

Mr. Larson

Music Department

Minutes of Staff Meeting March 1, 1960

Present: Mrs. Comer, Dora Ah Chan, Nora Hinckley, Carl Cunningham, Dorothy Moritz

Inventory: The staff was reminded to finish the annual inventory and to accurately deduct items that are no longer on the inventory. All new items are to be added to the inventory.

Time Cards: Music teachers will be paid on hourly basis of \$2.50 per hour for private lessons and \$3.00 per hour for group lessons. Time cards will be filled out from the 26th to the 25th of each month. Time cards are due in the business office on the 26th of each month.

Recital: Mrs. Comer stated she would like to have the music department give a spring recital in the music school auditorium on Friday, May 6 in conjunction with the NASW Jane Addams Centennial celebration. There may be a possibility of having the musicianship classes perform on this recital. Mrs. Comer will speak to Mrs. Kealiinohomoku about having a few of her students perform on this recital too. The program should not be any longer than 45 minutes. Palama will have an open house and luau on May 7, 1960.

Teachers will submit a list of students performing not later than April 18th. No changes will be made on the program after the 2nd of May.

Mrs. Comer stated that there will be outside publicity for this recital. Invitations to parents will be given to students on the 25th of April.

Violin Teacher: Patricia Wolery, violin teacher will terminate her teaching here on the 15th of March to return to the mainland. Arrangements are now being made by Miss Wolery to have another teacher take over her students. Students will be notified of this change.

Summer Schedule: The music teachers will begin teaching in the morning during the summer and will teach in the afternoons when scheduled.

Dora Ah Chan asked Mrs. Comer if students may be excused from Palama's "Day Camp" program for piano lessons. Mrs. Comer said that students could be excused except possibly on Fridays when the children are scheduled to go on excursions away from the settlement.

Organizational Problems: Mr. Cunningham stated that there was a need to include wind instruments, children's chorus and string ensemble classes. Since classes require a great deal of preparation and work, staff feels there should be a marked difference in pay between group lessons and classes.

Future Plans: We hope to find someone who will coordinate the music, drama, and dance program for the settlement. The qualifications for which we are looking are a specialization in music (possibly a music educator) with ability to teach some music groups as well as ability to coordinate the creative arts program (music, drama, dance). Recommendations from the staff will be welcome.

Adjournment: The meeting was adjourned at 1:10 p.m.