

Music Dept

MUSIC DEPARTMENT

Music Department

Minutes of Staff Meeting July 23, 1960

Present: Jeanne Comer, Dora Ah Chan, Florence Ward, Deane Satterfield,
Dorothy Moritz, (John Powers - visitor)

Brochure: A new brochure for the music department containing philosophy, policies and procedure, fees, suggestions to parents for students' approach to music lessons and the total music program will be readied by Mrs. Comer and Florence Ward for mimeographing or printing by August 19. The new brochure will be ready to be passed out to neighboring schools etc., by August 29.

Music Department Year Program: The year will be divided into three terms: Fall, Spring and Summer. The following schedule will be used:

Fall Session:	September 12, 1960 - January 27, 1961 -(18-weeks)
Xmas Holidays:	December 23 - 31, 1960
Make-up Week:	January 2 - 5
Spring Session:	January 30, 1961 - May 31, 1961 (18-weeks)
Make-up Week:	June 5 - 10
Summer Session:	June 12, 1961 - September 1, 1961 (12 Weeks)
Make-up Week:	September 4 - 9

Fees for the entire 18-week sessions are \$45.00 - private lessons; \$36.00 - semi-private lessons and \$12.00 - group lessons. Classes in group lessons will be conducted on a two 8-week session basis making a total of a 16-week session. Fees for Musicianship Classes will be \$9.00 per each 18-week session.

Payment schedule for tuition is as follows:

Private Lessons:

\$20.00 - payable by September 12
10.00 - " " October 1
10.00 - " " November 1
5.00 - " " December 1
No January Payment.

Group Lessons:

\$10.00 - payable by September 1
8.00 - " " October 1
8.00 - " " November 1
4.00 - " " December 1 - No January Payment.

Payment for Teachers will be:

60% of \$5.00 per pupils - October 1
60% of 10.00 per child - November 1
60% of 20.00 per pupil - December 1
60% of 10.00 per pupil - January 1, 1961