

PALAMA PRE-SCHOOL ADVISORY COMMITTEE

Oct. 30, 1956

12:00 Noon

The meeting was called to order by Mrs. Cayaban, Chairman after tray luncheon at the Nuuanu YMCA.

Present: Mrs. Evelyn Walker
Mrs. Felicia Bock, relieving Mrs. Margaret Gressitt
Mr. James K.K. Park
Mrs. Inez Cayaban
Mrs. Rosario Sabala
Mr. Walter Ehlers

Absent: Miss Mary Musgrove
Mr. Lawson Green

Mrs. Sabala made an interesting report of the attendance and re-organization of the Pre-school as of the beginning of the year, Sept. 4th, as follows: Total attendance.....66

Total teachers including principal 4

Ratio per teacher: 3 - yr. olds.....13

4 - yr. olds.....25

4½ - 5 yr. olds.....28

66

Mrs. Sabala also reported that the first meeting of the parents was held in Sept. for the purpose of just getting acquainted. The meeting was held on Oct. 23 for election of officers.

Parents meeting will be held hereafter every other month on the second Tuesday at 7:30 P.M.

It was agreed unanimously that every family pay \$1.00 yearly dues. The amount will be used as they see fit to help the school.

Their Christmas Party will be held in the school on Dec. 21, 7:00 P.M.

Mrs. Sabala has recommended the following for the Committee to consider:

1. Open another class of 4-year olds to accommodate the long waiting list.
2. Hiring one more teacher for the new class.
3. Registration of pupils be held during the last week of August and first week of September for the entire school year. However, anyone who wishes to register at any time may do so if there is any available opening.
4. There will be no June break for summer session, carry it through July to avoid drop of enrollment.
5. That fees be raised \$5.00 more for Kindergarten, teacher's children and Day Care, effective as of January.
6. Pro-rate fees for Kindergarten be set at \$1.25 per day, Day Care at \$1.50 per day for all new reistrant after the first week.

It was moved by Mrs. Walker and seconded that the principal's recommendation to open a new class and hire another teacher be submitted to the Board. Carried.

The matter of space and toilet facilities was discussed. The group feels that it is in accordance with the Day Care Committee Standards, no apparent problem.

It was move and that recommendation # 3 & 4 be accepted. Carræed.

Recommendation 5 was discussed and a committee was appointed to investigate the present fees in other school in the city as a guide for this school for presenting it to the parents group.

Committee: Mrs. Evelyn Walker, chairman
Miss Mary Musgrove
Mr. James Park

It was moved and seconded that the school put to effect the pro-rate fees as recommended by Mrs. Sabala. Carried.

There was considerable discussion on the future expansion of the Pre-school. Due to the coming widening of Vineyard Street, Mr. Ehlers and Mrs. Sabala have been considering certain plans for the expansion.

This does not call for any definite recommendation to the Board at the present time.

Future Class Room and Total Enrollment 125 - 130 students:

Class room for 6 groups: 3; $3\frac{1}{2}$ - 4; 4; 5 - 6 year olds.
 2 class rooms for 3 yr. olds.....15 - 18 children
 1 class room for $3\frac{1}{2}$ - 4 yr. olds.....18 - 20 children
 2 class rooms for older 4 yr. olds.....25 "
 1 class room for 5 - 6 yr. olds.....30 "
 1 teacher room & isolation room
 1 kitchen

The meeting adjourned at 2:30 P.M.