

[Summer 1959]

The above teaching hours are relatively fixed and vary only when student schedules are changed.

Music teachers' contracts, in keeping with national practice, provide for 8 hours preparation time which covers staff meetings, parent and student interviews, review of new literature, class preparations etc.

In the case of Mr. Tarr's 39 hour schedule the remaining 7 hours are spent counselling piano faculty, interviewing parents etc. as needed. During the summer this takes place afternoons.

The Music School director's hours are 8:00 - 12:00 and 1:30 to 5:30 with frequent variations due to program needs, evenings, weekends etc.