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Music Department
Minutes of Staff Meeting on April 15, 1957

Present: John Kelly, Homer Keller, Eleanor Ho, Jeannete Chun, Dorothy Moritz.

Parents Night: Teachers were reminded to phone parents for PARENTS NIGHT April 17 at 7:15 p.m. Topics of discussion to be brought up at the Parents Night were discussed as follows:

1. To stress interest in string instrument, and band.
2. To discuss practice schedule problems in relation to conflicts with other activities.

Music Resale: Dorothy requested that music sale slips be put on her spindle rather than on the desk, a few have been lost in the past.

Tickets for May 25th Affair: Tickets will be mailed out to parents with a self addressed envelope and a letter written by John Kelly asking them for their assistance. Full time teachers will take 10 each of \$1.00 tickets and 5 of the \$1.50 tickets. Part time teachers will be encouraged to take as many as they can. John Kelly will take care of the Honolulu Community Chorus, Men's Chorus the Methodist Church Choir, and Kiwanis Club, Homer will take care of the Piano Teachers Guild. All tickets or cash shall be turned in not later than May 20, 1957.

Eleanor will ask Bob Sonomura to act as house manager for the concert.

Fall Program for School Teachers of Neighboring Schools: To bring teachers of the neighboring schools closer to our music program here at Palama the music staff will prepare a program for October. The program will consist of:

1. Narration by Student
2. Student and classroom demonstration
3. Rhythm instrument group
4. New Music - composed by Homer Keller
5. Palama Songs
6. Student Performances

Lyman Hall has been transferred to Washington D. C. Bill Kaneda will take his place teaching brass instruments.

Camp Trip: Mr. and Mrs. John Kelly and Homer Keller will attend the camp trip to Opaaula on April 16, 1957.

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Student Concert: Program Chairmen Jeannette Chun announced that names of performers and their pieces must be turned in not later than May 8, 1957.

Newspaper Deadline: Deadline for news articles is Tuesday, 16th of April to afford 6 working days for Dorothy to prepare the edition. Newspaper will be ready for distribution during the 1st week of May.

May 5th Herford Meeting: Mr. Herford will be here from December 15 to January 5, 1958. John Kelly urged all music staff to be present at the Herford meeting on May 5th at 8:p.m. He also urged the teachers to assist in planning and organizing the program. On May 1st, post cards will be mailed to the members of the Herford Committee to remind them of the May 5th meeting.

Music Advisory Committee Meeting: Elly Ho suggested we have a luncheon meeting to facilitate busy schedule of all involved.

Adjournment: Meeting adjourned at 10:30 a.m.