

Mr. Eklun

Music Department

Minutes of Staff Meeting December 2, 1959

Present: John Kelly, Ronald Tarr, Carol Yamaguchi, Dora Ah Chan, Nora Matsumura, Dorothy Moritz.

Maintenance: John Kelly announced that maintenance from January 1st 1959 will be handled by a commercial cleaning agency.

Schuyler Concert: Philippa Schuyler will give a benefit concert at the Palama Settlement Music School at 7:30 p.m. on Saturday December 13.

Tarr's Recital: Ronald Tarr will give a complementary recital at Montague Hall, Punahou campus, December 11, at 8:00 p.m.

Drops: John suggested that teachers begin preparing their lists of possible semester drops. These drops will be discussed by the faculty. In addition contacts with parents should be made to evaluate students progress.