

Music Department

Staff Meeting on September 13, 1955

Present: Zaneta Richards, Eleanor Ho, Homer Keller, John Kelly, Mr. Ehlers, Setsuko Nozoe.

Staff Meetings The regular staff meeting will be every other Tuesdays at 9 a.m. alternating with the Settlements professional staff meetings.

Make-up Lessons After much discussion, it was agreed that in the beginning of each semester (the first week) due to confusion on the part of the students (after a break) that teachers would be lenient about make-up lessons and that if an absence is observed that they immediately call the child's parents attention to it.

Instrument loans A \$1.00 rental fee will be assessed for instruments borrowed from Palama. A loaning file will be arranged to keep an account of instruments.

Mr. Ehlers made the following announcements:

- a. October 1, 1955 will be OPEN HOUSE at Palama from 9-5.
(Mr Kelly was asked to inquire about possibilities of the Palama-Kiwanis Band moving up their date to play at the Mayor Wrights Home to coincide with the Open House.)
- b. HMSA-A talk of the new plan on Thursday, September 15, 1955.
All Palama Personal are urged to attend the meeting.



John Kelly