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MINUTES
ADVISORY COMMITTEE MEETING
April 22, 1953

Present: Mrs. Hitchcock, Chairman; Miss Soares, Mr. Thaanum,
Mrs. Min, Mr. Barruga, Mr. Ehlers, Miss Kawamura.

Absent: Mrs. Komuro

Mr. Ehlers and Mrs. Hitchcock outlined the functions of the advisory committee of the settlement for the benefit of the new members present (Mrs. Min, Mr. Thaanum, and Mr. Barruga).

Mr. Kelly presented two points for discussion by the committee:

A proposal that the music teachers and secretary be accorded two full working days vacation for each month of service annually to be taken during the month of August. Secondly, that a preliminary general discussion take place on the proposal to set up a membership subscription to the Music Department to assist in subsidizing its scholarship and general program.

A discussion of the first point brought out that the present vacation provisions for music teachers provides for 32/39ths of 2 full working days (approximately 80%) for each month of service. Mr. Kelly pointed out that the teachers and the secretary either would take a cut in salary for the month of August when the school is closed or that they would return to work before the month is out and before the department head returns. In 1952, the 32 hour teachers took the full month off but only drew a partial salary. The teachers have pointed out that this will present a serious financial problem to themselves. Mr. Kelly noted that to ask the teachers to return before the director returns and start the school operating before September 1st will pose an administrative problem as well as a confusing one to the children whose schedules in school are not set sufficiently to commit themselves to lesson times until the end of their first school week. It was also noted that the annual budget for the Music Department for the year 1953 includes a full salary for each teacher and the secretary for each of twelve full months-hence in effect the proposal is within the budget for the year. In further discussion of the proposal it was pointed out that the preschool teachers draw a full salary for their vacation period.

A motion was made by Mrs. Shim that the proposal be accepted and approved by the committee. This motion was passed unanimously.

On the question of setting up for next year a membership subscription to assist in the financing of the department program it was felt that such a proposal would be of definite value. This item is to be discussed again with more attention to the details of the plan at meetings later in the year.

John Kelly
John Kelly, Director
Music Department

JK:wc

*Note - Professional help receives 2 days per mo.
Sec. help 1 1/2 days -*