

PRIVATE

HAWN, PT. CO. 58007
(SHORT FORM) 204 B

DEPARTMENT OF PUBLIC INSTRUCTION
TERRITORY OF HAWAII
SCHOOL REPORT

SCHOOL _____ FOR THE TERM ENDING JUNE _____, 19____
STREET AND NO. _____ COUNTY OF _____

	MALE	FEMALE	TOTALS
STAFF: Principals, Teachers		4	4
OMIT Secretaries, Clerks			
OMIT Cafeteria Manager			
TOTALS			
OMIT Cafeteria Helpers			
OMIT Janitors (Full time)			
TOTALS			
PUPILS: KINDERGARTEN	26	22	48
GRADE 1			
GRADE 2			
GRADE 3			
GRADE 4			
GRADE 5			
GRADE 6			
GRADE 7			
GRADE 8			
GRADE 9			
GRADE 10			
GRADE 11			
GRADE 12			
*Special			
TOTALS			

NO. SCHOOL DAYS IN TERM	96	AVERAGE ENROLLMENT	47
TOTAL ATTENDANCE	3884	AVERAGE DAILY ATTENDANCE	40
TOTAL ABSENCES	694	AVERAGE DAILY ABSENCE	7

SIGNATURE OF PRINCIPAL Esther So

- Notes: 1. This report should be made in triplicate and sent to the Supervising Principal promptly at the end of the school period.
2. Private schools and schools not under a Supervising Principal should send one copy of the report to the Department.
3. Totals should be as of the last school day of the period.
4. Count part-time janitors as their equivalent in full time positions.
• Post graduates and others not listed elsewhere.
Vocational schools will list their students as "Special."

To find average enrollment add the total attendance and total absences and divide by the number of school days in the Session. To find the average daily attendance divide the total attendance by the number of school days in session; divide the total absences by the same number to find the average daily absence.