

Pre-School

Members present: Mrs. Ines Cayaban  
Miss Mary Musgrove  
Mrs. Violet Wong  
Mr. Walter Ehlers

Member absent: Mrs. Cosette Mulder

Agenda:

1. Report of the result of summer registration regarding the Day Care Program.
  2. Immediate problem
    - a. Budget for 1954
    - b. Recommendation given by the Committee
  3. Ways and means for increasing the enrollment
  4. Necessity of decreasing the staff for September
- I. Report of the result of summer registration was given by E. So.
1. There were over 40 applicants for the summer program. Out of the possible 50 there were more than 12 people who dropped by the time our school opened for the 6 weeks session.
  2. Registration for the summer was done late. Many just called although the parents were asked to come to school to register.
  3. At present we have 25 pupils registered for the fall.
  4. There were 3 applicants for the Day Care hours from 7:30 - 5:00 P. M.
    - a. The reaction to the price of the tuition was immediate. Most of them were not interested.
- II. Budget for 1954
1. E. So suggested to retain the same budget for the following year except for the emphasis in publicity.
  2. Mr. Ehlers suggested to recommend an increase in the salary for the pre-school staff for the coming year--1955.
    - a. Miss Musgrove made a motion that the Advisory Committee recommend a request for an increase of \$16<sup>per month</sup> be made to the Community Chest for the pre-school staff for the year 1955. This motion was moved and seconded by Mrs. Violet Wong.
- III. Ways and Means of increasing the enrollment.
1. Mr. Ehlers reported that there was a \$500 deficit shown in the budget due to the failure of maintaining the ratio of 58 children.

2. The increase of kindergarten in the Public School was one of the causes of fluctuation occurring in our budget. The unexpected number leaving made it difficult to return to the normal enrollment again.

### III. Ways and Means suggested to help increase the enrollment.

1. Register early for fall. Take pupils for both hours. (2:30 and 5:00P.M.)
2. Ask volunteer to canvas neighborhood for potential candidate for school. (suggested by Mrs. Cayaban)
3. Mr. Thlers brought out the possibility of a scholarship fund.
4. Miss Musgrove suggested about the possibility of having slides made of the pre-school activities to show to clubs for effective response and understanding for the need of such a support. Also to make a list of clubs and organization for the possibility of arousing interest and support towards a Pre-school scholarship fund.
5. Miss Musgrove also commented that perhaps we have come to the time when it is necessary to lessen the group and do a good job of teaching.

### IV. Necessity of decreasing the staff.

1. The action taken depended on our fall registration.
2. Informing about termination if this drastic step had to be taken.
  - a. The committee agreed that since the older group was becoming smaller and that the younger ones had difficulty to readjust to the change of teacher it would be better to retain the latter.