training as developed during the past two years has done much to further our objectives of constructive group work, but is somewhat restricted by a constant turn-over in our part time personnel. An experiment in the development of club records has served to focus attention on the individual in the group resulting in better understanding and socialized service for our club girls. The club division continues to maintain a valuable contact with the University through the social service training unit. However, the resignation of the club supervisor in November 1939 will undoubtedly retard the development of the club division until a new worker is assigned and given time to become acclimated.

The following chart will indicate the service of this division of the girls' program. Enrollment figures are based on

Girls' and Women's Division

the yearly average, but a club girl index file developed during the past year indicates that a total of 374 girls were affiliated with some club group over periods varying from three months to one year.

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Enrollment Average</u>	<u>Attendance</u>
<u>Social Clubs</u>				
Senior Social	1	34	13	370
Merrymakers	1	50	11	401
Chinese Juniors	1	51	12	483
Hui Na Pua	1	49	10	373
Snow White	1	51	16	669
Menehunes	1	50	10	451
Jolly Girls	1	42	9	302
Excelsior	1	39	11	353
Little Friends	1	48	14	459
Manila Club	1	50	13	394
Mariposa	1	51	9	373
Starlights	1	47	11	338
Tiny Club	1	46	13	449
Tsubaki Kai	1	51	9	319
Twilight Juniors	1	48	11	444
Jolly Juniors	1	47	12	379
Hui Wahines	1	17	15	195
Funsters	1	9	9	40
	<u>18</u>	<u>780</u>	<u>208</u>	<u>6,792</u>
<u>Interest Clubs</u>				
N.Y.A.	1	12	7	78
Leaders	1	23	16	370
Junior Trailers	1	29	15	340
Tennis	1	4	4	4
Badminton	1	4	8	22
Junior Athletic	1	23	15	251
Swim Club	1	28	17	341
Japanese Swim Club	1	15	20	226
Senior Helpers	1	7	8	40
Junior Helpers	1	29	7	217
National Clubs	1	14	8	66
Brownies	1	12	9	80
	<u>12</u>	<u>200</u>	<u>137</u>	<u>2,035</u>
Total Clubs			30	
Total Meetings			980	
Total Active Enrollment			345	
Total Attendance			8,827	

V. CLASS DIVISION

The introduction of three seasonal programs of class activities has given new pep to the class division of the girls' program. Class enrollments are more constant and attendance has improved since the average course of instruction is limited to

Girls' and Women's Division

10-12 weeks, The development of this phase of our work is still dependent upon available leadership and the cost of supplies and equipment. But the class program is a constant challenge to the staff and 1939 has marked the development of new activities as replacements for those which have proven unsatisfactory and the expansion of popular classes in proportion to the expressed recreational needs of our community.

A. Arts & Crafts

Since the introduction of craft projects into the club program, there has been no increased participation in craft classes, although the number of individuals given opportunities for such creative expression has more than doubled during the past year. Crafts are expensive under any conditions and it has been necessary to restrict the use of the more expensive supplies and materials to the smaller units found in club groups. A class program based on the use of scrap materials is necessary limited, and further development of this phase of class instruction will depend upon the introduction of new equipment and adequate supplies and materials.

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Enrollment</u>	
			<u>Average</u>	<u>Attendance</u>
Midget Lauhala	1	30	11	191
Senior Lauhala	1	30	12	282
Adult Lauhala	1	39	9	238
Midget Crafts	1	56	29	1,222
Junior Crafts	1	42	16	510
Adult Crafts	1	10	7	62
Woodshop	1	14	10	109
	<u>7</u>	<u>221</u>	<u>78</u>	<u>2,614</u>

B. Dancing

Although the summer dance class failed to draw as large an attendance as in past years, junior and senior dance activities have increased in popularity. Leadership in this field is expensive and difficult to obtain and the further development of dance activities is dependent upon the funds available for well-trained instructors.

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Enrollment</u>	
			<u>Average</u>	<u>Attendance</u>
Beginners' Hula	1	22	13	207
Advanced Hula	1	29	16	319
Midget Hula	1	9	18	130
Junior Hula	1	9	21	151
Senior Hula	1	4	14	47
Midget Tap	1	5	10	28
Junior Tap	1	12	11	116
Social Dancing	1	7	12	51
Dance School	1	31	239	1,585
	<u>9</u>	<u>128</u>	<u>718</u>	<u>2,634</u>

C. Music

Class or group instruction in music at Palama is confined to rhythm band, ukulele, and group singing. To date, there

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has been no expressed interest in chorus classes. However, ukulele class enrollment has jumped since the department's purchase of instruments for class instruction which would lead us to believe that the cost of the instrument is often responsible for the lack of response to this type of class instruction.

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Enrollment</u>	
			<u>Average</u>	<u>Attendance</u>
Midget Ukulele	1	10	11	87
Senior Ukulele	1	5	13	45
Adult Ukulele	1	6	13	58
Rhythm Band	1	4	6	16
	4	25	43	206

D. Vocational

In cooperation with the Vocational Division of the Department of Public Instruction, the girls' department at Palama sponsor a number of vocational classes restricted to girls and women over 16 years of age. Instructors are provided by the vocational division and the courses available are adapted to the needs and desires of our community. In addition to housing and providing a minimum of equipment for these classes, Palama also grants membership privileges since vocational regulations prohibit a charge for instruction. This service is of unquestionable value and represents the majority of the senior and adult activities for women at the Settlement.

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Enrollment</u>	
			<u>Average</u>	<u>Attendance</u>
Senior Sewing	1	40	32	701
Dressmaking	2	56	51	777
Clothing	2	107	74	1,663
Cooking	3	36	30	357
Homemaking	1	122	47	2,003
Japanese Sewing	1	21	20	257
Hawaiian Quilting	2	40	22	676
Mothers' Class	1	4	4	17
Home nursing	1	12	8	135
Maid Training	1	124	15	1,659
Japanese Maids	1	96	20	1,703
	16	658	368	9,948

E. Recreational

Another type of class activity provides for girls and women not eligible for vocational instruction under the Department of Public Instruction regulations and for avocational classes requested by the membership. The scope of these classes is limited and their operation difficult but the service provided does much to add variety and spice to the class program.

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Activity	No.	Meetings	Enrollment	
			Average	Attendance
Midget Sewing	1	31	17	377
Junior Sewing	1	17	17	218
Midget Cooking	1	22	10	155
Mothers' Cooking	1	5	4	15
Senior Cooking	1	33	8	179
Bridge	1	9	9	82
Flower Arrangement	1	11	12	93
	7	138	77	1,294

Total Activities	43
Total Meetings	1,170
Total Enrollment	1,284
Total Attendance	16,696

VI. SPECIAL PROGRAM DIVISION

There are a number of regular activities which do not properly fall under the class division of this report but represent a vast amount of service to members or individuals served on a membership basis. These activities are listed under a special program division for the sake of clarity.

A. Playground

The Girls' Department maintains and supervises a children's playground for boys and girls under 12 years of age. This is one of the community services offered to all who come regardless of membership requirements. A diversified playground program is offered daily under trained leadership.

Activity	No.	Meetings	Attendance
Supervised Play	363	360	55,626
Story Hour		16	455
Comic Hour		90	3,802
Music Hour		36	977
Excursion		4	100
Easter Egg Hunt		1	102
Visitors			138
	363	506	61,200

B. Kindergarten

A six week kindergarten is conducted on the playground during the summer session to aid neighborhood mothers who must work to supplement low family income. A fee of \$1.50 provides for medical examinations, weekly health inspections, and daily lunches of milk and crackers. The class is conducted by a trained kindergarten instructor who provides for the follow-up of the short term training through home visits and consultations.

Activity	No.	Meetings	Enrollment	
			Average	Attendance
Kindergarten	1	29	29	644

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C. Health Education

One of the most valuable services of the Girls' Department is the Health Education program made possible through the cooperation of the Palama medical staff. Annual physical examinations are required of all memberships and staff of the girls' department and a woman doctor is available two afternoons a week for conference and re-examinations.

An effort has been made to introduce a series of health talks and contests to membership groups, but has necessarily been restricted to the more constant units found in clubs. As long as the majority of our membership consists of midget age girls, the amount of health education possible and practical is questionable.

Health Education

Examinations

New Physical Examinations	419
Complete Re-examinations	224
Revisits and conferences	150
Maids' Examinations	14
Leaders' Examinations	19
Health Inspections	30
Camp Inspections	62
	<u>918</u>

Services

Laboratory Studies	58
Temporary Restrictions	59
Restricted Activity	9
Health Contest	2
Health Talks	4
	<u>132</u>

D. Camping

Despite the fact that Palama maintains a community camp which is available to members without charge, camping activities are very limited. This is partly due to the low income level of the community and the household responsibilities resting on the younger girls in families able to obtain seasonal employment. Interest in camping has been stimulated by the introduction of a number of weekend camps during the school year. However, as long as it is necessary to provide financial assistance for camp programs, this phase of recreation at Palama will be far from adequate.

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Attendance</u>
Weekend Camps	6	12	202 ±
Seven-day Camp	1	7	62 ±

± individuals

E. Game Room

The girls' clubrooms serve as an informal meeting place for quiet games and reading each day except Sunday. Membership is

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required, but an increasing number of children bring baby sisters and brothers to the game room while they attend clubs or classes. The activities are under the leadership of N.Y.A. girls. Attendance records are gathered from hourly "spot checks" and duplications are unavoidable.

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Attendance</u>
Reading	1	167	3,252
Story Hour	1	3	33
Games	1	182	7,511
	<u>3</u>	<u>352</u>	<u>10,796</u>

F. Conferences and Home Visits

There is still another phase of service on an individual basis for which every employee of the girls' department is responsible. This service has to do with the more individualized approach to group work and is found in every agency where a sincere effort is made to understand the individuals within group activities. This individualized approach is known by many names--conferences, counselling, guidance, etc. In the girls' department this type of service is available through conferences and home visits. It is difficult to provide reliable estimates of the amount of statistics unless some limitations are imposed. Our policy during the past year has been to consider only those types of conferences dealing with the child personally or held with another agency worker in regard to a child. Inter-agency contacts are limited, for the most part, to full time employees of the department but personal contacts in the form of home visits are made by supervisors or part time club and class leaders as the occasion demands. The following report indicates the leaders involved and the number of individuals served through conferences and home visits during the past year. Duplication is unavoidable but since the greater part of our individualized service is so concentrated in club groups the percentage is not high.

<u>Leaders</u>	<u>Individuals Served</u>
27	925

VII. SPECIAL EVENTS

A number of special events are promoted throughout the year to stimulate interest in the girls' recreation program and provide variety and special incentives for club, class, and activity groups. Leaders plan and supervise activities pertaining to their specialized fields but departmental activities are organized and supervised by the entire full time staff. Events in this section were conducted on a strict membership basis.

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A. Departmental

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Membership Attendance</u>
Excursions	4	4	114
Assemblies	3	9	531
Camps	8	19	621
Movies	11	56	2,289
Parties	12	12	1,493
Programs	1	1	193
Rehearsals	1	2	193
Health Talks	2	2	97
Open House	1	1	131
Women's Advisory Committee	1	10	51
Maids' Graduation	1	1	45
Homemaking	1	1	38
Picnics	5	5	158
Water Pageant	1	1	80
Water Pageant Rehearsals	2	2	149
Dance Pageant	1	1	209
Dance Pageant Rehearsals	2	2	418
Camp Rally	1	1	55
	<u>58</u>	<u>130</u>	<u>6,865</u>

B. Physical Education

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Membership Attendance</u>
Kaiulani Swim Meet	1	1	75
A.A.U. Swim Meet	1	3	20
Grade Swim Meet	1	2	153
	<u>3</u>	<u>6</u>	<u>248</u>

C. Clubs

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Membership Attendance</u>
Dances	2	2	360
Hikes	4	4	49
Excursions	25	25	264
Picnics	20	20	228
Senior Girls' Camp	1	1	9
Story Hour	1	1	9
Parties	17	17	382
Symphonies	2	3	32
Midget Posture Contest	1	1	62
	<u>73</u>	<u>74</u>	<u>1,395</u>

Total Activities	134
Total Meetings	210
Total Attendance	8,508

VIII. COOPERATIVE ACTIVITIES

In addition to the regular class, club and activity schedule for Palama members, the Girls' Department is responsible for the coordination and supervision of an increasing

Girls' and Women's Division

number of cooperative community activities. Facilities of the department are made available to community groups throughout the year on a privilege or rental basis depending upon the nature of the activity and the obligation and responsibility assumed by the department.

In general, such activities fall into two groups, those sponsored by community clubs and organizations for which Palama assumes responsibility for coordination and general supervision only, and those sponsored by the Settlement but open to the general public for which the Girls' Department assumes full responsibility. The community sponsored groups find at Palama the facilities necessary for their group projects at a rate within their organization budgets. The Palama sponsored activities offer a real service to neighborhood schools and community groups unable to provide such activities because of inadequate facilities and leadership. Such activities serve to introduce girls and women to the department and its program and have proven of real publicity value.

Naturally, both types of cooperative activity are conducted on a non-membership basis and the degree of individual participation is entirely dependent upon the type of activity, but attendance figures are based upon leaders' reports or in the case of spectators by the ticket admissions or gate receipts.

Palama Sponsored

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Attendance</u>
Child Health Conference	1	44	1,142
Nurses' Teas & Luncheons	3	3	111
Movies	7	7	1,950
Dances (clubrooms)	4	4	654
Girls' Industrial Swim Class	1	7	124
Girls' Industrial School Sports	1	7	232
Girls' Industrial School Crafts	1	7	173
Water Pageant	1	1	219
Dance Pageant	1	1	418
Midget Playday	1	1	124
Junior Playday	1	1	89
Junior High Swim Meet	1	1	155
Volley Games	1	2	77
Hawaii Basketball Team	1	8	120
School Practices	5	16	264
Open House	1	1	250
Get Acquainted Party	1	1	57
Maid's Graduation	1	1	30
Homemaking Graduation	1	1	50
	<u>34</u>	<u>114</u>	<u>6,239</u>

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Community Sponsored

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Attendance</u>
Religious Education	1	277	10,052
Filipino Dances	1	1	120
Puerto Rican Dances	11	40	8,804
American Legion Sons	1	6	63
Puerto Rican Civic Association	1	12	982
Ladies' Auxiliary	1	4	98
American Legion Auxiliary	1	1	22
Recreational Community Sing	1	8	408
American Legion	1	18	598
Plays and Programs	5	5	411
Parties	3	3	369
Meetings	5	5	269
Hawaiian Quilting Display	1	3	975
Kamehameha Girls' Swim	1	17	576
Likelike Club	1	15	557
	<u>35</u>	<u>415</u>	<u>24,304</u>

Total Activities	69
Total Groups	527
Total Attendance	30,543

SUMMARY

In summarizing the services offered under the supervision of the Girls' Department and the individuals served during the past year, duplications are unavoidable. A large percentage of our girls and women take full advantage of their Palama membership privileges and participate in a variety of class and club activities throughout the year. There is room for and need of much development in every phase of the department's work but the 1939 standards are encouragingly high and represent the sincere efforts of a limited but cooperative staff.

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Enrollment</u>	<u>Attendance</u>
<u>Classes</u>				
Swim	28	375	354	5,875
Sport	16	610	411	4,759
Crafts	7	211	78	2,614
Dancing	9	128	718	2,634
Music	4	25	43	206
Vocational	16	658	368	9,948
Recreational	7	138	77	1,294
	<u>87</u>	<u>2,145</u>	<u>2,049</u>	<u>27,330</u>

Girls' and Women's Division

<u>Activity</u>	<u>No.</u>	<u>Meetings</u>	<u>Enrollment</u>	<u>Attendance</u>
<u>Clubs</u>				
Social Clubs	18	780	208	6,792
Interest Clubs	<u>12</u>	<u>200</u>	<u>137</u>	<u>2,035</u>
	30	980	345	8,827
<u>Special Programs</u>				
* Playground	9	506		61,200
Kindergarten	1	29		644
Health Education	1			856
Camping	7	19		264
Game Room	3	352		10,796
Free Play	9	1,312		25,040
Conferences & Home Visits	<u>30</u>	<u>2,218</u>		<u>925</u>
				99,725
<u>Special Events</u>				
Departmental	58	130		6,865
Physical Education	3	6		248
Clubs	<u>73</u>	<u>74</u>		<u>1,395</u>
	134	210		8,508
<u>Cooperative Activities</u>				
* Palama Sponsored	34	114		6,239
* Community Sponsored	<u>35</u>	<u>415</u>		<u>24,304</u>
	69	529		30,543
Total	350	6,082	2,394	174,933

ATTENDANCE SUMMARY

Membership Attendance	83,170
* Non-membership Attendance	<u>91,763</u>
	174,933

FINANCIAL SUMMARY

Expenditures	\$15,957.94
Receipts from fees, rents, etc.	<u>1,066.78</u>
United Welfare Fund	\$14,891.16

STRONG-CARTER DENTAL CLINIC

Mervyn I. Conner, D.D.S.
Director.

Founded and largely supported by the Strong Foundation.
Supplies paid for by the City and County.

(A completed report of the Clinic is published
under separate cover.)

STAFF

Director and 10 full time dentists, 3 attendants, office manager, 3 clerks and 1 janitor.

STATISTICS

	<u>1938</u>	<u>1939</u>
New children	1,755	1,821
Old children	7,178	7,004
Total children	8,933	8,825
 Total visits	 35,873	 40,205
Fillings: Permanent	20,042	26,778
Deciduous	13,894	16,626
Extractions: Permanent	326	525
Deciduous	10,721	10,845
Treatments	6,460	9,808
X-rays	481	571
Mouth hygiene	12,152	10,863
Examination charted at first visit	1,755	1,824
Final examination of completed cases by Clinic Director	5,425	6,072
Total Operations	73,256	83,912
 Total no. of separate individuals completed	 7,396	 7,062
Total number of cases treated	12,162	10,979
Individuals completed twice during the year	3,229	2,255
Total number of completed cases	10,625	9,317
Total number of completed cases examined by Clinic Director	5,425	6,072
681 and 724 of these respectively were completed by the Clinic Director		

CLINIC HOURS AND OUTPUT

	<u>1938</u>	<u>1939</u>
Total visits	35,873	40,205
Total working days	242	236 *
Average number of patients per day	148	170
Actual number of dentist working hours	15,173	16,869

* A working day is equal to 6½ hours x 11 dentists or 71.5 hours.

Strong-Carter Dental Clinic

CHILDREN RECEIVING SERVICE IN 1939

Grade	Completed	Still Attending		
Preschool	84	22	No. gone to rural schools	25
1	954	657	No. discharged to private dentists	31
2	1,120	124	No. discharged for other reasons	124
3	1,186	138	No. temporarily accepted from rural schools	38
4	1,344	156		
5	1,167	172	No. left for other Islands	10
6	1,207	242	No. sick-out of school indefinitely	24
	<u>7,062</u>	<u>1,511</u>		<u>252</u>

OPERATING COSTS

	1938 *		1939 **	
	Without Overhead	With Overhead	Without Overhead	With Overhead
Cost per operation	\$0.58	\$0.65	\$0.57	\$0.64
Cost per visit	1.18	1.33	1.22	1.33
Cost per individual	4.74	5.35	5.44	6.05
Cost per case	3.48	3.93	4.37	4.86

* Based upon 73,256 operations, 35,873 visits, 8,933 individuals, 12,162 cases, \$42,341.75 without overhead, \$47,766.46 with overhead. The sum of \$6,853.88 has been deducted from the costs, this representing the expenditure for the new addition to the building, equipment installed therein and certain alterations.

** Based upon 83,912 operations, 40,205 visits, 8,825 individuals, 10,979 cases, \$48,021.74 without overhead, \$53,409.06 with overhead.

CHANGE IN UNIT COSTS

	1938		1939	
	Without Overhead	With Overhead	Without Overhead	With Overhead
Per operation	↓7.4%	↓4.8%	-1.7%	-1.5%
Per visit	-2.5	-2.2	↑3.4	0.0
Per individual	↑3.9	↑3.5	↑14.7	↑13.1
Per case	↑5.1	↑5.1	↑25.6	↑23.7

Eligibility for Dental Clinic Service

Grade	No. in grade	No. eligible	Per Cent Eligible
First	2,949	1,280	43%
Second	3,242	1,465	45
Third	3,389	1,558	46
Fourth	3,346	1,571	47
Fifth	3,439	1,655	48
Sixth	3,278	1,610	49
	<u>19,643</u>	<u>9,139</u>	<u>47</u>
Preschool	169	169	
	<u>19,812</u>	<u>9,308</u>	

MAINTENANCE DEPARTMENT

Robert Vieira, Superintendent

The Maintenance Department consists of a superintendent, carpenter, night watchman, automobile mechanic and helper, telephone switchboard operator and a part time multigraph operator. Supervision is also given to the six janitors and yardmen and two prisoners detailed from Oahu Penitentiary. The total cost of the department in 1939 was \$10,690., of which \$8,015. was for salaries.

The following specific repair jobs were performed by the maintenance department during 1939:-

<u>Department</u>	<u>No. of Jobs</u>	<u>Man Hours</u>	<u>Amount Spent *</u>
Vacation Camp	28	2,698	\$1,050.98
Girls' Recreation	21	2,827	210.70
Maintenance	49	2,609	460.06
Boys' Recreation	29	1,552	275.72
Medical	6	100	47.67
Dental	1	12	-
Nursing	2	3	24.26
	<u>136</u>	<u>9,801</u>	<u>\$ 2,069.39</u>

* (Materials & extra labor)

The department was ably assisted by the Junior Helpers Club which, under the direction of its leader, the superintendent, gave 4,500 hours of unpaid service to the Settlement.

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Much of the Settlement's routine printing of record forms, etc., is done on a multigraph machine. The past year 83 jobs involving 674,465 pieces of matter were thus printed.

COMMUNITY VACATION CAMP AT WAIALUA

Palama's Vacation Camp on the ocean at Waialua was used by 5,006 different people during 1939. The number of different nights the camp was used was 162, and the number of sleeper nights was 4,240. The grounds were used for picnic parties on 20 occasions. Palama groups used the camp on 17 occasions.

Here is a 17 acre grass-covered, well-wooded recreation center on the ocean beach, bordering the Waialua Golf Course.

The Camp provides ideal accommodations for large or small groups of adults and children. Certain buildings are so arranged that they also give to individual families complete privacy and independence of other parties using the grounds.

Many organizations and clubs have made use of the Vacation Camp each year, because they have found such an unusual combination of comfortable camp facilities and recreational possibilities. Business firms who desire picnic or camping accommodations for their personnel are finding the Camp ideal in every respect. As many as 2,500 individuals have enjoyed the grounds at one time. Maximum capacity for sleeping is 90.

Recent improvements to the buildings have made the Camp more serviceable and attractive than ever before.

RATES

Week-end use of Cabins - (bed and Mattress), community kitchen and dining room, pavilion and grounds, 25¢ per person (all day Saturday, Saturday night, and all day Sunday). Cabins contain 4, 6 and 9 beds.

Beach Cottage - (6 beds, dining room, kitchen, living room, overlooking ocean) - 50¢ per person per night.

Newly Remodeled Cottage (7 or 8 beds, kitchen, bathroom, lanai) - 50¢ per person per night.

Main House (4 bedrooms, 8 beds, kitchen, dining room, lanai, 2 bathrooms, all bed and household linen, accommodations for 8 to 16), \$0.75 per person per night.

Special rates for extended rentals or unusually large groups.

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Make reservations through Palama Settlement, Telephone 8545.

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Caretaker of Camp Mr. James Yamanoha.

W H A T O U R W O R K C O S T - 1 9 3 9

Income

<u>Settlement - exclusive of Dental Clinic</u>	
Balance on Hand Jan. 1, 1939	\$ 192.57
Invested Funds	1,729.91
Special Donations	1,802.50
Institutional Receipts	12,481.29
Chamber of Commerce-Public Health Committee	21,000.00
City and County Government	41,400.00
United Welfare Fund	95,000.00
Other Receipts from sales and special activities	<u>532.13</u>
	\$174,138.40
 <u>Strong-Carter Dental Clinic</u>	
Balance on Hand Jan. 1, 1939	\$ 1,635.13
Fees from patients	3,117.85
City and County Government	3,600.00
Strong Foundation-salaries	42,170.00
Rent of Clinic	37.50
Sale of equipment	<u>40.00</u>
	\$ 50,600.48
Total	<u>\$224,738.88</u>

Expenditures

<u>Settlement - exclusive of Dental Clinic</u>	
Administration	\$ 16,409.29
Maintenance	10,690.39
Vacation Camp	4,422.45
Recreation - Men's & boys' division	19,639.71
Women's & girls' division	15,957.94
Medical	63,194.82
Nursing	43,510.41
Other disbursements - for special activities and stock account	<u>311.02</u>
	\$174,134.03
 <u>Strong-Carter Dental Clinic</u>	
	48,021.74
Total	<u>\$222,155.77</u>

Balances

Strong-Carter Dental Clinic	\$ 2,578.74
Palama Settlement - exclusive of Strong-Carter Dental Clinic	<u>4.37</u>
	\$ <u>2,583.11</u>

OFFICERS

J. R. Galt Honorary President
W. F. Dillingham President
A. L. Castle Vice-President
C. Dudley Pratt Vice-President
W. F. Frear Secretary
Hawaiian Trust Co., Ltd. Treasurer
Young, Lamberton & Pearson Auditors
Philip S. Platt, Ph.D. Director

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Geo. Ii Brown	N. P. Larsen, M.D.
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Lowell S. Dillingham	C. W. Trexler, M.D. ✕
W. F. Dillingham	H. H. Walker, M.D.
W. F. Frear	A. L. Y. Ward
Carter Galt	John Waterhouse
J. R. Galt	John T. Waterhouse

S. W. Wilcox

✕ ex-officio

SETTLEMENT AND DEPARTMENT HEADS

Philip S. Platt, M.A., C.P.H., Ph.D. - Director
MEDICAL - J. W. Lam, M.D.; DENTAL - M. I. Conner, D.D.S.;
NURSING - Helen Chesley Peck, R.N., - Director;
RECREATION-BOYS - W. S. Wood, A.B., Ph.G.;
RECREATION - GIRLS - Uarda F. Newsom.

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F. J. Pinkerton, M.D. Geo. Ii Brown A. Cleghorn Robertson *
Mrs. R. A. Anderson

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M. F. Chung, M.D.
M. F. Haralson, M.D. *
C. W. Trexler, M.D. *

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F. M. Branch, D.D.S.
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Carter Galt
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Recreation Advisory Committee

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Rev. H. P. Judd
C. M. Cooke, III
C. Dudley Pratt
L. S. Dillingham
Geo. Ii Brown
A. L. Y. Ward
Nolle R. Smith

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Mrs. Geo. R. Carter
Mrs. N. P. Schenck
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Mrs. A. B. Harwell
Mrs. Chas. A. Gregory
Mrs. P. S. Platt
Mrs. A. S. Davis
Mrs. H. P. Faye
Mrs. John V. Macaulay

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A. E. Steadman
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H. E. Gregory

Vacation Camp Committee

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John T. Waterhouse

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Mrs. Chas. A. Gregory

Board Delegate on Council of Social Agencies - C. Dudley Pratt
Alternate Board Delegate " " " - A. L. Y. Ward

* ex-officio