

To: Earlene Chambers, Lorin Gill

From: Peter Stein

Date: February 9, 1967

Re: Music Division

PRESENT STATUS

At present, the Music Division program consists of individual-pupil one half hour lessons, the Palama-Kiwanis Band program, and periodic student and faculty recitals. This program breaks down as follows:

Piano Students.....	130
Violin.....	2
Trumpet.....	1
Saxophone.....	1
Total.....	134

Palama-Kiwanis Band.....	25
Teachers.....	13

A second band is in the process of being started, to serve as a training group, to handle the numbers of interested kids, and to provide a consistency of learning level not possible with one band (i.e., the more advanced band members would be in one band).

The Modern Dance program was not held this semester as the response was not sufficient. (There is one speculation as to whether our downtown ballet class has siphoned off potential students - more about this later).

Voice, music theory, and small combo arrangements were (and are) considered, but have not materialized at present.

SHORT TERM GOALS

(For duration of Spring session which terminates 6/3/67)

1. Roselyn familiarization with present Music Division operation, equipment, personnel, etc.
2. Maintenance of present teaching and band programs.
3. Implementation of second band.
4. Recital planning with current students and faculty. Traditional Spring Recital is one big one in May with best students participating. Suggest effort to get regular settlement clients interested in attending.
5. Familiarization with music circles in Honolulu, particularly teacher sources
6. Familiarization with over-all settlement program - to serve as a base for future broadening of Music Division program and general in increase in complementary work between music and other divisions.
7. Familiarization with Music Division Finances and general settlement finances as they relate to long term changes in Music Division finance structure.

8. Implementation of a regular supervisory structure, supplemented by increased participation in general settlement planning, staff meetings, etc.
9. Incorporation of Jack Claus ballet class under Music Division.
10. Familiarization with and evaluation of teacher and pupil supervisory procedures.
11. End-of-session evaluation of program and procedure with Group Work Supervisor, Program Director and Executive Director.
12. End-of-session evaluation of job load, mechanics of operation, and goals, in light of 30 hour week and Rosalyn's "style".

LONG TERM GOALS

(Starting with Summer Session, 6/10/67)

1. Planning and activation based on end-of-spring-session evaluation.
2. Specific planning on implementation of changes in financial structure.
3. Inclusion of one or more broad-basic group courses in summer session (e.g., ukelele, guitar, Hawaiian music, folk or pop music, music appreciation record sessions, etc.).
4. Implementation of a band-booking and instruction program for teen pop combos.
5. Possible inclusion of music theory, voice, modern dance, or other "traditional" courses in summer session.
6. Increased inter-division activities.
7. Possible expansion into related creative areas, such as drama, poetry, sponsored outings, etc.
8. Increased use of volunteers and cultivation of volunteer sources, particularly in skilled areas (voice, dance, drama, etc.).
9. Refinement of teacher and pupil supervision procedures.