

PRE-SCHOOL STAFF

1. Mrs. Mildred Tsukamoto
2. Mrs. Christina B. Sison
3. Mrs. Winifred Fisher
4. Mrs. Mary Hom
5. Miss Shigeto Wada
6. Mrs. Helen Look
7. Mrs. Priscilla Dangaran
8. Mrs. Mildred Ishida
9. Mrs. Mary Padilla

Mrs. Nancy Hartwell.....Chairman,
Pre-school Advisory Committee

PALAMA SETTLEMENT KINDERGARTEN & PRE-SCHOOL

LICENSED BY THE
DEPARTMENT OF PUBLIC WELFARE



REGISTRATION AND INFORMATION



PALAMA SETTLEMENT
810 N. Vineyard St.
Honolulu, Hawaii

Mrs. Rosario A. Sabala.....Pre-School Principal



Mr. Arne E. Larson.....Executive Director



Dr. Shunzo Sakamaki.....President,
Palama Board of Trustees

Telephone 837-325

CALENDAR

Open twelve months a year

OPEN—Monday through Friday

HOLIDAY: New Year, President's, Memorial, Kamehameha, July 4th, Labor Day, Veterans, Thanksgiving, Christmas.

REGISTRATION

Last week of August and first week of September for Fall Term. Registration also year around according to space available. Ages: 2½ years up to first grade.

ADMISSION REQUIREMENTS

1. Health Card #14
Birth Certificate
2. Children accepted only in
Palama-Kalihi Area.

ORIENTATION PERIOD

One to three days with staggered hours for all new children.

CONFERENCE

Parents may have a conference with director or staff whenever they feel the need for one.

FEES AND TUITION

1. \$30.00 a month.....Kindergarten
8:00 A.M. — 2:30 P.M.
2. \$40.00 a month.....Day Care
7:00 A.M. — 5:00 P.M.
3. \$2.00....Palama Membership fee required
4. \$.75.....Overtime charge per hour
5. \$1.00.....P.T.A. Fee per year
6. Charges after 10th of the month for new pupils, pro-rated per day.
\$1.75..... Kindergarten hours
8:00 A.M. — 2:30 P.M.
\$2.00.....Day Care hours
7:00 A.M. — 5:00 P.M.

BILLING

1. Fees are payable in advance—the first of the month.
2. All bills payable at Business Office, 810 N. Vineyard St., Telephone 837-325.

NO REFUNDS

NO CREDIT OR REFUND FOR ANY ABSENCE INCLUDING ILLNESS CAN BE GIVEN.

WITHDRAWALS

Call Pre-school Director before the end of month, otherwise your child will be enrolled and charged for the new month.

PARENTS MEETING

Dates set by new officers.

DON'TS

CHILDREN ARE NOT PERMITTED TO BRING food, sweets or toys to school. Parents please cooperate.

ILLNESS

1. Parents will be contacted by the school if child becomes ill.
2. Readmission card required for communicable disease.
3. NO MEDICATION ADMINISTERED except written orders from physician.

EXCURSION PERMISSION

Signature of parents required for each excursion.

ITEMS NEEDED BY STUDENT

1. 2 sheets—27" x 52"
2. Complete change of clothes
3. Box Kleenex, 2 rolls paper towels (asked twice per year).
4. Plastic apron.
5. Small blanket
6. Zippered travel bag.
Mark all clothing with child's name.